

**Hammonton Youth Soccer Association
(A New Jersey Nonprofit Corporation)**

**ARTICLE I
(Names and Offices)**

SECTION 1. *Name:* The name of this nonprofit corporation is HAMMONTON YOUTH SOCCER ASSOCIATION (HYSA), and shall also be known by such other name or names as the Board of Directors may designate from time to time.

SECTION 2. *Office:* The registered office of HYSA is PO BOX 1050 Hammonton, New Jersey 08037.

**ARTICLE II
(Purposes)**

The purposes of HYSA are:

1. To promote and advance generally the needs and welfare of youth, without regard to race, religion, color, age, sex or national origin, within the limits of Hammonton, New Jersey, to foster and encourage in the youth of the community a spirit of loyalty and faith in American traditions and institutions; to participate actively in constructive movement and endeavors for the promotion and safeguarding of the interests and general welfare of the youth of the community; to provide meeting places where the youth of community may enjoy educational, social benefits and athletic activities under competent supervision; to carry out the purpose of the corporation and in all other things lawful and proper in the promotion of the common interest of the youth of the community.
2. To cooperate and become associated with and contribute to other nonprofit corporations or organizations which are tax-exempt under section 501© (3) of the Internal Revenue Code and its regulations as they now exist or hereafter amended, to avoid duplication of service provided by HYSA and generally carried on within Hammonton, New Jersey.
3. To adhere and operate in alignment with policies, philosophies and guidelines set forth by both New Jersey Youth Soccer and the US Soccer Federation guidance is applicable as deemed by the Board.
4. To follow the rules, guidelines, and philosophies, when applicable, of participating affiliations such as EDP, SJSL, and SJGSL, and any others that may apply.

**ARTICLE III
(DEFINITIONS)**

1. Executive Board shall be defined as set forth in Article 3 of the Bylaws of the Hammonton Youth Soccer Association (hereinafter referred to as “HYSA”).
2. Officers shall be defined as set forth in Article 3 of the Bylaws of the HYSA.
3. Active Trustees shall be defined as those members of the HYSA who have been nominated by any member of the Executive Board to join the Board and have received an affirmative vote by a majority of the Executive Board.
4. General Membership shall be defined as the adult parent(s) or legal guardian(s) of all HYSA youth members, coaches and assistant coaches, or any other adult elected to the General Membership by the Executive Board.
5. Youth Members shall be defined as any youth member of any team affiliated with the HYSA Club & Travel Program or Recreational Program.
6. HYSA Club Program (FC) shall be defined as highly competitive sponsored teams that play at both the local and regional level, may play across state lines and travel across the country. Teams will hold extensive try outs and have higher fees than the HYSA Travel Program. They will also play in select leagues appropriate to their level of competition.
7. HYSA Travel Program shall consist of all HYSA sponsored teams which compete at an advanced level against teams from other towns and/or soccer associations.
8. HYSA Recreational Program shall offer local youths the opportunity to compete on intramural teams consisting of players within defined Recreational Program Birth Years.
9. Recreational Program Birth Year will be defined as the Birth Date falling between October 1 through September 30 of the following year. School Grades will not be considered when establishing a Recreational Player’s Birth Year.
10. HYSA Travel Program age groups shall be consistent with the age definitions set forth by the New Jersey Youth Soccer Association and US Soccer Federation.
11. Any section of these By-Laws may be amended in full or in part by a majority vote of the Executive Board.

**ARTICLE IV
(EXECUTIVE BOARD AND DUTIES)**

Section 1: Composition of the Executive Board and Cabinet

The Executive Board of HYSA shall consist of the following positions:

1. President
2. Vice President
3. Secretary
4. Treasurer

The Cabinet of HYSA shall consist of the following positions:

1. Commissioner of Recreation (Rec)
2. Commissioner of Club & Travel
3. Supervisor of Referees
4. Chief of Fundraising
5. Grounds Supervisor
6. Social Media Liaison
7. Concession Supervisor

Each member of the Executive Board shall be elected in accordance with the association's election procedures and shall serve a term as outlined in these bylaws. Cabinet members will be selected at the reorganization meeting.

Section 2: Duties of the Executive Board and Cabinet Members

A. President

1. Serves as the chief executive officer of the association.
2. Presides over all meetings of the Executive Board and general membership.
3. Oversees all association operations and ensures adherence to bylaws and policies.
4. Represents the association in all official capacities, including with external organizations and governing bodies.
5. Has the authority to break tie votes within the Board.

