

St. Monica's Episcopal Church Vestry Meeting

June 17, 2026

Present via zoom

The Rev. Sylvia Czarnetzky (Interim Rector), Ed Strong (Senior Warden), Ralph Pike (Junior Warden), Melanie Rose (Assisting Senior Warden), Margaret Holt, Dick Rumpf, Betty Devlin, Marilynn Dessauer, Scott McCurdy (Treasurer), Heather Williamson (Secretary).

Absent/Excused – Kathy Connelly

Call to Order

The Rev. Sylvia Czarnetzky opened the meeting with a prayer.

Treasurer's Report – Scott McCurdy

- May showed a deficit of approximately \$7,000, with copier/telecom expenses running high and no lawn expense accrual (expect \$1,500 double hit next month), bringing the real deficit to \$8,500-\$9,000.
 - A copier fund credit issue was identified: over \$1,500 from a new copier company was credited to the general fund instead of the copier fund. Scott will follow up.
- Revenue is tracking close to the 2024 fiscal year projection (~\$540,000).
 - Budgeted income: \$523,000; projected expense: \$507,000—implying a potential \$15,000 surplus if targets are met.
- A meeting between Scott, Joe, and Ed is planned after the June report to consider budget adjustments.
- Question about the high coffee hour expenses were clarified by Ed. He said that this fund is a catch all line item for many items ie: coffee cups, napkins, coffee and cream/sugar.
- When asked about telecom overages, Ed explained it relates to unresolved credits from a cellular system vendor and is still being worked out.

Junior Warden Report – Ralph Pike

- Ralph proposed proceeding with installing lighting for the choir.
- Plan: three light tracks—one over each of the two choir seat rows, plus a third track between the choir and the organ.
 - The third track could also support a third choir row or musical accompaniments.
- Total cost: \$3,821.93.
 - \$2,371.93 for lighting from LBU Lighting.
 - \$1,450 for installation by Mahoney Handyman Services.
- Lights will have a dedicated switch to remain off when the choir is absent.
- Funding to come from the organ fund (approx. \$10,000 available).
- The Vestry approved the two payments for the choir lighting.

Fire Sprinkler Systems

- Annual fire sprinkler inspection occurred on May 28, 2026. Four Deficiencies were found (underground valve, fire bell, flow switch, rusted pipe); repairs for three of the four items total \$1,225. The fourth item, PIV valve, is still waiting a quote from Imperial Fire.
- Approval needed for payment of \$1,225 to Imperial Fire protection.

- Total inspection cost (Imperial Fire Protection and All In One Technology): \$1,055.
- Approval needed for the payment of \$1,055 to Imperial Fire Protection.
- All In One Technology performed the annual fire alarm inspection for both the Sanctuary and Parish Hall, for a fee of \$465 each. In total, for both buildings, five fire alarm batteries require replacement, costing \$650.25.
- Approval needed for payment to All In One Technology for \$1,580.25.
- **Conclusion:** The Vestry approved payments for inspections, fire system repairs and battery replacements.
- Laura's office computer crashed; Naples Computers repaired it for \$260.
- Ralph is still awaiting a quote from All In One Technology for cellular communicators equipment and installation.

Senior Warden Report – Ed Strong

- Ed summarized the outcome of Monday's useful work session and outlined steps for evaluating facility/ministry options.
- He's working on a document outlining available options, with plans to hold another workshop session to rank and prioritize the top three. Next step after that would be identifying fundraising strategies for the preferred option.
- Ed will complete the options document and schedule the next workshop session.

Old Business – None

New Business – Disaster Response Plan update – Melanie Rose

- Melanie reported the disaster response plan is in final review.
- Next step: review with designated disaster response team members.
- The team will meet on June 24, 2026, to finalize the document, which will then be presented to the Vestry for approval.

Discussion on Open Plate Collection

- Discussion on an "open plate" special collection for out-of-budget projects. Heather will get with Matt Devlin and Tom Cote' for some ideas.
- Members were asked to propose more ideas for projects that would appeal to the congregation.

Closing Prayer – Rev. Sylvia Czarnetzky

Submitted by – Heather Williamson