

MINUTES OF THE MAY 11, 2026, DISTRICT MEETING
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on May 11, 2026, at the District Administration Office, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **FRANK HAGDORN**, District Vice President. The Commissioners present were **FRANK HAGDORN, MATT GLAVES, GEORGE BULLINGTON** and **DE WAYNE DAVIS**. Commissioner **DARRELL VALUSEK** was not in attendance for the meeting. Also present were District Executive Director Jeff Braun, legal counsel John Peeler, ESD 3 EMS Chief Tim Welch, Fire Services Administrator Jack Helton, Administrative Director Cindy Reaves, other District Staff, representatives of the District's contracted providers, and members of the community.

The Board opened the floor to receive public comment under agenda item 2. LaRelle Walters addressed the Board to relate her concerns about a recent EMS call.

The Board proceeded with agenda item 3, special recognition of EMS personnel. Brenna Franklin was recognized for successfully completing the FTEP program. A recess was taken from 6:38 pm to 6:44 pm so everyone could enjoy cake and take pictures.

The Board then addressed agenda item 4, Consent Agenda – the following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these matters unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:

- a. Approved minutes of the prior meeting.
 - i. April 13, 2026 – District Meeting.
- b. Approve financial and bookkeeping matters, including payment of the bills and review of reports concerning the District's financial condition and investments.

Commissioner Glaves made a motion to approve all items as presented. The motion was seconded by Commissioner Bullington. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 5, Non-Consent Agenda – items removed from the Consent Agenda. No items were removed, no action was taken.

The Board proceeded to agenda item 6, to designate the Brazoria County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026 and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices. John Peeler, legal counsel, spoke to the Board about the annual resolution to allow the County Tax Office to prepare the tax calculations required under the Truth in Taxation requirements. Commissioner Graves made a motion to approve as presented. The motion was seconded by Commissioner Davis. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 7, to approve a resolution to ratify an ongoing engagement of delinquent tax collection counsel and to impose penalties under Tax Code section 33.07, 33.08 and 33.11 to fund delinquent tax collection legal fees. John Peeler, legal counsel, spoke to the Board regarding the resolution to continue using Purdue Brandon as collection counsel for delinquent taxes and penalties. Commissioner Graves made a motion to approve the resolution as presented. The motion was seconded by Commissioner Davis. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 8, to review and act on the TESRS/LOSAP contributions as approved in the adopted FY 2026 budget. Jeff Braun, Executive Director, presented information about the increase of the District's contributions for volunteer firefighter pension and length of service benefits which was approved in the District's 2026 Budget.. Commissioner Bullington made a motion to approve the increase as presented. The motion was seconded by Commissioner Graves. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 9, to review and act on the disposition of surplus and salvage property. Cindy Reaves, Administrative Director, spoke to the Board regarding the list of items being replaced or that are no longer necessary after the renovation and requesting Board permission for disposition of the items. She noted a change on the list of possibly repurposing the computer monitors. Commissioner Graves made a motion to approve as presented. The motion was seconded by Commissioner Bullington. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 10, to review and act on matters related to construction, renovation, repair, and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of

builders/contractors, or approval of construction financing. Jeff Braun, Executive Director, noted there were no items to discuss. No action was taken.

The Board then addressed agenda item 11, to review and act on capital purchases, including real estate, equipment and vehicles. Jack Helton, Fire Services Administrator, spoke to the Board about the purchase of two new pumpers which will include equipment. He noted that the apparatus will be allocated to Manvel Volunteer Fire Department and CR 143 Volunteer Fire Department and are being purchased through a cooperative purchasing program. Commissioner Graves made a motion to approve the purchase as presented. The motion was seconded by Commissioner Davis. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 12, to receive a report on District EMS operations from District EMS Chief, Tim Welch. Chief Welch opened with an update to the Board regarding the status of ambulances A-13 and A-14. Chief Welch reported that customer-provided items for the build will be delivered to Frazer this week. He further advised that the chassis for A-14 is expected to be purchased soon. Chief Welch noted that suppliers are implementing price increases on chassis and related materials due to rising costs of aluminum and other components necessary for the builds. Chief Welch also discussed a countywide exercise scheduled for June 17 in connection with the Uvalde Strong Act, involving multiple agencies and school districts. One reserve ambulance will be assigned to support the exercise, with the understanding that the date also coincides with a FIFA World Cup game day. Additionally, Chief Welch reported that an Advanced EMT has recently been hired. He concluded by reviewing the District's monthly statistics, noting a continued increase in activity levels.