B. Vice President

1. Assists the President in overseeing the association's operations.

2. Assumes the duties of the President in their absence.
3. Oversees and supports all commissioners and committee chairs as needed.
4. Helps mediate disputes within the association.

C. Secretary

1. Records and maintains the minutes of all association meetings.
2. Maintains official association records, including bylaws, policies, and correspondence.
3. Distributes meeting notices, agendas, and minutes to Board members and general membership.
4. Handles association communications as directed by the Board.

D. Treasurer

1. Manages all financial accounts and transactions of the association.
2. Prepares and presents financial reports at Board and general meetings.
3. Develops an annual budget and ensures financial compliance with applicable laws.
4. Collects and deposits funds, disburses payments, and maintains financial records.

E. Commissioner of Recreation (Rec)

1. Oversees the recreational soccer program, including team formation and scheduling.
2. Works with coaches to provide guidance and ensure player development.
3. Ensures all rec program participants follow association policies and codes of conduct.
4. Coordinates with the Supervisor of Referees to schedule officials for games.

F. Commissioner of Club & Travel

1. Manages the club & travel soccer program, including team tryouts, selection, and rostering.
2. Ensures compliance with league and governing body regulations.

3. Acts as the liaison between club & travel coaches, parents, and the Executive Board.
4. Supports player development initiatives and oversees competitive team operations.

G. Supervisor of Referees

1. Recruits, assigns, and supervises referees for all games.
2. Ensures referees are properly trained, certified, and adhere to association standards.
3. Acts as the primary contact for referee-related concerns or disputes.
4. Works with the Commissioners of Rec and Club/Travel to coordinate game coverage.

H. Chief of Fundraising

1. Develops and implements fundraising initiatives to support the association's programs.
2. Organizes sponsorships, donations, and special events.
3. Coordinates fundraising efforts with teams, parents, and local businesses.
4. Maintains records of fundraising income and ensures funds are allocated properly
5. Works with travel & club team coaches on fundraising efforts/sponsorships, tournaments, shirt sponsors, and basket raffles.

I. Grounds Supervisor

1. Helps place use of facility requests to the town of Hammonton for field usage.
2. Organizes Paint and Maintenance of Fields
3. Anything that is related to the fields and field maintenance

J. Social Media Liaison

1. Keeps up to date with information on social media pages.
2. Gets information and other news to the HYSA Followers

K. Concession Supervisor

1. Prepares the Concession stand for opening and closing each season
2. Details what is in the stand; keeps the inventory list.

3. Lets the treasurer know what is needs and gives a report to the treasury each Saturday.

Section 3: General Responsibilities of the Executive Board

1. The Executive Board shall work collaboratively to promote the mission of the association.
2. Board members must attend meetings regularly and participate in decision-making.
3. Each Board member is responsible for maintaining ethical conduct and acting in the best interest of the association.
4. The Board has the authority to appoint committees and delegate tasks as necessary.

ARTICLE V (DUTIES OF EXECUTIVE BOARD)

1. The Executive Board shall meet once during each calendar month at a place and time to be determined by the Executive Board. However, the Executive Board may at its discretion forgo meeting in the Month of December. Notice of the Time and Place of the meeting shall be provided through any accepted form of media or publication.
2. The Executive Board shall conduct an Annual Meeting of the General Membership every January. Notice of the Time and Place of the Meeting shall be provided to the General Members through any accepted form of media or publication.
3. The Executive Board shall be responsible for the management of the HYSA. It shall adopt rules and regulations and establish policies which are necessary for the efficient operation of the HYSA.
4. The Executive Board shall have the ability to create Committees to assist in the efficient operation of the HYSA. The Committees may include members of the General Membership of the HYSA.
5. To be eligible to vote in Executive Board elections or other official board matters, a member must:
 - a. Be a Trustee of the association for a minimum of one full consecutive year.
 - b. Have attended at least 80% of the scheduled board meetings during that one year.

- c. Have actively volunteered in support of the association through at least one of the following:
 - o Field setup or lining
 - o Working in the snack stand
 - o Participating in or organizing association fundraisers
 - o Assisting with league-sponsored events or administrative duties
 - o Coaching league teams
- d. Eligibility shall be verified by the Secretary and reviewed by the President prior to any vote. Coaching/Running a practice scheduled at a meeting time and verified will make you exempt from attending a meeting.

**ARTICLE VI
(ELECTION OF OFFICERS AND TERMS OF OFFICE)**

Section 1 – Board Composition and Terms

- a. The Executive Board shall consist of elected officers holding the following positions: President, Vice President, Secretary, Treasurer, and any additional positions deemed necessary by the Board.
- b. Executive Board members shall serve two-year terms.
- c. Elections for Executive Board positions shall be held in January, during the Annual General Meeting.

