

MEETING NOTICE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **February 13, 2023**, at **6:45 P.M.** at the **District Administration Offices, 6931 Masters Road, Manvel, TX 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer, and welcome guests.
2. To receive public comment.
3. Special recognition of EMS Personnel
4. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. Approve minutes of prior meeting.
 - i. January 9, 2023 District Meeting
 - ii. January 23, 2023 Special Meeting
 - b. Financial bookkeeping matter, including payment of the bills and review of reports concerning the District financial condition and investments.
5. Non-Consent Agenda:
 - a. Items removed from Consent Agenda
6. To review and take action on request by the Brazoria County Elections Director to use the District’s training room for the November 7th election as an additional voting location.
7. To review and take action on Option and Lease Agreement between Brazoria County ESD No. 3 and Skyway Towers, LLC, and approving the Executive Director to execute the associated Landlord Acknowledgment Statement.
8. To review and take action on District fire and EMS coverage maps, including designation of territories covered by the contracted providers.
 - a. EMS Response Area (Angleton Area Emergency Medical Corps and Brazoria County ESD No. 3 EMS)
 - b. Fire Response Area (Iowa Colony and Rosharon VFD)

9. To review and take action on matters related to construction, renovation, repair, and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contactors, approval of construction financing.
10. To receive a report from District EMS Chief, Tim Welch.
11. To receive a report from Executive Director, Jeff Braun
12. To receive the Communication report from District Staff, Cindy Reaves
13. To meet in Closed Session under Government Code 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
14. To meet in Closed Session under Government Code 551.072 to deliberate on real estate matters.
15. To meet in Closed Session under Government Code 551.073 to discuss personnel matters.
16. Adjourn



Dedra Gray
Administrative Manager
Brazoria County Emergency Services District No. 3
6931 Masters Rd.
Manvel, Texas 77578
Phone (281) 519-8779
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AGENDA

ITEM 4

**MINUTES OF THE JANUARY 9, 2023 MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **JANUARY 9, 2023**, at the District's Administration Office, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **DARRELL VALUSEK**, District President. The Commissioners present were **MATT GLAVES, FRANK HAGDORN**, and **GEORGE BULLINGTON**. The Commissioner absent was Commissioner **ANDY BOUSE**. Also present were District Executive Director Jeff Braun, District legal counsel John Peeler, District staff, and chiefs.

The Board opened the floor for public comment under agenda item 2. No comments were provided.

The Board then addressed agenda item 3, Oath of Office for Board of Commissioners. Darrell Valusek, Frank Hagdorn, and Matt Glaves were sworn in after being reappointed by the County Judge for Brazoria County.

The Board then addressed agenda item 4, to conduct election of Officers of the Board for 2023. Commissioner Glaves made a motion to keep the Officers the same as last year with Darrell Valusek as president, Frank Hagdorn as Vice President, Matt Glaves Secretary/Treasurer, Andy Bouse as Assistant Treasurer, and George Bullington as Assistant Secretary. The motion was seconded by Commissioner Bullington. The motion was approved by a vote 4 to 0.

The Board then addressed agenda item 5, the Consent Agenda. The Consent Agenda included the approval of minutes from December 19, 2022 District meeting; financial bookkeeping matters, including payment of bills and review of reports concerning the District financial condition and investments. Commissioner Glaves made a motion to move the minutes from December 19th District meeting to the non-Consent agenda and approve the financials as presented. The motion was seconded by Commissioner Hagdorn. The motion was approved by a vote 4 to 0.

The Board then addressed agenda item 6, Non-Consent Agenda. The December 19, 2022 meeting minutes were removed from the consent agenda due to a section of the meeting not being included in the minutes when the meeting documents were posted on the website. The

revision of the December 19th minutes was given to the Board for review. Commissioner Graves made a motion to approve the revision of the December meeting minutes. The motion was seconded by Commissioner Bullington. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 7, to conduct annual review of the District's Investment Policy and take any necessary action. Mr. Braun informed the Board that the review of the Investment Policy is an item that would need to be done annual, normally at the beginning of the year. The original Investment Policy was adopted in 2020, no changes are recommended to the Policy for 2023. It was Mr. Braun's recommendation the Board approve the Investment Policy as presented. Commissioner Hagdorn made a motion to approve the Investment Policy as written. The motion was seconded by Commissioner Bullington. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 8, to review and take action on a Cost Sharing Agreement between Brazoria County ESD No. 3 and the Iowa Colony Volunteer Fire Department. The District will be conducting a project for repairs at Iowa Colony Fire Station. The Iowa Colony VFD is a provider of Brazoria County ESD No. 3, and the Cost Sharing Agreement is to make sure Brazoria County ESD No. 3 is serving the public interest and is getting the benefit of the money being put into a building the District does not own. The Agreement insures if the station is sold with 5 years of the repairs being completed, the District will get the funds back at a prorated rate. Mr. Braun recommended the Board approve the Cost Sharing Agreement between the District and Iowa Colony Volunteer Fire Department. Commissioner Graves made a motion to approve the Agreement as presented. The motion was seconded by Commissioner Hagdorn. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 9, to review and take action on an Administrative Services Agreement between Brazoria County ESD No. 3 and the Angleton Area Emergency Medical Corps. The District received a letter from the Center for Medicare and Medicaid Services informing data would need to be collected in 2023. The collection of data would need to be in a certain format through the Medicare Group Ambulance Data Collection System. Angleton Area Emergency Medical Corps was a beta test site last year; Chief Lucille Maes has experience with the data collection system. Mr. Barun believed it would be beneficial to bring Chief Maes on

