

# Become an OA Swimming Official: *We Need You!*





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## Why Get Involved?

- Help your swimmer grow, understand the rules
- Build our community of parent support
- Share the workload for home meets (*we are volunteers*)
- Ensure each OA meet is successful
- Expand your network
- Waived meet fees at home meets
- Hospitality provided during meet
- Best views in the aquatic center
- Incentives



# Types of Officials

## Beginning Level

- Stroke and Turn (ST)
- Administrative Official (AO) (dry side/table)

## Medium Level

- Starter (SR)

## Advanced Level

- Meet Referee (MR)
- Progressive training and experience path
- Structured and Professional
- National level certifications available

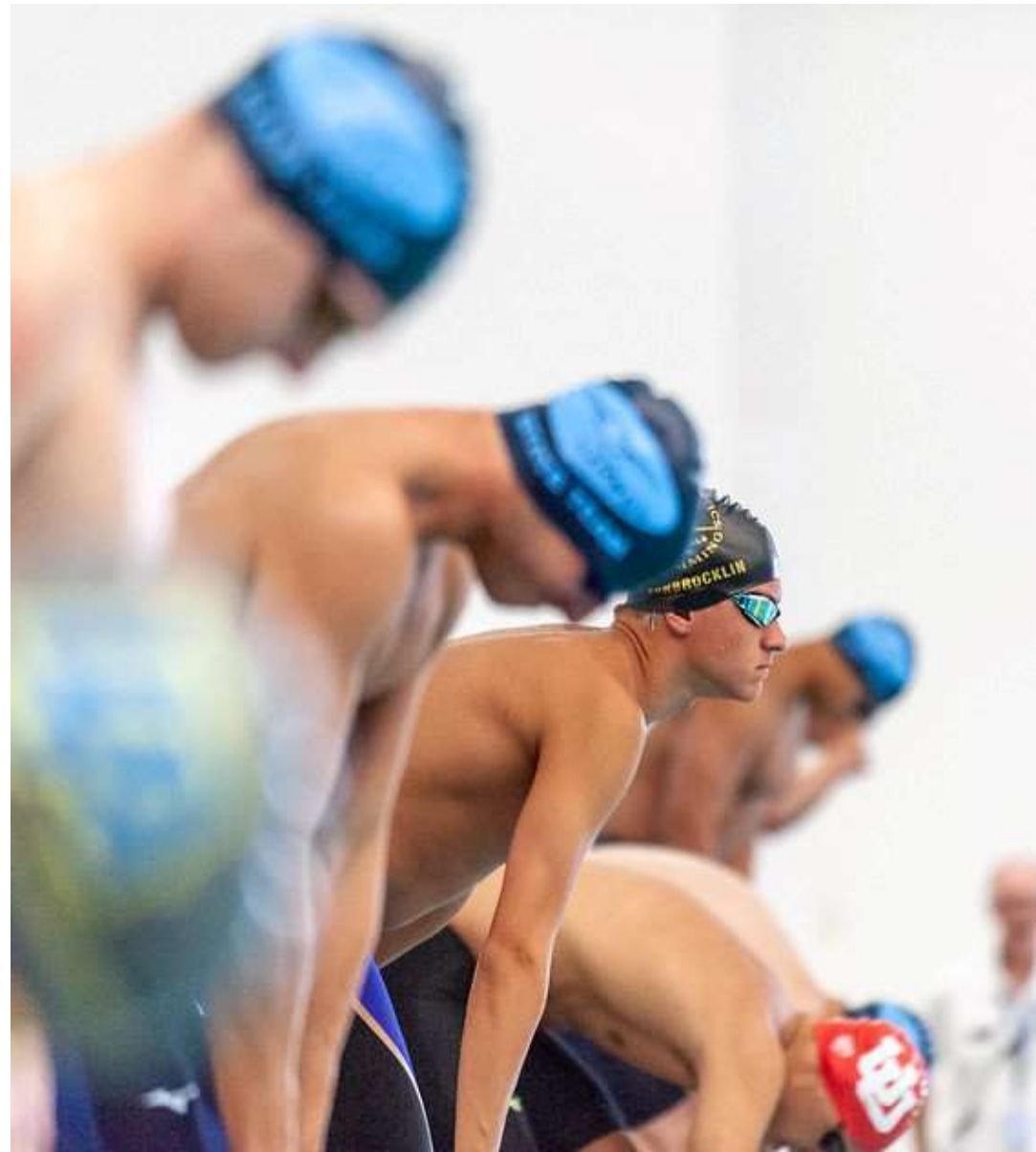




# Current State of OA Officials

## 16 officials:

- Referees: 2
- Starters: 4
- Admin officials (AO): 2
- Stroke and turn (S&T): 8
- **25% no longer have an age group swimmer on the team!**
- **38% have a swimmer that is 13 & over**
- **63% have a swimmer that is 12 & over**
- **Only 2 S&T officials have a swimmer 10 & under**
- Special thanks to our newest officials (< 1 year):  
Tyson Beaman and Ruth Martineau
- Special thanks to our Long time officials:  
Sheri Holmen, Mark Ney, MaryAlice Baggaley, Sue Astle
- Each Meet Session:
  - minimum #8 officials needed
  - 12-14 preferred



Minimum for each meet: Referee (1), Starter (1),  
AO (2), S&T (4)  
Preferred: S&T (6) + Chief Judge (2)



## How to Get Started?

Become a Non-Athlete Member of USA Swimming

*Or Add the role of **Official** to an existing member*



# Next Steps: Online

Go to [usaswimming.org](https://usaswimming.org)

Select CREATE A LOGIN

Follow the online prompts to create your account.

