

A Special Meeting of the City Council of the City of Lava Hot Springs, Idaho, was held on October 2, 2023, at 6:00 pm, at Lava City Hall, 115 West Elm Street, Lava Hot Springs, Idaho.

In attendance: Mayor Vicky Lyon, Council Members: John Head, Randy Benglan, Leah Navarro, Ricky Frandsen

CALL MEETING TO ORDER

Mayor Vicky Lyon called the meeting to order at 6:09 p.m.

ACTION ITEM – Motion to Enter Executive Session

Councilperson John Head made a motion to enter Executive Session pursuant to Idaho Code §74-206(1)(a) and (b) to discuss personnel matters. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed.

ACTION ITEM – Motion to Return to Open Meeting

Councilperson Rickey Frandsen made a motion to return to open meeting. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed.

ACTION ITEM – Executive Session Personnel Matters

Councilperson Rickey made a motion to authorize the mayor to make employment offers to Tony, Justin, and Jill, and to appoint Jill as City Clerk. Councilperson Randy Benglan seconded the motion. Councilpersons John Head, Rickey Frandsen, and Randy Benglan voted aye. Councilperson Leah abstained. Motion passed.

ACTION ITEM – City Planner Position

Council discussed recruitment for the City Planner position and reviewed feedback received regarding the position. Councilperson Leah made a motion to post the City Planner position with an application deadline of October 13, 2023, at 5:00 p.m. The position will be advertised through AIC, SICO, and the city website. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed.

ACTION ITEM – City Maintenance Positions

Councilperson Leah made a motion to table discussion and action regarding City Maintenance positions. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed.

ACTION ITEM – Code Enforcement Position

Council discussed expectations and probationary considerations for the Code Enforcement position. Councilperson Randy Benglan made a motion to post the

position through October 13, 2023, at a wage of \$18.50 per hour. Councilperson John Head seconded the motion. All in favor. Motion passed.

ACTION ITEM – Tabled Business Licenses

Council reviewed previously tabled business license applications.

Councilperson Rickey Frandsen made a motion to deny the business license application submitted by Jade Beus because the applicant does not own the property. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed.

Councilperson Rickey Frandsen made a motion to deny the business license application submitted by Mountain Region Properties because the property does not comply with the terms required for nightly rentals. Councilperson John Head seconded the motion. All in favor. Motion passed.

ACTION ITEM – Bank Letter

The Mayor requested that this item be tabled pending completion of additional requirements. Councilperson Rickey Frandsen made a motion to table the Bank Letter item. Councilperson John Head seconded the motion. All in favor. Motion passed.

ACTION ITEM – Acting City Clerk Resignation

Mayor stated that Chandra will come in on Fridays until replacement is hired. Chandra's benefits will end October 31, 2023.

Councilperson Rickey made a motion to accept the resignation of the acting City Clerk and retain the employee as a part-time Office Assistant. Councilperson John Head seconded the motion. All in favor. Motion passed.

Mayor suggested to remove physical qualifications from the Office Assistant position description.

Councilperson Randy Benglan made a motion to post the Office Assistant position at \$15.00 per hour, remove physical qualification requirements, and authorize any additional changes deemed necessary by the mayor. Councilperson Leah Navarro seconded the motion. All in favor. Motion passed.

DISCUSSION – Idaho Central Credit Union Funds

Council noted that questions had been submitted regarding funds held at Idaho Central Credit Union. No action was taken.

ACTION ITEM – Blue Moon Demolition

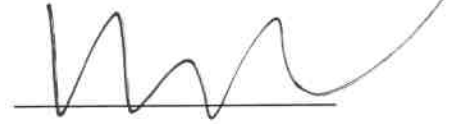
Council discussed the status of the Blue Moon demolition project. Councilperson Rickey Frandsen made a motion to contact Gary and Bryan to establish a demolition deadline or timeframe. Councilperson Randy Bengaln seconded the motion. All in favor. Motion passed.

ACTION ITEM – Adjourn Meeting

Councilperson Rickey Frandsen made a motion to adjourn the special meeting. Councilperson Randy Benglan seconded the motion. All in favor. Motion passed. The meeting adjourned at 8:57 p.m.



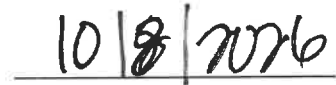
Jamie Everson, Transcriber



Mayor Vicky Lyon



Amantha Sierra, City Clerk



Date Signed