board to help the District with collecting the necessary data required by CMS. The agreement with AAEMC includes compensation for Chief Maes assistance which is to not exceed \$3,000.00 a month. Due to scheduling, the contract would not go into effect until the middle of February. It was Mr. Braun's recommendation to the Board to approve the Administrative Services Agreement with Angleton Area Emergency Medical Corps. Commissioner Hagdorn made a motion to approve the Administrative Services Agreement as presented. The motion was seconded by Commissioner Graves. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 10, to review and take action on matters related to construction, renovation, repair, and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors, approval of construction financing. No items were presented, no action taken.

The Board then addressed agenda item 11, to receive a report from District EMS Interim Chief Brad Lammert. Chief Lammert informed the Board of the end of year report, call volume decreased from 2021 to 2022, revenue volume increased from 2021 to 2022; community engagement had increased with involvement at football games and outreach opportunities. With the help from District Staff Cindy Reaves, use of social media recruitment has produced qualified applicants for vacant EMS positions.

The Board then addressed agenda item 12, to receive a report from Executive Director Jeff Braun. Mr. Braun updated the Board on the installment of the new generator at the Manvel Volunteer Fire Department station, and the new generator at the County Road 143 Fire Station. The District is in the process of starting the Capital Projects the Board previously approved. The District's Fire Administrator Dan Key is working with the fire providers to make sure the bunker gear is ordered in a timely manner. Mr. Braun gave the floor to Mr. Key who provided an update on the Liverpool Fire Department. Mr. Key informed the Board of the community involvement and support the fire department has gotten. Mr. Key and Commissioner Valusek showed support to the City of Liverpool by participating in their Santa Claus Celebration. The District provided Santa and Mrs. Claus a ride through town ending at City Hall. A thank you was received from the Mayor of Liverpool for assisting Liverpool. Prior to the freeze, preparations were made by Mr.

Key and Chief Burlison, of Manvel VFD, to the Liverpool VFD station. The preparation prevented pipes from freezing. Liverpool VFD has received five applications for volunteers.

The Board then addressed agenda item 13, to receive the Communications report from District Staff, Cindy Reaves. Ms. Reaves informed the Board of the positive results from recruiting through social media posts. The opportunity to use social media in assisting with recruiting is open to all providers. The focus for first quarter is community education, volunteer recruitment, along with raising the bar on EMS training and education. The District received a grant from the Friendswood Development Corporation for the Lakes of Savannah Fire Station. District personnel were requested to come to HCA Pearland by HCA AirLife in recognition of the treatment during a stroke call.

The Board then addressed agenda item 14, 15 and 16, to meet in Closed Session under Government Code 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas; under Government Code 551.072 to deliberate on real estate matters; under Government Code 551.073 to discuss personnel matters. No items were presented to the Board under these agenda items, no action was taken.

The meeting was adjourned at 7:10 P.M.

Matt Glaves, Secretary/Treasurer

**MINUTES OF THE JANUARY 23, 2023 MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **JANUARY 23, 2023**, at the District's Administration Office, 6931 Masters Road, Manvel, Texas 77578.

The meeting was duly called to order at 6:38 P.M. by **DARRELL VALUSEK**, District President. The Commissioners present were **FRANK HAGDORN, MATT GLAVES, GEORGE BULLINGTON, and ANDY BOUSE**. Also present were District legal counsel John Peeler, District staff, and District Consultant Wendy Duncan. Absent from the meeting was District Executive Director Jeff Braun.

The Board opened the floor for public comment under agenda item 2. No comments were provided.

The Board then entered the Workshop at 6:40 P.M. to discuss the District's long-term needs regarding apparatus, vehicles, equipment, facilities and emergency response personnel; to discuss District revenue to fund long-term needs, including discussion of potential sources of additional revenue or cost savings; to discuss the timelines related to potential elections to be held on May 2023 Uniform Election Date, as well as community outreach and information related to potential elections. The Workshop adjourned at 8:24 P.M.

The Board then met in Closed Session under Government Code 551.071 and 551.074 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and to deliberate regarding personnel matters, duties, discipline, or dismissal of District personnel.

The meeting was adjourned at 8:27 P.M.

