



www.lavahot springscity.com
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115 West Elm
Lava Hot Springs, Idaho

Phone 208-776-5820
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BUSINESS LICENSE

Application

A business license is required to do business within the City of Lava Hot Springs, Idaho. Fill out application completely and legible. Failure to do so will result in your application being returned. The Business License is active for the calendar year, expiring on December 31 of each year. A new Business License is required to continue business in the New Year. Fees will not be prorated, non-refundable or transferable.

Annual Business License Fee: \$95.00

Thirty day Temporary Business License Fee: \$150.00

☐ New License ☐ Expired license renewal ☐ Updated Information

Owner: _____ Phone #: _____

Date of Birth: _____ Social Security # and/or Driver's license #: _____

Business Name: _____

DBA: _____

Business Phone #: _____

Business Street Address: _____

Mailing Address: _____

Email Address: _____

City, State, Zip Code: _____

Preferred method of correspondence ☐ Email ☐ Postal Service

Idaho State ID #: _____ Taxpayer ID #: _____

(Idaho State Tax Commission permit # or Idaho Contractor Registration #)

(FIN or EIN)

Describe Business Operation: _____

On-site Owner/Manager Name(s) (Where applicable): _____

On-site Owner/Manager Contact Number(s): _____

Is this business located in the City of Lava Hot Springs: Yes ____ No ____

If yes, have you reviewed the off-street parking provisions in the Lava Hot Springs zoning ordinance 1983-2 and are you required to have off street parking spaces developed and available for your business property located in Lava Hot Spring, Idaho: _____, Attach site plan.

Do you own the property? Yes ____ No ____

If yes, add Property Description: Lot (s) _____, Block _____

Addition: _____

If no, attach lease agreement.

Is this business a nightly vacation rental: Yes ____ No ____

If yes, how many does it sleep: _____?

Proposed on-site advertising plans if applicable: _____

Does proposed advertisement include erection of a sign or making changes to existing sign: Yes ____ No ____

If yes, have you reviewed Lava Hot Springs Sign Code Title 9 Chapter 4 and are you required to submit a sign application per the ordinance: Yes ____ No ____

If yes, is a sign application enclosed: Yes ____ No ____

If no, provide date when application will be submitted _____

I have had a similar Business License revoke or suspended: Yes ____ No ____

If yes, state reasons and final action taken:

I would like my business name and contact information included on the City's online web page business listing: Yes ____ No ____

Additional information: _____

Business License Application and all supplemental documents are required for council approval and must be received 10 days prior to the scheduled council meeting.

I hereby acknowledge that I have filled in this application accurately to the best of my knowledge. I will operate the business for which this license is sought in compliance with all pertinent Federal, State, and Municipal laws, ordinances, rules and regulations; I have no fees, charges, assessments or other obligations due to the City except current taxes.

Signature of Owner or Authorized Agent

Date

*Mail to: City of Lava Hot Springs
PO Box 187
Lava Hot Springs, ID 83246*

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Office Use Only

Business # _____

License # _____

APPROVED _____ *DENIED* _____

DATE

(MAYOR)

(CITY CLERK)



CONSENT TO COMPLIANCE INSPECTION

City of Lava Hot Springs Ordinance 2021-4, Title 3, sec. 3-1-11 and 3-1-18
<https://codelibrary.amlegal.com/codes/lavahotspringsid/latest/overview>

- A. Every holder of a business license in the City consents to reasonable compliance inspections during its regular hours of business by the Mayor, or the City Code Compliance Officer, or officers of the Bannock County Sheriff's Department or Building Code Inspectors or their respective designees to enter, free of charge, any place of business or to stop, in accordance with the law, any vehicle for which a business license has been issued. The compliance inspections are solely for the purpose of determining whether the activity is being carried on in compliance with State laws and City ordinances and to promote the health, safety and welfare of the public.
- B. Refusal to permit a compliance inspection or interference with a compliance inspection shall be a violation of the Lava Hot Springs Business and Special Event Regulation Code. (Ord. 2020-3, 8-13-2020)