Section 2 – Annual General Meeting

- a. The association shall hold its Annual General Meeting (AGM) in January of each year.
- b. The purpose of the AGM is to review the past year's operations and financials.
- c. Elect Executive Board members on election cycle.
- d. Provide a forum for member feedback and discussion of future goals.
- e. The Executive Board shall appoint a three (3) member Special Committee on Elections each November to receive Nominations for each office. The members of the Special Committee on Elections shall consist of the Vice-President and at least one Active Trustee. Nominations must be received by December 15th on an election cycle year, and

present all nominations at the Meeting of the General Membership in January.

- f. On cycle elections shall take place at the Annual Meeting of the General Membership held each January.
- g. All General and Executive Board members present at the Annual Meeting shall be eligible to vote for each office. The Vote shall be taken by secret ballot if requested by any member present.

ARTICLE VIII (Disciplinary Policies)

SECTION 1. Yellow Cards

- 1. One (1) yellow card will lead to a review of the circumstances leading to the card by the Board of Directors.
- 2. Two (2) yellow cards will lead to a review of the circumstances leading to the card by the Board of Directors. A letter will be issued by the Board stating the penalty for receiving three (3) yellow cards. This letter will be considered a written warning.
- 3. Three (3) yellow cards will result in a two-game suspension.
- 4. Any additional yellow cards will result in a suspension.

SECTION 2. Red Cards

- 1. One (1) red card will result in a two-game suspension.
- 2. Two (2) red cards will result in a minimum five game suspension. Two (2) red cards will be reviewed at the next regularly scheduled Board meeting. This review could result in a permanent suspension.
- 3. Three (3) red cards will result in a permanent suspension.

SECTION 3. Physical Altercation

- 1. The first time that anyone is involved in a fight, it will lead to a five-game suspension. All incidents of fighting will be reviewed by the grievance committee.
- 2. The second time that anyone is involved in a fight will lead to a permanent suspension.

SECTION 4. Enforcement

1. These penalties will be enforced against anyone who is involved in HYSA and are cumulative.
2. Anyone receiving a card must inform the Commissioner of his or her division. The Commissioner will in turn inform the county representative. Coaches must fill out a form that will be provided by HYSA and present the form to the Commissioner of the division whenever there is a card presented at their game.

SECTION 5 Behavior, Zero Tolerance Policy, and Appeals

1. The goal of the Hammonton Youth Soccer Association (HYSA) Recreational League is to provide a fun recreational soccer environment for children. We seek to develop soccer players... not only in terms of their soccer skills, but also in terms of their self-esteem and self-confidence. Players should learn to be competitive and try hard, and learn to win and lose with good sportsmanship.
2. Spectators are invited to attend games to help promote the goals of the Recreational League and the development of its players. To ensure that the League's goals are met, we have established this Code of Conduct for all parents and spectators:
3. Location of Spectators: At all games spectators are to stand back at least 3 feet from the sideline. This will give the players room to play the sidelines and make throw-ins, and allow everyone to see. No one (spectators or coaches) may stand behind either goal line or along the sideline next to the penalty area. Spectators should remain on the opposite side of the field from the coaches and players, and should never enter the field of play unless asked.
4. Spectators May Not Coach: Spectators may not provide direction or instructions to any player... this is the job of the coach and assistant coach. This includes providing direction to your own child. Positive cheering and encouragement are fine.
5. Spectators Must Not Criticize: Spectators may not criticize any players or coaches, either on their team or the other team, or the referees. Only positive comments are permitted. If a parent has an issue with their child's coach, the issue should be brought to the attention of a HYSA Board Member in a setting away from the field

in a private manner. Similarly, if they have an issue with a referee, they can provide feedback to the coach after the game. Team coaches have methods to provide feedback to each associated League concerning referee issues.