Matt Glaves, Secretary/Treasurer

**Brazoria County Emergency Services District No. 3
Management Report**

For the period ending January 31, 2023



**Prepared by: Keith H. Argueta, CPA
Prepared on February 9, 2023**

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Brazoria County Emergency Services District No. 3
Financial Notes and Highlights
Month ended January 31, 2023



Statement of Financial Position (Balance Sheet)		Statement of Activities (Profit & Loss Statement)		
<u>Assets & Liabilities</u>		<u>Consolidated Activity (Summarized)</u>		
			MTD	YTD
- Operating Cash Balance	\$ 1,151,890	Revenues	\$ 2,500,541	\$ 2,500,541
- Sweep Cash Balance	\$ 9,543,730	Expenditures	(1,173,955)	(1,173,955)
- Investment Cash Balance		Excess/(Deficiency)	<u>\$ 1,326,586</u>	<u>\$ 1,326,586</u>
o Third Coast Bank	34,913			
o Texpool Bank	2,041,322			
- Total Operating Fund Balance	\$ 12,771,855			
- Collections Cash Balance	2,432,387			
- Reserve Cash Balance	3,027,756			
- Total Cash Balance	<u>\$ 18,231,997</u>			
- Total Other Assets	\$186,165			
- Construction in Progress - New Fire/EMS Station	\$4,945,935			
- Total Liabilities	\$7,302,447			
- Total Net Assets	\$16,061,650			
<u>Notes and Highlights</u>		<u>Notes and Highlights</u>		
January 2023 Operating Cash Activity		Revenues to fiscal year		
Cash balance, beginning	\$ 891,634	As mentioned below, the revenues for current year are 3% higher than last year. BCESD3 is still expecting to receive the majority of this year's revenues in Quarter 4. In 2022, BCESD3 received approximately \$4.4 million in December 2022.		
Collections	2,461,402	Revenue Activities vs Budget		
Payables	(1,966,254)	<i>(includes BCESD No. 3 and all other departments)</i>		
Net Sweep Transfers	(234,893)	As of January 2023, BCESD3 received 23% of the total annual 2023 revenue budgeted amount. This is 3% higher than revenues of January 2022.		
Cash balance, ending	<u>\$ 1,151,890</u>	Salaries for Administrative vs Budget		
		There is an outstanding available balance of \$355,706 allocated for Salaries (Regular Pay) and an outstanding balance of \$11,729 Salaries (OT) for Administrative as of January 2023.		
		Salaries for Operations vs Budget		
		There is an outstanding available balance of \$1,407,861 allocated for Salaries (Regular Pay) and an outstanding balance of \$499,681 Salaries (OT) for Operations as of January 2023.		
		Direct Operations vs Budget		
		There is an outstanding available balance of \$3,207,800 allocated for assistance to providers, EMS and the District throughout the remainder of the year.		
		Contractual Payments vs Budget		
		<i>(this item is also included within the Direct Operations Analysis)</i>		
		There is an outstanding available balance of \$2,570,630 allocated for contract payments (including quarterly payments) throughout the remainder of the year.		
January 2023 Reserve Balance				
Reserve cash balance, beginning	\$ 1,512,141			
Reserve - Grant Matching	250,000			
Reserve - Vehicle Replacement	659,733			
Reserve - Building Improvements	227,245			
Reserve - Equipment & PPE	151,497			
Reserve - Unobligated Contingency	151,497			
Reserve - Holidays Lakes Contingency	75,000			
Reserve - Interest Received	643			
Reserve cash balance, ending	<u>\$ 3,027,756</u>			
January 2023 New Fire/EMS Station Activity				
Funds available, beginning	\$ 8,600,000			
Expenditures:				
April-December 2022	(4,213,087)			
January 2023	(732,848)			
Funds available, ending	<u>\$ 3,654,065</u>			
January 2023 Outstanding Debt				
Outstanding Debt balance, beginning	\$ 7,053,064			
Debt Payments	-			
Outstanding Debt balance, ending	<u>\$ 7,053,064</u>			

Brazoria County ESD No. 3
Cash Report for Meeting of February 13, 2023

Operating: Wells Fargo Bank

Previous Cash Balance December 31, 2022

Plus:

1/3/2023	Sweep Dividend Deposit	23,377.07
1/20/2023	Bank Error - Wrongly Scanned Check #8533	10,629.79
1/20/2023	Siddons Martin - Credit	1,179.85
1/20/2023	Aflac - Refund / Termed Employee	117.36
1/20/2023	Savannah North CFI - EMS Grant	26,787.36
1/20/2023	Wjolfje Air Park / Tower Revenue	9,000.00
1/20/2023	ULINE - Maintenance (Credit)	303.90
1/20/2023	VFIS - Insurance Proceeds	5,339.53
1/20/2023	RAC-R - November 2022	2,000.00
1/20/2023	RAC-R - December 2022	2,000.00
1/1/2023-1/31/2023	Brazoria County Tax Office	2,380,667.41
1/1/2023-1/31/2023	Sweep Investment Transfers In	1,474,083.16
	Total	<u>\$ 3,935,485.43</u>

