

CITY OF LAVA HOT SPRINGS

115 W. Elm Street • Lava Hot Springs, Idaho 83246 • 208-776-5820
LavaCityHall@lavahotsprings.city

AGENDA REQUEST FORM

Mayor: Vicky Lyon | Council President: Jeanie Avery | Council: Jeanie Avery, Diane Beckstead, John Head & Mark Oyler

Please complete this form as fully as possible. Submission of a request does not guarantee placement on a meeting agenda. Agenda items are scheduled subject to available time, required notice, and approval of the agenda.

REQUESTOR INFORMATION

Name		Email	
Phone		Org./Business	

AGENDA ITEM REQUEST

Requested Agenda Topic/Title:

--

Please provide a detailed description of the question, concern, proposal, or other matter you would like the City Council to consider:

--

Suggested Solution / Requested Outcome:

--

ACTION REQUESTED

Are you requesting that the City Council make a decision or take formal action on this matter?

☐ Yes - Action/Decision Requested	☐ No - Discussion/Information Only	☐ Unsure
--	---	---------------------------------

Estimated time needed:		Requested meeting date:	
------------------------	--	-------------------------	--

SUPPORTING DOCUMENTS

Please include all supporting documents, correspondence, photographs, plans, estimates, or other information related to your request when submitting this form.

Supporting documents help the City Council and staff understand the request and prepare the agenda item appropriately. **Typed documents are appreciated whenever possible for clarity and accurate agenda preparation.**

Documents Attached: ☐ Yes ☐ Not Applicable

FOR CITY USE ONLY

Date Received:		Received By:	
Agenda Date:		Status:	

City Notes:

--