

PUBLIC NOTICE

A Regular Meeting of the City Council of the City of Lava Hot Springs, Idaho will be held on Thursday October 9th, 2025 at 6:00 pm, Lava City Hall 115 West Elm Street, Lava Hot Springs, Idaho.

In-person attendance is allowed. Guests may join by teleconference if they so desire. To listen to the meeting by teleconference, please call (408) 638-0968, meeting ID number is 5731543907#, password 745563#.

Depending on your telephone service plan, long distance charges may apply. All participants will be muted when they join the meeting. Guests who are listed on the agenda or audience members wishing to speak during the discussion section can unmute themselves by entering star six (*6).

City of Lava Hot Springs
115 West Elm – PO Box 187 – 83246
Office Phone (208) 776-5280
Fax (208) 776-5130
Mayor Vicky Lyon
Council Members
Rickey Frandsen - Leah Navarro
John Head - Jeanie Avery
City Clerk/Treasurer Amantha Sierra
Office Assistance Mandy Frandsen

Regular City council meeting 6:00 p.m.

REGULAR AGENDA

- a) Silence Cell Phones
- b) Call meeting to order
- c) Roll Call
- d) Pledge of Allegiance
- 1. **REPORTING**
 - a) Sheriff
 - b) Ambulance Coordinator
 - c) Fire Chief
 - d) City Engineer
 - e) City Planner
 - f) Attorney
 - g) Chamber of Commerce
 - h) Event Coordinator
 - i) Code Compliance Officer
 - j) Mayor
 - k) Council
 - l) City Clerk / Treasurer
- 2. **DISCUSSION** - items from the audience – Note: This time has been set aside to hear input from citizens. No decisions on any matter may be approved or denied on issues brought before the council under this agenda item. Issues needing City Council action will have to be posted on meeting agenda. Speakers are limited to 2 minutes. The meetings are recorded and in order for recording device to record your comments you must stand at the podium and speak clearly.
- 3. **CONSENT AGENDA**- All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without separate discussion.

If a discussion is desired, that item will be removed from the Consent Agenda and will be considered separately - **ALL ACTION ITEM**

- a) Council approval of Bills – List of bills provided to councilmembers prior to council meeting for review
- b) New Business License Application Business License TBD – Business Type Long Term Rental – Christopher Hook – 133 W. Fife Christopher & Kemberly Hook
- c) Sign Permit Application SP25-10 – 67 S. 2nd E – Lavana Blue

4. **ITEMS REMOVED FROM CONSENT AGENDA REPORTING – ACTION ITEM**

5. **ROWDY LARKINS**

- a) LAV2025-04 rebuild and extending Deck issued 07/17/25 Alan Spidell - Surrounding LLC - 204 W Main - Myrna Beery Spidell Construction Project - Progress report
- b) LAV2025-05 Riverside Hot Springs/Eruption Brewing retaining wall - 8.27.25 Rowdy approved updated engineer plans and Building permit issued – Progress report
- c) LAV2024-07 – Heidi Patha new build STR - 355 W Main Project Permit - Progress report
- d) LAV2025-02 Jared & Natalie Roper house 517 West Elm Street permit with the State expired and they will not do a final on LAV2022-002 BLD2203-00006 expired 07.14.22 – New Build New permit submitted to complete final inspection for a Certificate of Occupancy
- e) Project Permit Alex Drokin 305 W Main permit with the State expired and they will not do a final on LAV2021-012 BLD2106-00038 expired 06.24.21 – Windows and LAV2021-021 BLD2110-00067 expired 06.24.21 Fire suppression (fire Marshall signed off with contingencies). New permit submitted to complete final inspection for a Certificate of Occupancy –
- f) Sam Netuschil – 44 & 48 Purple Moon Roof - Building Permit Application in review process – progress report - Waiting on snow load & on IBC requirement

6. **SHORT-TERM RENTAL APPLICATIONS IN PROGRESS PRIOR TO MORATORIUM**

- a) New Business License Application Business License 16596 and *Non-Property Tax permit* 713.1 – Business Type Short Term Rental – The Lounge at Lava Hot Springs – 355 W Main – Heidi Patha
- b) New Business License Application Business License 16577 and *Non-Property Tax permit* 691.1 – Business Type Short Term Rental – Victorian On Main – 305 Main Street - Marina & Alex Drokin – **ACTION ITEM**

7. **AGENDA REQUEST**

- a) Jonathan White 10 minute - DISCUSSION
- b) Nadia Cedeno Business License and agenda request item previous on council agenda – returning with neighbors statements – **ACTION ITEM**

8. **SPECIAL EVENTS PERMIT APPLICATION**

- a) Christmas Celebration - Cindy Irick – Lava Hot Springs Academy – November 1st, 2025 – **ACTION ITEM**

9. **AGREEMENT OR CONTRACT RENEWALS**

- a) Professional Services Agreement between the city of Lava Hot Springs and the County of Bannock & the Bannock County Sheriff Motion to approve and authorize the Mayor to sign contract – **ACTION ITEM**
- b) Keller Associates, Inc. engineering agreement for professional services agreement Motion to approve and authorize the Mayor to sign contract – **ACTION ITEM**
- c) Rymer – Comprehensive Managed Services with V-CIO – Software and computer support – Motion to approve and authorize the Mayor to sign contract – **ACTION ITEM**

10. **OLD BUSINESS**

- a) Draft Development Agreement - CJK Jesse – **ACTION ITEM**
- b) Comprehensive Plan Committee Selection - **ACTION ITEM**

- c) Businesses/Liquor Licenses renewal for 2026 – Council approved early renewal – the Staff would like Council to extend until November 30th, 2025 – **ACTION ITEM**
- 11. **NEW BUSINESS**
 - a) Matt Henry resignation letter - **ACTION ITEM**
- 12. **COUNCIL AGENDA REQUEST**
 - a) Discuss possible changes to City’s employment manual and discuss payroll policies, to include Lava Hot Springs following the State of Idaho “At-Will/Right-to-Work” employment policy and comp-time overage not used by year-end – **DISCUSSION**
 - b) Code Compliance Officer Advertisement and Job Description – **DISCUSSION**
 - c) Iron Horse Asphalt quote – Router & Crack seal all exposed cracks on tennis/pickle ball courts - **ACTION ITEM**
- 13. **ORDINANCE/RESOLUTION**
 - a) Receive STR Ordinance Recommendation from Planning Commission - **ACTION ITEM**
 - b) Set Date and Time For Public Hearing Before City Council, and Approval To Publish Notice of Public Hearing - STR Ordinance - **ACTION ITEM**
- 14. **APPROVAL OF MINUTES**
 - a) August 12, 2025 - **ACTION ITEM**
 - b) August 14, 2025 - **ACTION ITEM**
- 15. Announce next regular meeting – November 13th, 2025 Deadline November 3rd, 2025
- 16. Adjourn regular meeting - **ACTION ITEM**