Less:

1/1/2023-1/31/2023	Sweep Investment Transfers Out	(1,708,975.92)
1/1/2023-1/31/2023	DSTRS Investment	(75.00)
01/03/2023	National Benefit Services	(192.30)
01/13/2023	Wells Fargo - Net	(36,180.17)
01/13/2023	Wells Fargo - Tax	(12,844.64)
01/13/2023	Wells Fargo - Wage Gamishment	(359.34)
01/17/2023	TCRDS	(27,009.68)
01/18/2023	National Benefit Services	(75.00)
01/20/2023	Bank Error - Wrongly Scanned Check #8533	(10,629.79)
01/27/2023	Wells Fargo - Net	(36,752.08)
01/27/2023	Wells Fargo - Tax	(12,844.03)
01/27/2023	Wells Fargo - Wage Gamishment	(531.78)
		<u>\$ (1,846,269.73)</u>

Less: Checks completed after last meeting:

01/04/2023	Braun Consulting Services	(21,011.25)
01/04/2023	Penguin Management, Inc	(960.00)
01/04/2023	Motorola Solutions, Inc.	(380.00)
01/04/2023	Manvel VFD	(239,733.76)
01/04/2023	LTS Lawn Care	(2,418.40)
01/04/2023	Knox Company	(468.00)
01/04/2023	Harris County Emergency Corps	(3,975.00)
01/04/2023	Grainger	(98.22)
01/04/2023	Genrg Electrical Solutions LLC	(693.00)
01/04/2023	EMS Technology Solutions, LLC	(186.00)
01/04/2023	Darrell Valusek	(150.00)
01/04/2023	Danbury VFD	(5,000.00)
01/04/2023	Danbury EMS	(104,925.00)
01/04/2023	Comcast	(291.04)
01/04/2023	City of Angleton	(81,729.50)
01/04/2023	City of Alvin	(109,800.50)
01/04/2023	Centerpoint Energy	(46.40)
01/04/2023	Brazoria County Appraisal District	(56,352.00)
01/04/2023	Bound Tree	(19.40)
01/04/2023	Beasley Tire Service	(7,840.82)
01/04/2023	ATT	(669.55)
01/04/2023	AT & T	(136.22)
01/04/2023	Angleton Area Emergency Medical Corps Inc	(113,750.00)
01/04/2023	Alvin EMS	(105,000.00)
01/04/2023	Airgas, US, LLC	(367.80)
01/04/2023	Aflac	(451.08)
01/04/2023	Ready Refresh	(78.91)
01/04/2023	Santa Fe Fire and Rescue	(5,000.00)
01/04/2023	Touchstone District Services, LLC	(1,425.00)
01/04/2023	VFIS c/o M&T Bank	(3,150.00)
01/04/2023	Coveler & Peeler, P.C.	(3,640.00)
01/06/2023	WEX Bank	(7,637.42)
01/12/2023	Waste Connections of TX, LLC	(371.34)

01/12/2023	Waste Connections of Texas, LLC	(783.63)
01/12/2023	State Chemical Solutions	(201.88)
01/12/2023	Slattery Tackett Architects, LLP	(6,136.76)
01/12/2023	Siddons-Martin Emergency Group	(560.80)
01/12/2023	Rosharon VFD	(10,629.79)
01/12/2023	Pyrotex System, Inc	(385.00)
01/12/2023	Primo Supply	(999.22)
01/12/2023	MVBA LLC	(35.39)
01/12/2023	Manvel VFD	(5,685.37)
01/12/2023	LTS Lawn Care	(698.00)
01/12/2023	Locke Lord LLP	(1,130.00)
01/12/2023	Life-Assist, Inc.	(1,657.08)
01/12/2023	Keith Argueta, CPA	(3,886.25)
01/12/2023	J.A.G. Plumbing Inc.	(6,500.00)
01/12/2023	IDS Engineering Group, Inc.	(1,911.02)
01/12/2023	Gulf Coast Custom & Collision	(6,367.48)
01/12/2023	Gringo's	(1,882.67)
01/12/2023	Green Mountain Energy	(3,800.02)
01/12/2023	Grainger	(525.13)
01/12/2023	Function 4, LLC	(317.04)
01/12/2023	First Advantage	(36.59)
01/12/2023	Durotech, Inc.	(689,059.02)
01/12/2023	Digitech	(4,119.67)
01/12/2023	DataVox	(37,561.69)
01/12/2023	Danny Key	(311.78)
01/12/2023	Danbury VFD	(5,301.74)
01/12/2023	Cy-Fair Tire	(33.00)
01/12/2023	Coast Biomedical Equipment LLC	(243.00)
01/12/2023	City of Houston-Radio Communications Services	(11,316.00)
01/12/2023	Citibank	(14,560.97)
	USPS	9.41
	USPS	81.60
	USPS	8.93
	USPS	8.69
	Brazoria County Tax Office	10.25
	USPS	17.86
	Kroger	31.95
	Concrete On Demand	640.00
	Amazon	57.98
	Amazon	934.25
	Amazon	26.15
	Amazon	72.06
	Amazon	45.90
	Microsoft	175.00
	Microsoft	98.17
	Microsoft	34.00
	Adobe Creative Cloud	23.22
	Adobe Creative Cloud	151.62
	La Quinta Inn & Suites	442.99
	Intuit	85.00
	Best Buy	819.99
	O'Reilly Auto Parts	34.19
	Identogo - TX Fingerprint	39.05
	Amazon	371.95
	Amazon	604.19
	Amazon	199.75
	Amazon	351.44
	Taylor Tins	50.50
	Direct TV Stream	162.36
	FaceBook	21.98
	Amazon	110.40
	Educational & Training	295.00
	Canva	61.50
	Tablecloth Factor	39.67
	Amazon	25.55
	Amazon	16.75
	Amazon	28.99
	Amazon	12.99
	Amazon	16.50
	Amazon	14.50
	Amazon	32.00