6. **How Parents Can Help:** Please help your coach by arriving on time with your child dressed in uniform, with shin guards and appropriate footwear. Make sure your child has a water bottle, especially on hot or humid days. Make sure your child removes any fashion accessories (earrings, barrettes, watches, etc.) which could injure your child or another player. Make sure your child attends practice where he/she will have a chance to learn. Please cheer for everyone.
7. **Redefine “Winning”:** Redefine what it means to be a “Winner” in your conversations with players and other fans. Winners are people who make maximum effort, continue to learn and improve, and do not let mistakes, or fear of making mistakes, stop them from playing and enjoying the game. Learning from mistakes is part of the game. Also, remember that all children are born with different abilities and develop at different rates. The true measure of how a child is doing is not in comparison to others but rather in comparison to his/her prior best. Do not judge the success of a game solely by whether your child’s team wins. Our goal in the Recreational League is to create balanced teams so that each team experiences both winning and losing.
8. **The Center Referee is in Charge: SPECTATORS MAY NOT DISAGREE WITH, QUESTION OR CRITICIZE THE REFEREE. THIS RULE APPLIES EVEN IF THE REFEREE MAKES A MISTAKE.** Every year we lose many referees because they do not like the abusive treatment that they receive from spectators during the season. Referees do make mistakes and your coach has a method for providing feedback to the League after the game if the referee needs constructive criticism. The coach or spectators may not object to a referee’s call or judgment on the field either before, during or after the game. The coach or spectators may not question a referee at any time. Due to the shortage of referees, sometimes an experienced HYSA Board Member will act as referee, and is entitled to the same respect.

9. No alcoholic beverages of any kind are allowed at youth sporting events.

10. Support the League's efforts to remove verbal and physical abuse from youth sporting activities.

To help prevent physical assault and verbal abuse in the leagues and clubs within the Hammonton Youth Soccer Association (HYSA); HYSA has adopted a ZERO TOLERANCE POLICY. This policy applies to all coaches, players, parents, spectators and other supporters and referees effective immediately. Abusive and obscene language, violent play/conduct, fighting and other behavior (including, but not limited to sarcasm, taunting, etc.) deemed detrimental to the game between the above-mentioned groups will not be tolerated. The ultimate responsibility for the actions of coaches, players and spectators resides with the member clubs.

It is the responsibility of ALL coaches/players/parents to maintain the highest standards of conduct for themselves, their players, and supporters in all matches. Abusive, confrontational, and obscene language, violent play/conduct, fighting, inciting, escalating and other behavior detrimental to individuals, the game and the sport will not be tolerated. A coach's/player's/parent's responsibility for referee support and spectator control includes the times prior to, during and after the game at the field and surrounding areas.

All persons responsible for a team and all the spectators shall always support the referee. Failure to do so will undermine the referee's authority and has the very real potential of creating a hostile environment for the players, the referee and all the other participants and spectators. Escalation to violence can easily result.

Therefore:

No one is to address the referee or make comments on or about a referee's call or non-call while present at any Hammonton Youth Soccer Association game.

Exceptions for Coaching Staff or player During Match:

1. Responding to a referee initiating communication.
2. Making Substitutions.

3. Pointing out emergencies or safety issues. All conversations are to be in a polite, respectful tone of voice. No sarcasm. No intimidation.

Exceptions for Coaching Staff or player at Half Time or end of game:

1. Ask for an explanation of a call or a rule.
2. Polite friendly feedback. All conversations are to be in a polite, respectful tone of voice. No sarcasm. No intimidation.

Penalties:

Initial Minor Infraction – Verbal Warning

Subsequent Minor Infractions – Warning (caution) or Dismissal (ejection) depending on seriousness.

Initial Major Infraction – Warning (caution) or Dismissal (ejection) depending on seriousness.

Exceptions for fans, spectators, others:

1. Responding to a referee initiating communication.
2. Pointing out emergencies or safety issues (Polite, respectful tone of voice. No sarcasm. No intimidation).

Penalties:

1st Infraction – The referee at the next stoppage of play, will ask the coach to quiet the offender.

2nd Infraction – Verbal Warning. Referee, at next stoppage of play, will ask the coach to warn offender that the next infraction will result in either removal of the offender or the referee will abandon the match.

3rd Infraction – The referee at the next stoppage of play, shall instruct the coach to direct the offender to leave the field. The referee will abandon the game if the offender does not leave the field immediately.

**The referee can request the League assign a monetary fine for behavior violations to spectators, coaches, and programs.

Players: A penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a player:

- Openly disputes or argues about any decision by an Official.
- Uses obscene or vulgar language, including swearing, in a boisterous manner to anyone at any time, even if it is not directed at any person.
- Visually demonstrates any sign of dissatisfaction with any Official's decision, in a manner that openly embarrasses the Official and/or challenges his judgment.
- Uses any type of threatening or derogatory language towards any player, coach, referee, or other spectators. This is at the sole discretion of the referee.