☐ **I HEREBY ACKNOWLEDGE THAT I HAVE RECEIVED, READ AND UNDERSTAND THIS CITY BUSINESS COMPLIANCE DOCUMENT**

SIGNATURE: _____

FULL NAME: _____

NAME OF BUSINESS: _____

Received By Mayor, City Clerk, or Code Compliance Officer: _____

BUSINESS TYPES

Code	Description	Check all that apply
APARTMENT	APARTMENT - MONTHLY - No nightly rentals - long term rentals	
ARCHITEATU	ARCHITECTURE	
AUTO	AUTO REPAIR	
BANK	BANKING	
BAR	BAR	
BARBERSHOP	BARBER OR BEAUTY SHOP	
BED&BREAK	BED & BREAKFAST - Manager or Owner on site	
CAMPGROUND	CAMPGROUND AND/OR CABIN	
CLEANING	CLEANING SERVICE	
CLINIC	ACUPUNCTURE CLINIC	
CONSTRUCT	CONSTRUCTION	
CONTRACT	CONTRACTING SERVICES	
CONTRACTOR	GENERAL CONTRACTOR	
COUNSELING	COUNSELING SERVICES	
DENTIST	DENTIST OFFICE	
ELECTRICAL	ELECTRICAL CONTRACTOR	
ENGINEER	ENGINEERING	
EVENT	EVENT PERFORMERS	
EXCAVATION	EXCAVATION	
EXERCISE	EXERCISE CLASSES/INSTRUCTOR	
FIRE	FIRE SPRINKLER INSTALLATION, INSPECTIONS & MAINTENANCE	
GALLERY	ART GALLERY	
GIFT SHOP	GIFT SHOP	
GROCERY	GROCERY RETAIL	
HAIR	HAIR & NAIL SALON	
HDWR	RETAIL HARDWARE	
HEALTH	HEALTH FACILITY	
HOTEL	HOTEL	
HOUSE	MONTHLY HOME RENTALS LONG TERM - OVER 30 DAY RENTAL	
HVAC	HEATING AND COOLING	
LAWNCARE	LAWN CARE	
LEASING	LEASING COMPANY	

LIQUOR	LIQUOR STORE	
LOCK SMITH	LOCK SMITH	
MAINTENANC	MAINTENANCE WORK	
MANUFACTUR	MANUFACTURING	
MASSAGE	MASSAGE	
MALL	LEASED BUSINESS IN A SHOPPING CENTER	
MOBILEMARK	MOBILE MARKET, FOOD TRUCKS, FARMER'S MARKET, BUSINESS GATHER	
PEST CNTRL	PEST CONTROL	
PLUMBING	PLUMBER	
PROPERTY	GENERAL PROPERTY MANAGEMENT	
PUBLIC TRA	PUBLIC TRANSPORTATION	
REALESTATE	REAL-ESTATE	
RENTAL	ATV, MOTOR VEHICLES, HELMETS MISC. RENTALS	
REPAIRS	SERVICES FOR REPAIRS	
RESTAURANT	RESTAURANT	
RETAIL STO	RETAIL STORE	
ROOFING	CONTRACT ROOFING	
SALES	DIRECT SALES	
SECURITY	SECURITY SERVICES	
SERVICE	SERVICE PROVIDER	
SERVICES	SERVICES - ADVERTISING	
SIGNS	SIGNS	
SNOW	SNOW REMOVAL	
STAND	RETAIL, FOOD, DRINKS, COFFEE ETC.	
SURVEYOR	LAND SURVEYING	
TATTOO	TATTOO SHOP	
TICKET	TICKET SALES	
TRAILER PK	TRAILER PARK	
TRUCK FOOD	FOOD TRUCK	
TRUCK RETA	MOBILE RETAIL TRUCK	
TUBE RENTA	TUBE RENTALS	
VACATION	VACATION RENTAL HOMES - Short-term rental by the night rented out to traveler's	
WHOLESAL	WHOLESAL DISTRIBUTION	
WINDOW	WINDOW INSTALLER	

Done?	Requirements	Description	Definition	Notes
<input type="checkbox"/>	The license fee shall be paid in advance at the time of filing the application and the fee for such license shall be as follows	<p>Type of Business License.</p> <p>Annual: Yes or No</p> <p>Thirty (30) Day: Yes or No</p> <p><i>The license fees listed above shall not be prorated and are not refundable if the application is approved with conditions, denied or withdrawn. 6. The City Council may revise, amend and change the license fees by resolution. (Ord. 2020-3, 8-13-2020)</i></p>	<p>Annual License: Each person applying for a new annual business license shall pay a license fee of ninety five dollars (\$95.00) with submission of the completed application to the City Clerk.</p> <p>Thirty (30) Day Business License: Each person applying for a thirty (30) day business license shall pay an initial license fee of one hundred fifty dollars (\$150.00), renewable for one (1) additional period of thirty (30) consecutive days for an additional renewal fee of seventy five dollar (\$75.00) if paid prior to expiration of the thirty day business license. Failure to pay the renewal fee shall be grounds to deny the renewal of a temporary thirty (30) day business license.</p>	
<input type="checkbox"/>	Proof of Secretary of State Business name	<p>Secretary of State proof of Business Name.</p> <p>Is Business Name Active? Yes Of No</p>		Sole Proprietor not applicable
<input type="checkbox"/>	State of Idaho Sellers permit	Required if you are responsible to collect Idaho sales tax. The city follows the Idaho regulation on lodging & retail sales.		
<input type="checkbox"/>	Non-Property Tax Application plus \$5.00 payment.	Required if you are responsible to collect Idaho sales tax. The city follows the Idaho regulation on lodging & retail sales.		
<input type="checkbox"/>	Proof of liability insurance	Required for all business		
<input type="checkbox"/>	State & County permit for Beer, Wine or Liquor sales	If applicable		
<input type="checkbox"/>	Proof of ownership or lease of the building and/or real property on which the business is to be conducted.	Required with all application.		
<input type="checkbox"/>	Fire inspection completed by Fire Marshall or Fire Chief per the Idaho State Fire Code.	Fire inspection required for all Restaurants and Food Trucks		
<input type="checkbox"/>				
<input type="checkbox"/>				