	O'Reilly Auto Parts	39.98	
	Fastenal	102.59	
	Amazon	44.58	
	Amazon	11.99	
	Amazon	248.78	
	Amazon	64.46	
	Amazon	83.17	
	O'Reilly Auto Parts	1,136.30	
	Fastenal	54.39	
	Home Depot	255.96	
	Amazon	15.47	
	Amazon	13.99	
	Specialties Company	39.55	
	O'Reilly Auto Parts	44.96	
	Home Depot	74.11	
	Whitener Enterprises	75.70	
	Home Depot	141.84	
	O'Reilly Auto Parts	53.85	
	O'Reilly Auto Parts	879.78	
	Amazon	55.20	
	Amazon	28.88	
	Amazon	19.58	
	Amazon	31.98	
	Amazon	13.49	
	Home Depot	73.53	
	Amazon	62.48	
	Amazon	136.99	
	Amazon	44.01	
	Amazon	28.04	
	Amazon	56.04	
	Amazon	97.10	
	Home Depot	12.59	
	Home Depot	12.98	
	Home Depot	244.39	
	Home Depot	802.96	
	USPS	35.96	
	FedEx	17.77	
	HEB	23.92	
	Amazon	29.16	
	Capt Mark's Bastrop Marina	140.00	
	Brazoria County Tax Office	16.75	
	Kwik N Kleen	32.50	
	Intuit	85.00	
	Intuit	85.00	
	Sam's Club	560.58	
	Amazon	16.37	
	O'Reilly Auto Parts	68.97	
	Amazon	93.45	
	IHOP	95.41	
	Lucilles Smokehouse Bar	327.79	
	Amazon	273.90	
	Office Depot	20.00	
	Northern Tool and Equipment	145.94	
	Amazon	146.79	
	Walmart	121.74	
	Home Depot	299.23	
	Northern Tool and Equipment	359.99	
	Home Depot	92.32	
	Home Depot	185.64	
	Home Depot	119.34	
	Home Depot	(187.53)	
	Amazon	(10.99)	
01/12/2023	Brazoria County Tax Office		(18,298.24)
01/12/2023	Beasley Tire Service		(1,326.03)
01/12/2023	ATT		(624.62)
01/12/2023	Alvin-Manvel Area Chamber of Commerce		(600.00)
01/12/2023	ADP, LLC		(226.39)
01/12/2023	Adam Gonzales		(350.00)
01/15/2023	T-Mobile		(87.15)
01/17/2023	Swindoll Paint & Body Shop		(16,591.89)