Any time that any player persists in any of these actions, he/she shall be assessed a Misconduct Penalty. The HYSA Board of Directors will evaluate the issue to determine what penalty is appropriate and convey their findings and decisions in writing to the player and their parent/guardian. Players have the right to appeal any decision to the HYSA Board of Directors. Appeals must be submitted to the Board in writing within 48 hours of being notified of the penalty. An appeal is not available if facts are submitted by the referee in the match report-a referee match report is the official report of the game.

Coaches: A penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a coach:

- Openly disputes or argues about any decision by an Official.
- Uses obscene or vulgar language in any manner to anyone at any time.
- Visually displays any sign of dissatisfaction with an Official's decision, in a manner that openly embarrasses the Official and/or challenges his judgment.
- Uses any type of threatening or derogatory language towards any player, coach, referee, or other spectators. This is at the discretion of the referee.
- Does not support and enforce the Zero Tolerance policy, with regards to their players, parent/guardians, or any spectator associated with their team within their control without putting themselves in harm's way. Any player/parent/guardian/spectator associated with their team that displays unacceptable behavior will be reported to corresponding Travel or Intramural Director immediately. Failure to do so would result in a penalty.

Any time that a Coach persists in any of these actions, he/she shall be assessed a Game Misconduct Penalty. The HYSA Board of Directors will evaluate the issue to determine what penalty is appropriate and convey their findings and decisions in writing to the coach/coaches. Coaches have the right to appeal any decision to the HYSA Board of Directors. Appeals must be submitted to the Board in writing within 48 hours of being notified of the penalty. An appeal is not available if facts are submitted by the referee in the match report-a referee match report is the official report of the game.

Parents/Guardian/Spectator: A penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a parent/guardian/spectator

- Openly disputes or argues about any decision by an Official.
- Uses obscene or vulgar language in any manner to anyone at any time.
- Visually displays any sign of dissatisfaction with an Official's decision, in a manner that openly embarrasses the Official and/or challenges his judgment.
- Uses any type of threatening or derogatory language towards any player, coach, referee, or other spectators. This is at the discretion of the referee or field marshal.

Any time that any parent/guardian/spectator persists in any of these actions, he/she shall be assessed a Misconduct Penalty. The HYSA Board of Directors will evaluate the issue to determine what penalty is appropriate and convey their findings and decisions in writing to the parent/guardian/spectator. Parents/guardians/spectators have the right to appeal any decision to the HYSA Board of Directors. Appeals must be submitted to the Board in writing within 48 hours of being notified of the penalty. An appeal is not available if facts are submitted by the referee in the match report-a referee match report is the official report of the game.

The Hammonton Youth Soccer Association may impose additional sanctions upon the offending individual(s) including:

Banishment of offenders' family from participation in or attendance at events.

Suspension or dismissal of coach or player from team position

Banishment of the offender from participation and or attendance at events

**ARTICLE VIII
(RECREATIONAL PROGRAM)**

1. The HYSA Recreational Program shall be open to all youths within the local geographic area who meet one or more of the following criteria:
 1. have a Recreational Program Birth Year between the ages of Four (4) and Fifteen (15) during the Recreational Season.
 2. is not the member of any High School Soccer Team
2. The Recreational Program shall consist of teams within the following age definition. (Subject to Change- Based on Registration)
 1. Little Heat U5: Players turning ages 3-4 during the Recreational Program Birth Year
 2. Mini Heat U7(Kindergarten): Players turning ages 5 during the Recreational Program Birth Year
 3. Mini-Novice U8 (1st Grade) Players turning ages 6-7 during the Recreational Program Birth Year
 4. Novice U11(2nd Grade-4th Grade): Players turning ages 8-9-10 during the Recreational Program Birth Year
 5. Mini Senior U13 (5th Grade-6th Grade): Players turning ages 11-12 during the Recreational Program Birth Year
 6. Senior U15 (7th Grade-8th Grade): Players turning ages 13-14 during the Recreational Program Birth Year

**ARTICLE VII
(COACHES- CLUB, TRAVEL AND RECREATION PROGRAMS)**

Section 1 – Volunteer Status

All coaches, both travel and recreation level, serve as volunteers and shall not receive financial compensation for their services.

