

## **Agenda Request Form**

Meetings are held the second Thursday of each month at 6:00 PM, unless otherwise noted.

Email this completed form **AND ANY SUPPORTING DOCUMENTS** to LavaCityHall@gmail.com or deliver to Office Assistant at Lava City Hall by 5:00 PM the Thursday prior to the scheduled meeting.

Name:
Question/Concern/Proposal/Etc.: (Idaho Administrative Procedures requires a detailed description of agenda items)
Suggested solution:
Are you requesting for a decision by vote? (i.e. Action Item)
How much time will be needed for this issue?  What meeting date is requested?