01/17/2023	State Firefighters' and Fire Marshals' Association of Texas	(356.00)
01/17/2023	Kathryn Boyd	(39.69)
01/17/2023	GALLS, LLC	(22.66)
01/17/2023	Centerpoint Energy	(27.50)
01/17/2023	ADP, LLC	(158.66)
01/17/2023	Comcast Business	(1,059.87)
01/18/2023	Teleflex	(2,695.50)
01/18/2023	State Chemical Solutions	(923.45)
01/18/2023	Ready Refresh	(199.59)
01/18/2023	Quill.com	(211.92)
01/18/2023	Pico Propane & Fuels	(282.09)
01/18/2023	MVBA LLC	(7.00)
01/18/2023	Morton Morrow	(115.00)
	Miner, Ltd dba Overhead Door Company of Houston	(1,031.98)
01/18/2023	Metro Fire Apparatus Specialists, Inc	(10,958.00)
01/18/2023	Life-Assist, Inc.	(192.96)
01/18/2023	Konica Minolta Premier Finance	(321.01)
01/18/2023	Hummingbird Bakery	(210.00)
01/18/2023	Frazer, Ltd	(2,556.92)
01/18/2023	First Net	(62.50)
01/18/2023	EMSAR of South Texas	(429.60)
01/18/2023	DirectTV for Business	(107.99)
01/18/2023	Cop Stop	(116.50)
01/18/2023	City of Manvel	(59.83)
01/18/2023	Centerpoint Energy	(431.94)
01/18/2023	Bound Tree	(3,470.26)
01/18/2023	Beam Insurance Administrators LLC	(1,057.77)
01/18/2023	Alvin ISD	(1,065.00)
01/18/2023	ADP, LLC	(219.92)
01/18/2023	Acid Remap LLC	(4,000.00)
01/18/2023	Stryker Sales Corporation	(456.00)
01/25/2023	Sun Coast Resources, Inc	(1,178.88)
01/25/2023	Aflac	(300.72)
01/25/2023	Standard Insurance Company	(1,011.08)
01/25/2023	Siddons-Martin Emergency Group	(2,605.41)
01/25/2023	Optimum Computer Solutions, Inc	(906.25)
01/25/2023	MVBA LLC	(408.27)
	Miner, Ltd dba Overhead Door Company of Houston	(3,211.49)
01/25/2023	Metro Fire Apparatus Specialists, Inc	(7,572.00)
01/25/2023	Comcast Business	(433.91)
01/25/2023	Coastal Group Roofing and Construction	(28,900.00)
01/25/2023	Coast Biomedical Equipment LLC	(176.82)
01/25/2023	City of Liverpool	(45.00)
01/25/2023	Cindy Reaves	(157.27)
01/25/2023	Bound Tree	(718.07)
01/25/2023	Blue Cross and Blue Shield of Texas	(14,113.34)
01/25/2023	B.C. Auto Repair Inc.	(1,781.82)
01/25/2023	Stericycle	(96.55)
		<u>\$ (1,828,959.91)</u>

Ending Cash Balance January 31, 2023

\$ 1,151,890.25

Sweep Account: Wells Fargo Bank

Transfers in from Operating Account	11,016,537.59
Transfers out from Operating Account	(1,474,083.16)
Transfers pending from Operating Account	1,275.44
	<u>\$ 9,543,729.87</u>

Demand Deposit Investments

Heritage Bank (Third Coast Bank): .10% Interest Earned	\$ 34,905.65
	7.41
	<u>\$ 34,913.06</u>
Texpool Bank: 2.16% Interest Earned	\$ 2,033,989.54
	7,332.02
	<u>\$ 2,041,321.56</u>

Operating Funds Available as of January 31, 2023

\$ 12,771,854.74

Collections Account: Wells Fargo Bank Collections

Previous Cash Balance: December 31, 2022

Collections
Bank Fees
Interest Earned

\$ 2,387,059.51
44,139.43
(59.82)
1,247.70

\$ 2,432,386.82

Ending Cash Balance: January 31, 2023

Reserve Account: Heritage Bank (Third Coast Bank)

Previous Cash Balance: December 31, 2022

Heritage Bank .25%
Interest Earned

\$ 3,027,112.93
642.75

\$ 3,027,755.68

Brazoria County Emergency Services District No. 3
Financial Report - YTD Actual
January 2023

