



Data Protection Policy (General Data Protection Regulations 2018)

Data Processor: MemberMojo provides online membership services for Crouch Kayak Club and are responsible for processing personal data on behalf of the controller (CKC).

The UK GDPR places specific legal obligations on MemberMojo to maintain records of personal data and processing activities.

Data Controller: Crouch Kayak Club, obligations are to ensure that our contact with the processors comply with the UK GDPR.

Crouch Kayak Club are committed to protecting and respecting your privacy in line with the GDPR (2018). This Policy explains when and why we collect personal information, how we use it, the conditions under which we may disclose it to others as well as how we keep it secure.

This Policy may change from time to time so please check this document occasionally to ensure that you are happy with any changes. By using our facilities, you are agreeing to be bound by this Policy.

Any questions regarding this Policy and our privacy practices should be emailed to **secretary@crouchkayak.club** or by post to: Burnham Sailing Club, The Club House, The Quay, Burnham on Crouch, Essex CM0 8AA.

What information is collected from you?

As a member of the Crouch Kayak Club, we need to collect certain information, such as, name, address, date of birth, email address, contact telephone number, Bank and payment details, medical information and the number of times you visit and/or the activities you do within the club. Other information we might collect include training objectives, current qualifications, next of kin and reason for joining Crouch Kayak Club.

We may ask to collect information including gender, age and whether you have a disability or health issues in order to ensure our events are suitable and appropriate. However, you are under no obligation to provide these details to us.

How is your information used?

We may use your information to:

Crouch Kayak Club: Burnham Sailing Club, The Clubhouse, The Quay, Burnham on Crouch, Essex CM0 8AS.

Web: www.crouchkayak.club

E-Mail: info@crouchkayak.club



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- Meet our obligations arising from memberships of our club's affiliation to Burnham Sailing Club and Paddle UK.
 - Meet our obligations arising from the use of club facilities that you have decided to use by way of the membership agreement entered into by you.
 - Seek your views or comments on the services we provide.
 - Notify you of changes to the organised events we supply to you, under the terms and conditions of your membership.
 - Send you communication which you have requested; about services we may supply in the future.

How do we keep your data safe?

Crouch Kayak Club licences an external data processor that is registered as a Data Controller with the Information Commissioners Office ("ICO") and is instructed by us to process your data in line with the requirements of the club.

How long do we keep your data for?

We review our information retention periods of personal information on a regular basis. We will hold your personal information on our licenced system for as long as is necessary for the relevant activity and membership agreement you have with us. Where you request that we delete your personal data Crouch Kayak Club will make reasonable attempts to delete all instances of the information in their entirety, so long as the information held does not impinge on any legal requirements that Crouch Kayak Club have to keep your personal data.

Who has access to your information?

Your personal data will be treated as strictly confidential and will not be sold, leased or shared with third parties for any purpose unless we have your permission or we are required to do so by law or legal process.

Your choices

You have a choice about whether or not you wish to receive information from us. Should you no longer wish to receive direct communications via email, then you can opt out by emailing **secretary@crouchkayak.club** We are not restricted in contacting you in regards to a membership contract that you have with us, or from informing you of changes or disruptions to services, e.g. closure due to adverse weather conditions.



How you can access your information

You have the right to ask for a copy of the information Crouch Kayak Club holds about you by contacting us at admin@crouchkayak.club We will request you complete a Subject Access Request Form (SAR). Once received and depending on the nature of the request, we will respond within 30 days. Crouch Kayak Club operates a Data Protection Procedure which is in line with the General Data Protection Regulations 2018.

General Data Protection Regulations 2018

Website privacy policy

The website and its owners take a proactive approach to user privacy and ensure the necessary steps are taken to protect the privacy of its users throughout their visiting experience.

www.crouchkayak.club complies with all UK national laws and requirements for user privacy.

Use of cookies

We may use first- and third-party Cookies and other tracking technologies to manage our websites and our service and collect analytics about how you use them.

Users are advised that if they wish to deny the use and saving of cookies from this website on their devices' storage they should take the necessary steps within their web browser security settings to block all cookies from this website and its external serving vendors.

This website uses tracking software to monitor its visitors to better understand how they use it. This software is provided by Google Analytics which uses cookies to track and monitor your engagement and usage of the website, but will not store, save or collect personal information. For further details go to: www.policies.google.com

Social media platforms

Communications, engagement and actions taken through external social media platforms that this website and its owners participate on are custom to the terms and conditions as well as the privacy policies held with each social media platform respectively.

Users are advised to use social media platforms wisely and communicate/engage upon them with due care and caution in regard to their own privacy and personal details. This website nor Crouch Kayak Club will ever ask for personal or sensitive information through social media platforms and

Crouch Kayak Club: Burnham Sailing Club, The Clubhouse, The Quay, Burnham on Crouch, Essex CM0 8AS.



encourage users wishing to discuss sensitive details to contact us through primary communications channels such as telephone or email.

The CKC website may use social sharing buttons which help share web content directly from web pages to the social media platforms in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note the social media platform may track and save requests to share web pages respectively through your social media platform account.

This website and its owners through their social media platforms may share web links to relevant web pages. By default, some social media platforms shorten lengthy urls (for example <http://bit.ly/zyVUBo>)/.

Users are advised to take caution and exercise good judgement before clicking any shortened urls published on social media platforms by this website and its owners. Despite the best efforts to ensure only genuine urls are published, many social media platforms are prone to spam and hacking and therefore this website and its owners cannot be held liable for any damages or implications caused by visiting any shortened links.

Resources & further information

- www.gov.uk/data-protection
- www.legislation.gov.uk
- www.m.facebook.com/help/325807937506242
- www.crouchkayak.club
- www.membermojo.co.uk

Reviewed 11.03.2026

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