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Mayor
Jon Thomson

Clerk-Treasurer
Canda Dimick

Council Members
Rickey Frandsen
Randy Benglan
Leah Navarro
Craig Knutson

City Council Minutes for Thursday, March 10, 2022

Present: , Thomson, Mayor, Gary Cooper, Rickey Frandsen, Councilmember, Craig Knutson, Councilmember, Canda Dimick, Jill Makuaole, Chandra Taylor, Bannock County Sheriffs: Trent Smith and Jason Durham, Bryan Phinney, Dondy Flack, Bruce Parker, Sherril Tillitson Neil and Kathryn Hirschi and Shane Wasen. On-line Randy Benglan, Councilmember, Leah Navarro, Councilmember, Collin Petrun.

The posted times are estimates.

AGENDA

6:00 pm Pledge of Allegiance – Jon Thomson, Mayor
Announce Agenda Deadline for April 14, 2022 is April 7, 2021

6:01 pm Approval of Minutes – ACTION ITEM Motion to Table – Craig Knutson, Councilmember. Second – Leah Navarro, Council member.

6:02 pm Review & Approve Bills - ACTION ITEM

A) Motion to approve March, 2022 bills. – Motion to approve March, 2022 bills. - Craig Knutson, Councilmember. Second – Ricky Frandsen, council member. All voted “aye”.

6:05 pm Law Enforcement/Code Enforcement

A) Monthly Law Enforcement Report Officer Smith – Reports “it’s been pretty slow but we are moving into the busy tourist season.” There are three new officers coming on. Monthly report form has changed. Downy also concerned about new form as old one contained more information. Officer Smith requested an old form to see what could be done.

B) Building Inspection Report – Mayor asked City Clerk if there were any building reports or inspections done – Nothing to report.

C) Pocatello Animal Shelter Agreement - ACTION ITEM Rickey Frandsen, Councilmember, made a Motion authorizing Jon Thomson, Mayor, to sign the agreement. Second Craig Knutson, Councilmember. Roll Call Vote – Randy Benglan, Councilmember, - aye, Craig Knutson, Councilmember, – aye, Rickey Frandsen, Councilmember, – aye, Leah Navarro, Councilmember – aye. Unanimous.

D) Miscellaneous

6:15 pm Brett Lockwood (Property Manager) - outside city limit water and sewer hook-up – Location questioned. 90 acre parcel at first sharp corner on Maughan Road. Pressure discussion followed. As well as discussions about possible future well sight. Need to know needs and demands. Representatives need to attend

council meeting. Need to sign a consent to annexation. Mayor Thomson will express the Council's desire to progress with need for more information.

6:20 pm City Planner – Bruce Parker, Planning & Development Services, LLC, City Planner

A) Update on planning matters. Presented updates on projects He is working on.

C) Survey response issues –Mayor, Jon Thomson, Mayor Thomson, informed Bruce Parker that several people had come into city hall seeking a paper copy as stated on post card and some people had problems accessing and sending the survey. Bruce stated that he is going to try to extend the time frame for responses another week. They have received 170 responses to date.

B) Barry subdivision 23 lots West of Blazer and Portneuf River Bruce reported conceptual review to City Council. Bruce addressed some input concerns and comments regarding access, septic systems and wells. Bruce has an online conference with TJ Budge on Monday at 11:00 am for ongoing discussion to see if a resolution can be reached. Will report back.

6:35 pm City Engineer – Bryan Phinney/Jeff Sorenson, Keller Associates

A) Task order#1 to make street improvements to 4th Avenue and chip seal select roads – ACTION ITEM - Street paving on South 4th West and chip seal \$37,025. Canda Dimick, City Clerk, asked for Chip and Seal to be separated out for grant match purposes. Randy Benglan, Councilmember, asked about task order time frame. Chip and seal done before Memorial Day and paving before July. Rickey Frandsen, Councilmember, motioned to approve task order #1 with chip and seal. Craig Knutson, Councilmember seconded. Roll Call Vote – Randy Benglan, Councilmember, - aye, Craig Knutson, Councilmember, –aye, Rickey Frandsen, Councilmember, – aye, Leah Navarro, Councilmember – aye. Unanimous.

B) Developmental Order status discussed at last month's meeting. Working with Bruce Parker, City Planner, on fill and excavation permit. Applications and procedure steps will be presented for review next month and then approved in May, 2022.

6:50 pm Business License(s) ALL ACTION ITEMS

A) All Out There – Nissel Baker- expired license renewal Rickey Frandsen, Councilmember, motion to approve. Second by Craig Knutson, Councilmember.