	Alvin EMS	Angleton Area EMC	BCESD EMS	BCESD No. 3	City of Alvin	City of Angleton	CR 143 Fire	Danbury EMS	Danbury Fire	Dem-John Fire	Iowa Colony Fire	Liverpool Fire	Marvel Fire	MUD	Rosharon Fire	Santa Fe Fire	TOTAL
Revenue																	
4001 Property Tax Revenue	-	-	-	2,380,667	-	-	-	-	-	-	-	-	-	-	-	-	2,380,667
4002 Charges for Services	-	-	44,139	-	-	-	-	-	-	-	-	-	-	-	-	-	44,139
4003 Interest Earned	-	-	-	32,607	-	-	-	-	-	-	-	-	-	-	-	-	32,607
4005 Other Revenue	-	-	-	14,340	-	-	-	-	-	-	-	-	-	-	-	-	14,340
4006 Administrative Services Provided	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	2,000
4008 Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4011 Grant Income	-	-	26,787	-	-	-	-	-	-	-	-	-	-	-	-	-	26,787
Total Revenue	-	-	70,927	2,429,614	-	-	-	-	-	-	-	-	-	-	-	-	2,500,541
Expenditures																	
5001 Salaries & Wages																	
5001.01 Salaries	-	-	50,991	25,910	-	-	-	-	-	-	-	-	-	-	-	-	76,901
5001.03 Salaries Overtime	-	-	24,961	271	-	-	-	-	-	-	-	-	-	-	-	-	25,232
5001.05 Salaries - Payroll Taxes	-	-	5,599	1,973	-	-	-	-	-	-	-	-	-	-	-	-	7,572
5001.07 Benefits - Worker's Compensation	-	-	-	-	-	-	-	-	-	-	-	-	5,774	-	-	-	5,774
5001.08 Benefits - Unemployment Insurance	-	-	75	26	-	-	-	-	-	-	-	-	-	-	-	-	101
5001.09 Benefits - Medical Benefits	-	-	5,046	2,352	-	-	-	-	-	-	-	-	-	-	-	-	7,398
5001.12 Benefits - Pension	-	-	-	10,429	-	-	-	-	-	-	-	-	-	-	-	-	10,429
5001.18 Board Compensation Policy	-	-	-	1,950	-	-	-	-	-	-	-	-	-	-	-	-	1,950
Total 5001 Salaries & Wages	-	-	86,671	42,911	-	-	-	-	-	-	-	-	5,774	-	-	-	135,356
5002 Administrative																	
5002.03 Awards - Employee Recognition	-	-	-	3,190	-	-	-	-	-	-	-	-	-	-	-	-	3,190
Total 5002 Administrative	-	-	-	3,190	-	-	-	-	-	-	-	-	-	-	-	-	3,190
5003 Direct Operations																	
5003.01 Supplies - Office	-	-	(188)	284	-	-	-	-	-	-	-	-	-	-	-	-	96
5003.02 Supplies - Minor Tools & Equipment	-	-	1,060	13	-	-	-	-	-	-	-	-	-	-	-	-	1,074
5003.03 Supplies - Fuel, Oil & Grease	-	-	2,873	458	-	-	419	-	1,179	38	873	312	1,562	-	295	-	8,010
5003.05 *Supplies - Household	-	-	24	1,256	-	-	-	-	-	-	-	-	79	50	-	-	1,409
5003.06 Supplies - Postage & Shipping	-	-	54	126	-	-	-	-	-	-	-	-	-	-	-	-	180
5003.07 Supplies - Public Relation Items	-	-	40	409	-	-	-	-	-	-	-	-	-	-	-	-	449
5003.08 Supplies - Uniforms	-	-	117	-	-	-	-	-	-	-	-	-	-	-	-	-	117
5003.09 Supplies - Fire Suppressant & Chemical	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5003.11 Supplies - Educational & Training	-	-	16,000	295	-	-	-	-	-	-	-	-	-	-	-	-	16,295
5003.12 Supplies - Medical	-	-	9,730	432	-	-	-	-	-	-	-	-	-	-	-	-	10,162
5003.13 Services - Contract	105,000	113,750	5,897	15,726	106,801	81,730	-	104,925	2,000	-	-	36,505	153,175	59,055	-	2,000	786,562
5003.15 Services - Equipment Rental/Lease	-	-	387	335	-	-	-	-	-	-	-	-	-	5	-	-	726
5003.16 Services - Digital Radio Enhancements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5003.17 Sundry - Travel/Training	-	-	-	826	-	-	-	-	-	-	-	-	-	-	-	-	826
5003.18 Sundry - Dues & Memberships	-	-	525	600	-	-	-	-	-	-	-	-	-	-	-	-	1,125
5003.19 Sundry - Subscriptions	-	-	-	942	-	-	-	-	-	-	-	-	-	-	-	-	942
5003.19 Sundry - Recruitment/Retention	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5003.21 Sundry - Permits, Certifications &	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses																	
5003.22 Services - Billing	-	-	39	-	-	-	-	-	-	-	-	-	-	-	-	-	39
5003.25 Supplies - Software/IT Equipment	-	-	4,590	-	-	-	-	-	-	-	-	-	-	-	-	-	4,590
5003.27 Services - VFD Pension	-	-	468	892	-	-	-	-	-	-	-	-	-	-	-	-	1,360
5003.28 Services - Staffing Expenses	-	-	-	-	-	-	-	-	-	-	-	502	-	-	-	-	502
5003.30 Operational Support Allocation	-	-	-	(11)	-	-	1,387	-	5,472	140	1,578	1,316	6,425	-	9,111	-	25,417
5003.32 Services - VFD Group Life Insurance	-	-	-	-	-	-	126	-	-	-	-	-	-	-	-	-	126
Total 5003 Direct Operations	105,000	113,750	41,615	22,584	106,801	81,730	1,932	104,925	8,651	178	2,451	38,634	161,241	59,109	9,407	2,000	860,007
5004 Maintenance/Equipment																	
5004.01 Maintenance - Equipment	-	-	-	430	-	-	-	-	-	-	-	-	-	-	-	-	430
5004.02 Preventative Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 5005 Maintenance	-	-	-	430	-	-	-	-	-	-	-	-	-	-	-	-	430
5005 Maintenance																	
5005.01 Maintenance - Building & Grounds	-	-	-	1,645	-	-	1,209	-	-	-	435	376	785	1,849	571	-	6,870
5005.04 Preventative Maintenance	-	-	420	-	-	-	-	-	-	-	-	-	-	-	-	-	420
Total 5005 Maintenance	-	-	420	1,645	-	-	1,209	-	-	-	435	376	785	1,849	571	-	7,290

