

# Maintenance Manuals

## **Metal Roofs/Facades/Soffits** – including Standing Seam, Concealed Deck and other metal Metal Profiles

- Rubber soled shoes only , avoid hard soled shoes
- Step into pans only, **DO NOT STAND ON RIBS**
- Avoid using chemical cleaning agents and abrasive cleaning accessories such as scourers etc.
- Use only water and soft cloths if cleaning is required. (**DO NOT** use high pressure hoses)
- Wash unexposed areas of metal roof, facade and soffits. Salt and dirt build up should be washed at regular intervals (at least two times a year), especially for projects of close proximity to marine environments.
- The roof, facade and soffits should be checked at regular intervals (every quarter) for damage, staining or secondary damages that rectification can be conducted promptly.

## **Rainwater Goods & Box Gutters** – including Gutters, Downpipes, Rain Heads, Sumps and Box Gutters

- Checked at regular intervals (every quarter) for damage that rectification can be conducted promptly.
- Clean gutters, box gutters and sumps at regular intervals (at least two times a year), accordingly leaf, twigs and debris build up.

**Note: if LEAF GUARDS are installed checking and cleaning intervals are still required.**

**A maintenance log must be kept to document all scheduled inspections and routine maintenance activities conducted at defined intervals.**