B) Lava Shot – TJ Latour – expired license renewal Rickey Frandsen, Councilmember, - motion to approve. Second by

Craig Knutson, Councilmember
6:55 pm Lava Chamber of Commerce

- A) Marketing Report – Sherril Tillotson, Lava Chamber of Commerce Representative - Wellness Festival planning underway. Will take place May 6 and 7. Health West is organizing blood testing. Moving to Conference Center ISU nutrition speaker; morning juice bar. Physical fitness speaker. Friday night Old Time Fiddlers. Fire and Ice balanced out and paid for everything except for quarterly taxes. Special event application will be in for April City Council meeting.
- B) Event Coordinator – ACTION ITEM Craig Knutson, Councilmember motion to close applications and schedule interviews. Rickey Frandsen, Councilmember seconded. All voted aye. Randy Benglan, Councilmember, will participate as city representative at interviews.
- C) Miscellaneous – Nothing to report.

7:15 pm Building Permit(s) /Development Permit(s) ACTION ITEM

- A) Residential Remodel – 553 W. Booth – Neil Hirschi – excavation and access into basement. Permit for the installation of an exterior stairway and access into the basement on the south side. There are interior stairs going into the basement. Depth of the excavation will probably be 10 feet. Craig Knutson, Councilmember, asks if engineering is required. Rickey Frandsen, Councilmember, Motion to approve, Craig Knutson, Councilmember, second. All vote aye. Permit will be sent to Idaho Division of Construction for approval. Discussion follows regarding the process for a conditional use permit for a bed and breakfast.

7:20 pm Meetings/Announcements/Miscellaneous

- A) Rocky Mountain Power Right-of-Way Survey-Gem Valley survey called questioning if the city still needs survey. He will work on it next week.
- B) Audio/Video System –Update (Access point) –Randy Benglan, Councilmember– ACTION ITEM
Bid for access point discussed. Leah Navarro, Councilmember questioned the cost and need. Randy Benglan, Councilmember, suggested spending up to \$500.00 for a 55 inch television. Council supported.
- C) 2022 Arbor Day – May 5th, 2022
Leah Navarro, Councilmember, – plant a tree will get with school.
- D) Direct Communication Cable/ Fiber Service – ACTION ITEM
Rickey Frandsen, Councilmember, motioned to table Direct Communication. Craig Knutson, Councilmember, seconded. All voted - Aye
- E) Lava Free Day May 21 8am - 4 pm – ACTION ITEM

Leah Navarro, Councilmember, Jon and Craig Knutson, Councilmember, will volunteer. Rickey Frandsen, Councilmember, Motion to seek volunteers. Craig Knutson, Councilmember, second. All voted aye

F) Recycling Program- LORA Gunter – ACTION ITEM

Leah Navarro, Councilmember, reported. Some cigarette containers were put out before Fire and Ice; more to put out. Canda Dimick – She wants fliers to go out with the water bills. Rickey Frandsen, councilmember, - Motion to send out fliers with water bill. Craig Knutson, Councilmember, second. All vote – aye.

G) Planning and Zoning Resignation – Fred Hinz – ACTION ITEM

Craig Knutson, Councilmember, motion to accept Fred Hinz's resignation. Rickey Frandsen, Councilmember, second. All voted aye. Jon Thomson, Mayor, announced he has nominated Lisa Guthrie to fill Fred's position to approve next meeting.

7:55 pm Projects

A) Water Improvement Project

1) New Well Status Report

Mayor Thomson reported that he has spoken with Bryan Phinney regarding potential well sights

B) Miscellaneous – Nothing to report.

8:15 pm Discussion – Items from the audience. Note. This time has been set aside to hear discussion from citizens. No decisions on any matter may be approved or denied on issues brought before the council under this Agenda item. Issues needing consideration will have to be posted on the next agenda.

Shane Wassem he thought he was on the agenda. He explained his efforts to purchase neighboring lots and he wants to move his development project onto the new parcel. Shane wouldn't mind sitting down with council and discuss options Shane encouraged Mayor and city council members to research online, park models, tiny homes and RV's. Mayor will talk with inspectors tomorrow to see if the permit and fee can be used to pay the new permit. Leah Navarro, Councilmember, questioned sub-leasing situations.

??? Motion to adjourn into executive session to communicate with legal counsel to discuss the legal ramifications of and legal options for pending litigation; or controversies not yet being litigated but imminently likely to be litigated by Idaho Code 74-206 (1) (f) – ACTION ITEM – ROLL CALL VOTE

Rickey Frandsen, Councilmember, motion to adjourn to executive session. Craig Knutson, Councilmember, second. Mayor

asked Council to revise the motion to include Keller's participation.
Rickey Frandsen, Councilmember revised.

??? Motion to reconvene – ACTION ITEM

Rickey Frandsen, Councilmember, motion to reconvene Craig
Knutson, Councilmember, second. All vote Aye

??? Motion regarding executive session – ACTION ITEM

Rickey Frandsen, Councilmember, motion that the Mayor proceed.
Second Craig Knutson, Councilmember, - All vote aye.

Rickey Frandsen, Councilmember, motion to have Gary Cooper, City
Attorney, respond with a check list. Second Craig Knutson,
Councilmember. All vote aye.

??? Motion to adjourn – ACTION ITEM

Motion to adjourn – All vote Aye