Section 2 – Coaching Assignments and Limitations

- a. Travel & Club level coaches may coach only one (1) team per gender/age level including Club & Travel.
- b. A Travel & Club level coach may not simultaneously coach two (2) teams in the same birth year (e.g., two 2012 boys' teams), regardless of division or tier. This restriction also applies to the entire coaching staff—no combination of assistant coaches or team staff may collectively coach multiple teams in the same gender/age group.
- c. Exceptions may be reviewed on a case-by-case basis by the Board but are discouraged and must be approved in writing.
- d. Coaches will be required to support HYSA Fundraising efforts at a minimum of two times per year through team basket raffle donations and through word-of-mouth support of all fundraising. When asked to disseminate information about HYSA fundraisers, coaches are expected to do so within a reasonable amount of time (approximately 48 hours or two business days).
- e. Any tournaments club or travel teams choose to enter, once approved by HYSA, are paid for by team fundraising efforts, not by HYSA. Tournaments must be approved in advanced.
- f. Any new teams being formed in Club or Travel must do so under the supervision, rules, and guidelines of all HYSA policies. They must adhere to HYSA tryout procedures. If an off-annual try-out date is needed, it must be approved by the board, scheduled, and properly advertised within the HYSA community.

Section 3 – Certification Requirements

All club & travel coaches must complete the SafeSport training course annually. Certification must be renewed every 365 days to remain eligible for coaching duties. Proof of current certification must be submitted to the association prior to the first practice or game of the season. Additionally, coaches will be required to complete any trainings, certifications, or other processes as necessary by SJSL, SGJSL, EDP, GOTSPORT, and any other affiliated associations of HYSA.

Section 4 – Coaching Philosophy and Methodology

- a. Coaches must adhere to U.S. Soccer's Grassroots Coaching Guidelines.
- b. Practices must follow the "Play-Practice-Play" model to encourage player development and enjoyment.
- c. For all Recreation & Travel Team formats up to and including 9v9, coaches must do their best to provide each player with a minimum of 50% playing time

per game, unless limited by injury, illness, or disciplinary action (which must be documented) per HYSA & US Soccer Federation Guidelines. Club level teams should still do their best to achieve this minimum of playing time for younger teams but it is not a requirement. Club (HYSA FC) does not apply to this but is still strongly advised to develop all players and maximize playing time especially at the 7v7 and 9v9 age levels. For all Club teams at the 7v7 and 9v9 level, Coaches are not permitted to suggest/request registered players voluntarily “sit out” games to ease the roster burden/substitutions or for any other reasons, and/or purposely not play registered players at all during a 60-minute game.

Section 5 – Mandatory Meetings

Coaches are required to attend all mandatory meetings scheduled by the association. Failure to attend without prior approval or valid reason may result in disciplinary action, including possible removal from the coaching position.

Section 6 – Mentorship for New Travel Coaches

- a. Any coach with less than one (1) year of experience in the travel program will be considered a new travel coach.
- b. All new travel coaches shall be assigned a mentor for a minimum of one (1) full year.
- c. The mentor will be an experienced coach approved by the Board and will provide guidance, support, and oversight to ensure compliance with association expectations and coaching standards.
- d. Coaches who do not follow HYSA Board coaching policies & practices may be subject to the following disciplinary actions: verbal and written warnings, meetings, probation, suspensions, and removal as coaches.
- e. When Trainers are present for Travel and Club teams, at least one coach of the team must always be present. Furthermore, at no time should a private trainer be given any codes, keys, or other information to access to our fields, equipment, or clubhouse.

Section 7- Referee Fees

1. All ref fees will be paid out in two payments; one 50% payment of estimated fees prior to the start of the season, and the second estimated 50% payment midway through the season.
2. The second payment will only be paid out if coaches turn in signed GDR's (Game Day Report) so the treasurer can verify the amount that has been paid out and in good faith pay out the remaining 50%.

3. At the close of the season, coaches have 2 weeks to turn in signed GDRs for the remainder of the season or potentially forfeit their right to continue to coach for HYSA.

Section 8- Disciplinary Policy for Coaches

1. Coaches are expected to follow all behavior policies set forth by HYSA.
2. Disciplinary actions for behavior not in accordance with HYSA policies may include but are not limited to: warnings (verbal and written), meeting with HYSA Board Members, Probationary Period, Suspension, and/or Removal as a coach from our program.

TRYOUTS PROCEDURES (Not Applicable to Rec Program)

Section 1: Registration for Tryouts

1. All players wishing to try out for a team within HYSA must complete the official tryout registration form by the designated deadline. The process begins and ends with HYSA and not individual coaches with some exceptions for Club level.
2. Registration will be available online through the association's website or in person as determined by the Board of Directors.
3. Players who fail to register by the deadline may not be eligible to participate in tryouts unless an exception is granted by the Tryout Committee.
4. Club level teams must inform HYSA of tryout dates, advertise appropriately to current HYSA players, and follow all other applicable HYSA guidelines. When current HYSA Travel teams are attempting to transition to Club level, all current players of that team are permitted to and expected to be invited to tryout for Club team. (This does not guarantee placement on team)

Section 2: Attendance Requirements

1. All registered players must attend tryouts on the specified date(s) and location(s) as determined by the association.
2. Players who are unable to attend due to injury, illness, or extenuating circumstances must notify the association prior to the tryout date. Alternative arrangements may be considered at the discretion of the Tryout Committee.