Follow the online prompts to Register for an **Apprentice Official** or Non-Athlete Membership.

**Apprentice Officials** allows the trainee to go on deck and begin their on-deck training.


Trainee has 60 days to complete the Background Check (BGC), Athlete Protection Training (APT), and Concussion Protocol Training (CPT).





At day 60, trainee MUST become a Non-Athlete member which requires BGC, APT, and CPT to be completed before stepping back on deck.

Download the USA Swimming app on your smartphone so you can easily show your credentials





To complete your BGC, APT, and CPT...  
Login to your account on [usaswimming.org](https://usaswimming.org).  
Navigate to Education > Course Catalog > Officials > Requirements




EVENTS & TICKETS   FIND A SWIM TEAM & LESSONS   SWIM SHOP   Welcome    Settings    Log Out

Members   Education   Competition   Officials   Help







Official, Parent  
Member ID: 

**My Member Cards**  
(Click to view card)

Official


Good Standing

**My Actions**


  going to expire in 28 days

VIEW

**My Family**


Add Family Member 

(Login accounts can be created for 8-17 year old family members)




GR

Athlete


Member ID: 

VIEW



RR

Athlete

Member ID: 

VIEW

**My Account**

General Info

Contacts


Photos




Groups

**My Payments**

USAS Receipt Number	Stripe Receipt Number	Transaction Date	Amount	
737569	1756-7818	11/15/2024	\$87.00	VIEW

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EVENTS & TICKETS   FIND A SWIM TEAM & LESSONS   SWIM SHOP   Welcome [redacted]   Settings    Log Out


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DR

Official, Parent  
Member ID: [redacted]

**My Member Cards**  
(Click to view card)

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**Education**


Course Catalog

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Athlete  
Member ID: [redacted]

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Athlete  
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Add Family Member 

(Login accounts can be created for 8-17 year old family members)

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The screenshot shows the USA Swimming University website. At the top, it says "Welcome to USA Swimming University". Below this, there's a user profile section with "User: [redacted]" and "Roles: Official, Parent". To the right of the profile are two buttons: "VIEW TRANSCRIPT" and "VIEW CERTIFICATIONS". Below the profile is a row of icons for different user roles: All, Coaches, Safe Sport, Officials (highlighted with a red arrow), Athletes, and Parents / Volunteers. Below the icons is a row of tabs: All, NCAA, Certification, Recertification, and Membership Requirements (highlighted with a red arrow). Below the tabs is a grid of course cards. The first row contains four "Athlete Protection Training" cards, each with a "VIEW INFO" button. The second row contains two cards: "Background Check" (highlighted with a yellow 'B') and "Concussion Protocol Training" (highlighted with a green 'C'). Each card shows the course title, status (Complete - Passed), and a brief description.

## Finding the Essential Courses

Click Officials

Click Membership Requirements

Then complete the setup tasks:

- **Background Check** ( Approx 5 mins, follow instruction, \$18 Fee reimbursable by OA once you are certified, submit to Becky Barton)
- **Athlete Protection Training** (don't worry – you only complete the initial course – 90mins, in the future one of the shorter refresher courses will be available)
- **Concussion Protocol Training**