The next item to be addressed by the Board was agenda item 13, to receive a report on District Fire operations from District Fire Services Administrator, Jack Helton. Mr. Helton spoke to the Board about the plan being developed lower the ISO rating in the Liverpool coverage area. He also reported the completion of all the PPE cleaning district wide. Mr. Helton continued with an update on the upkeep and maintenance of the fleet, noting the significant workload being managed by Scott Loy. He also recognized the work being completed by James Cargile regarding maintenance and improvements to the District's facilities. Mr. Helton informed the Board that bunker gear deliveries have begun and are being distributed to the appropriate locations.

Distribution efforts will continue as additional gear arrives. Mr. Helton further updated the Board on the status of the near completion of the templates for the radios. Mr. Helton continued with the statistics district wide, noting the continued uptick in call volumes. He did mention that the numbers provided for Liverpool seemed to be inaccurate and that he would investigate that and return to the board with that information at the next meeting. He concluded with the status of the Iowa Colony firefighter that was injured during a call.

The Board then addressed agenda item 14, to receive the Community Engagement report from Cindy Reaves, Administrative Director. Mrs. Reaves opened with the Community Engagement Meeting that will be held on May 14, 2026 and the two new members that will be joining the Committee. She followed with the Chamber events and meetings that were attended. Mrs. Reaves provided social media statistics and spoke about Volunteer Recruitment event held in Liverpool. She concluded with future events including employment postings and an appreciation luncheon for employees and volunteers on May 21, 2026.

The Board then addressed agenda item 15, to receive an update on operations and administration from Executive Director, Jeff Braun. Mr. Braun talked about meeting with David Slattery and a Building Committee Meeting regarding the near completion of the renovations at Station 1. He went on to talk about the proposal opening for the new fire station being built in the Rodeo Palms area, noting that twelve companies submitted proposals. Slattery Tackett is working on the design issues for the Lakes of Savannah renovation. Mr. Braun provided information from the Finance Committee regarding a new investment program that is being reviewed by Randy Parr. Mr. Braun concluded with informing the Board of the budget preparation process that has begun for the 2027 Budget and noted that the 2025 audit has been filed with the County.

The Board then addressed agenda item 16, to review and act on policies and procedures related to artificial intelligence required by Government Code Chapter 2054, including Subchapter S. John Peeler, legal counsel, addressed the Board regarding new statutes passed by the Legislature. He explained that the Texas Administrative Code requires all agencies to adopt the AI Code of Ethics. Mr. Peeler stated that his firm is continuing to evaluate and learn how these requirements may impact agencies in the future and what additional policies and procedures will

be required. Mr. Peeler asked the Board to adopt the AI Code of Ethics found in Title 1 Texas Administrative Code section 219.11. Commissioner Glaves made a motion to adopt as presented. The motion was seconded by Commissioner Bullington. The motion was approved by a vote of 4 – 0.

The Board then addressed agenda item 17, to meet in Closed Session under Government Code 551.071, 551.072, 551.074 , 551.076 and 551.0761 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, to deliberate regarding real property and to deliberate regarding personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of District personnel, to deliberate regarding security devices or security audits and to deliberate regarding critical infrastructure facilities and cybersecurity. There was no need for a closed session and no action was taken.

The Board proceeded to address agenda item 18, to review and act related to lawsuits and claims against the District, including engaging in legal counsel. No action was taken. The meeting was adjourned at 7:33 P.M.

A handwritten signature in blue ink, appearing to read "Matt Glaves", is written over a horizontal line.

Matt Glaves, Secretary/Treasurer