3. Open Practices are not encouraged. However, any coach interested in holding an open practice must obtain permission from the HYSA Board and have waivers signed for all outside participants.

Section 3: Tryout Committee

1. The Tryout Committee shall be composed of a combination of Board Members and coaching staff.
2. The Committee is responsible for organizing tryouts, evaluating players, and making recommendations for team placements.
3. The Committee shall ensure an objective and fair assessment process for all players.

Section 4: Selection Process

1. Players currently rostered on an existing HYSA travel team will not be cut but may be re-tiered or reassigned based on evaluations.
2. Players rostered on club teams may be subject to cuts based on their ability to meet the skill requirements necessary for the level of play.
3. The association will make every effort to develop all players within the program. Players not placed on a travel team may be offered other development opportunities, including training programs, clinics, or participation in recreation-level soccer.

Section 5: Player Development Commitment

1. The association is committed to fostering player growth and skill development through structured coaching, training sessions, and competitive opportunities.
2. The evaluation process will consider technical ability, tactical understanding, physical fitness, and attitude towards teamwork and sportsmanship.
3. The association will prioritize player development while maintaining the competitive integrity of its teams.

Section 6: Final Decisions

1. Final roster decisions will be made by the coaching staff and approved by the Tryout Committee. If there is more than one team in an age group within a tier, i.e. Travel, the teams will be evenly balanced to ensure that player development and game time is not hindered.

2. Players and parents will be notified of tryout results within a reasonable timeframe following the conclusion of tryouts.
3. All decisions regarding team placement are final. The association reserves the right to place players on teams where they will develop best, considering both individual and team needs.

ARTICLE XI

(Players)

Section 1 – Seasonal Commitment

- a. Players selected to a team are guaranteed a roster spot for the full season, which runs from Fall through Spring.
- b. Mid-season removal from a team may only occur due to documented disciplinary issues, code of conduct violations, or ineligibility as determined by the Board.

Section 2 – Registration and Payment

- a. All players are required to complete full registration and payment prior to the start of the season.
- b. Registration for Rec plyers must be completed through the association's official website or in person during designated registration events. Travel and Club players registration will be completed by the Club/Travel Commissioner.
- c. Failure to pay the full registration fee by the stated deadline may result in the forfeiture of the player's spot on the team.
- d. Any exception to the payment deadline must be pre-approved by the Board or designated registrar and may include a payment plan or financial aid process, if available.
- e. Parents may make a request to the HYSA Board for a payment plan. Parents must be in good standing and 50% of the registration fee must be paid before the start of the season.
- f. Out-of-town/Non-Hammonton School Sending District Players may be subject to an additional fee. Fees are subject to change.

Section 3 – Uniform Requirements (Travel & Club Programs)

- a. All players participating in Travel or Club programs must wear the official association-approved uniform for all games.

b. Uniform kits typically include a home jersey, away jersey, shorts, and socks. Any additional uniforms needed be it through loss, new size or other reasons are purchased at parent cost.

c. Players are responsible for and must ensure proper care and maintenance of the uniform throughout the season.

d. Players without the required uniform may be deemed ineligible to participate in games at the discretion of the coach or league officials.

Section 4 – Refund Policy

a. No refunds will be issued after uniforms have been ordered.

b. Refund requests made prior to uniform ordering will be considered on a case-by-case basis and may be subject to a processing fee.

c. No refunds will be given for missed practices, games, or voluntary withdrawal after the start of the season.

Section 5 – Participation Requirements

a. All players must submit any required medical or eligibility documentation prior to participation in games or practices.

b. Players are expected to regularly attend scheduled practices and games unless excused for illness, injury, or unavoidable conflicts.

Section 6 – Code of Conduct

Players must adhere to the association’s Player Code of Conduct, which includes expectations for sportsmanship, respect for teammates, opponents, officials, and coaches. Violations may result in disciplinary actions including warnings, suspensions, or removal from the team.

ARTICLE XII

(Soccer Association Fundraising Policy)

Purpose:

The purpose of this policy is to establish clear guidelines for all fundraising activities conducted under the name of HYSA. This ensures transparency, accountability, and alignment with the mission to support and grow youth soccer programming.