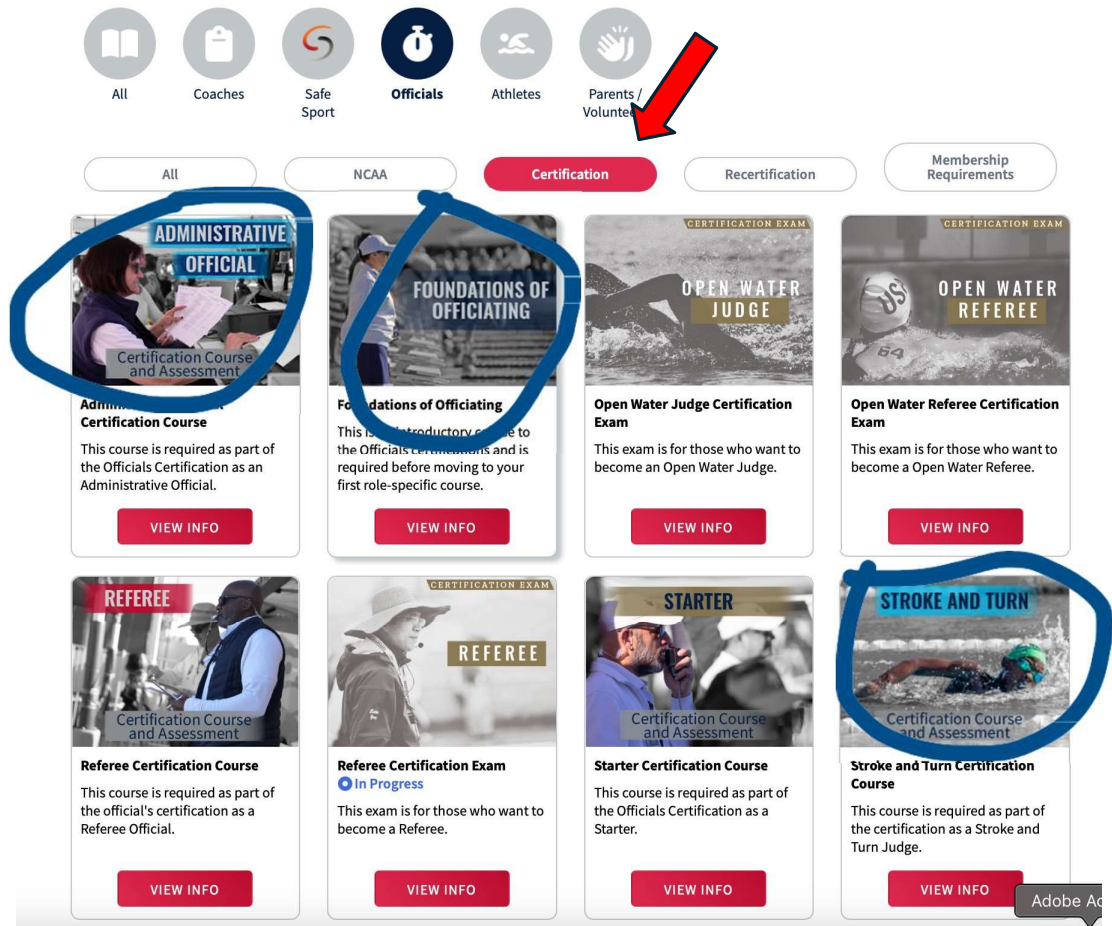
Background Checks are required every 2 years.

Athlete Protection Training is required yearly.

Concussion Protocol Training is a one time requirement with no expiration date.

## Next: Click Certifications

Foundations of Officiating  
And  
“Stroke and Turn Certification Course”  
or  
“Administrative Official Certification  
Course”





## For Existing Officials

- Please consider moving up to the next level
- Welcome to discuss experience and progression timing
- Be sure to check for some special requirements
- **Breaking News:** USA Swimming announced the addition of the **Referee Certification Course**

### STARTER

#### Certification Course and Assessment

#### Starter Certification Course

This course is required as part of the Officials Certification as a Starter.

[VIEW INFO](#)

### REFEREE

#### Certification Course and Assessment

#### Referee Certification Course

This course is required as part of the official's certification as a Referee Official.

[VIEW INFO](#)

## **ON-DECK TRAINING**

- Once you've completed your clinic training and registration requirements, you're ready to start your on-deck training. You will need to bring a copy of the on-deck training form to be completed by your trainer. The forms are available on the Utah Swimming website.
- On-deck training consists of 4 sessions (with a completed card for each) completed over 2 meets and with at least 2 different trainers who have been certified Stroke & Turn Officials for a minimum of 12 months, or the most qualified stroke and turn official in that session.
- To be on deck you must be in uniform. The uniform for Utah Swimming is a white collared polo shirt over black shorts, pants, or a skirt, with black socks and black non-skid shoes.
- You should contact the meet referee for a meet prior to going for training. The meet referee can be found in the meet sanction. If you are affiliated with a team going to the meet, they may contact you looking to staff their deck. Please be certain that they will have somebody available to train you. Most referees will go out of their way to find time for training.
- The complete guidelines are available on the Utah Swimming website.



# Goal

- 15 new parents signed up to train as officials in 2025
  - 3 new parents commit to Admin official training
  - 12 New officials complete on-line training by 8/31/2025  
(Begin on-deck training no later than OA IMX on 9/19 and 9/20)
  - 5 current S&T officials commit to pursue Starter, complete on-line training by 6/15

## Training and Volunteer Opportunities Available at Home and Away Meets

- Look at the top of the meet packet, find contact info for the meet referee, email your interest in training







# Parent Incentive Program

***Stroke & Turn / Admin*** – Helps fulfill family volunteer hour commitment, club covers cost of training and membership once certified, meet fees waived for 1 swimmer per session worked.

***Starter*** – Helps fulfill family volunteer hour commitment, club covers cost of training and membership once certified, meet fees waived for 1 swimmer per session worked, \$100 team credit at the end of the season.

***Referee*** – Helps fulfill family volunteer hour commitment, club covers cost of training and membership once certified, meet fees waived for 1 swimmer per session worked, reserved parking spot for OA hosted meets, half off one swimmer's dues for the season.



# Questions