1. Board Oversight and Approval

- a. All fundraising activities must be approved in advance by HYSA.
- b. Requests for fundraising activities must be submitted to HYSA.
- c. Each request must include the following:
 - Reason for the fundraiser
 - Planned use of funds
 - Description of the fundraiser
 - Estimated costs to be incurred
 - Expected profit
 - The way funds will be collected (cash, check, electronic, etc.)
 - Proposed date(s) of the fundraiser or event
- d. post-fundraiser, the organizer must submit a final report including actual income, expenses, and lessons learned.

2. Exceptions – No Prior Approval Required

The following fundraising-related activities do not require submission of a formal request for Board approval:

- Snack stand operations during games or events
- Direct donations from individuals or businesses (monetary or in-kind)

3. Use of Funds

- a. All funds raised must directly support association activities, including team expenses, equipment, tournaments, scholarships, and coach development.
- b. Team-specific fundraisers must still follow the same submission, deposit, and reporting procedures.
- c. All planned expenditures from fundraising proceeds must be communicated to and approved by the Board.

4. Collection, Handling, and Deposits

- a. All funds collected through fundraising activities must be turned over to the association Treasurer within five (5) business days of the fundraiser's conclusion.
- b. Cash must be counted and verified by two individuals prior to submission.

c. The Treasurer will deposit all funds into the official association account and must provide a post-event financial report to the Board, including the net amount raised.

5. Fundraising Methods

a. Acceptable fundraising formats may include:

- Product sales (e.g., apparel, food, seasonal items)
- Events (e.g., car washes, tournaments, community nights)
- Raffles or drawings (must comply with all applicable laws)
- Online campaigns or sponsorship solicitations

b. All fundraising must reflect positively on the association and be family- and community-friendly. The Board reserves the right to deny any fundraiser not aligned with these values.

6. Sponsorship Recognition

a. Approved sponsors may be acknowledged on uniforms, signage, social media, websites, and event materials.

b. The Board must approve any use of the association's name, logo, or likeness in fundraising efforts or materials.

7. Compliance and Accountability

a. Any mismanagement of fundraising efforts or funds may result in disciplinary action, including removal from coaching or leadership roles.

b. An annual fundraising summary shall be provided to the Board for review and made available to members upon request.

ARTICLE XIII

(DISSOLUTION OF THE ASSOCIATION)

Section 1: Procedure for Dissolution

1. The Hammonton Youth Soccer Association may be dissolved only by a two-thirds (2/3) majority vote of the Executive Board and approval by a majority vote of the general membership.
2. Upon approval of dissolution, the Executive Board shall be responsible for ensuring all outstanding debts, obligations, and liabilities of the association are settled.

- Any remaining equipment, assets, or materials shall be liquidated or donated to other youth sports organizations, as determined by the Board.

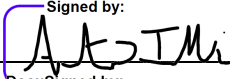
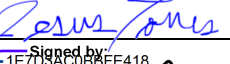
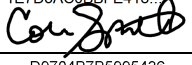
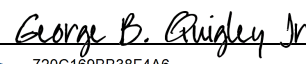
Section 2: Disposition of Financial Assets

- Any remaining funds in the association’s accounts, after all financial obligations have been met, shall be transferred to the Town of Hammonton, NJ, to be used exclusively for parks and recreation programs.
- The Treasurer shall prepare a final financial statement and submit it to the Executive Board and the appropriate municipal authority before the transfer of funds.
- A formal letter documenting the dissolution and transfer of funds shall be submitted to the Town of Hammonton for record-keeping.

Section 3: Notification of Dissolution

- The Secretary shall notify all relevant governing bodies, leagues, and affiliates of the association’s dissolution.
- All necessary legal and tax documentation shall be completed in accordance with local, state, and federal regulations.
- A public notice of dissolution shall be posted on the association’s official website and distributed to members.

These bylaws have been reviewed, updated, and officially approved by the Hammonton Youth Soccer Association (HYSA) Board, with signatures recorded to reflect board consent on this day the 25th April 2025.

Printed Name	Signature	Role	Date
Antonio Illiano	<small>Signed by:</small> 	President	4/25/2025
Jesus Torres	<small>DocuSign Envelope ID: 1E7D3AC0B5FE418...</small> 	Vice President	4/25/2025
Cori Smith	<small>Signed by:</small> <small>1E7D3AC0B5FE418...</small> 	Secretary	4/25/2025
George Quigley	<small>Signed by:</small> <small>720C169BB38F4A6...</small> 	Treasurer	4/25/2025