Brazoria County Emergency Services District No. 3
Financial Report - YTD Actual
January 2023

	Alvin EMS	Angleton Area EMC	BCESD EMS	BCESD No. 3	City of Alvin	City of Angleton	CR 143 Fire	Danbury EMS	Danbury Fire	Demi-John Fire	Iowa Colony Fire	Liverpool Fire	Manvel Fire	MUD	Rosharon Fire	Santa Fe Fire	TOTAL
5006 Fleet Maintenance																	
5006.01 Maintenance - Vehicle	-	-	10,838	1,844	-	-	13	-	-	1,366	16,592	-	112	-	1,955	-	32,719
5006.03 Preventative Maintenance	-	-	-	-	-	-	-	-	-	-	115	-	360	-	-	-	475
Total 5006 Fleet Maintenance	-	-	10,838	1,844	-	-	13	-	-	1,366	16,707	-	472	-	1,955	-	33,194
5007 Bookkeeping Fees	-	-	-	3,530	-	-	-	-	-	-	-	-	-	-	-	-	3,530
5008 Audit Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5009 IT expense	-	-	-	281	-	-	-	-	-	-	-	-	-	-	-	-	281
5010 Bank Charges	-	-	-	60	-	-	-	-	-	-	-	-	-	-	-	-	60
5011 Insurance Expense																	
5011.01 Vehicle Insurance	-	-	-	5,915	-	-	-	-	-	-	-	-	-	-	-	-	5,915
5011.02 Property & Casualty Insurance	-	-	-	7,126	-	-	-	-	-	-	-	-	-	-	-	-	7,126
5011.03 Accident & Sickness	-	-	-	453	-	-	-	-	-	-	-	-	108	-	-	-	561
Total 5011 Insurance Expense	-	-	-	13,494	-	-	-	-	-	-	-	-	108	-	-	-	13,602
5014 Legal																	
5014.01 Legal - General Counsel	-	-	-	4,657	-	-	-	-	-	-	-	-	-	-	-	-	4,657
Total 5014 Legal	-	-	-	4,657	-	-	-	-	-	-	-	-	-	-	-	-	4,657
5015 Communications Expense																	
5015.01 Communications - Contracts	-	-	2,975	-	-	-	-	-	-	-	-	-	1,000	-	-	-	3,975
5015.02 Communications - Repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 5015 Communications Expense	-	-	2,975	-	-	-	-	-	-	-	-	-	1,000	-	-	-	3,975
5019 Appraisal District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5020 Architect and Land	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5027 Brazoria County Tax Collector	-	-	-	18,298	-	-	-	-	-	-	-	-	-	-	-	-	18,298
5028 Published Legal Notices	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5032 Utilities																	
5032.01 Utilities - Electric	-	-	-	1,016	-	-	170	-	478	224	551	78	461	489	334	-	3,800
5032.02 Utilities - Gas	-	-	-	331	-	-	-	-	37	-	-	56	34	535	31	-	1,023
5032.03 Utilities - Water	-	-	-	60	-	-	-	-	-	-	-	45	-	-	-	-	105
5032.04 Utilities - Waste Disposal	-	-	-	74	-	-	104	-	-	268	365	104	-	-	241	-	1,155
5032.05 Utilities - Telephone	-	-	288	1,434	-	-	65	-	673	-	-	(17)	71	-	260	-	2,774
5032.07 Utilities - Cable/Internet	-	-	-	1,004	-	-	73	-	-	63	250	-	206	542	-	-	2,136
Total 5032 Utilities	-	-	288	3,918	-	-	411	-	1,188	554	1,165	287	771	1,566	866	-	10,993
5033 Rental Expense																	
5033.02 Buildings	-	-	-	2,894	-	-	-	-	-	-	-	-	-	-	-	-	2,894
Total 5033 Rental Expense	-	-	-	2,894	-	-	-	-	-	-	-	-	-	-	-	-	2,894
5101 Capital Purchases - Building Improvements	-	-	-	-	-	-	186	-	-	-	35,400	-	-	-	-	-	35,586
5102 Capital Purchases - Vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5103 Capital Purchase - Equipment	-	-	-	7,762	-	-	32,850	-	-	-	-	-	-	-	-	-	40,612
5106 Capital Purchase - 2021 Capital Budget	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5107 Capital Purchase - 2022 Capital Budget	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200 Loan Principal																	
5200.01 MVFD Station (Masters Rd)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200.02 EMS Station (Masters Rd)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200.04 Iowa Colony Station (Meridiana)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200.05 Ambulance Lease Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 5200 Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5201 Loan Interest																	
5201.01 MVFD Station (Masters Rd)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5201.02 EMS Station (Masters Rd)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5201.04 Iowa Colony Station (Meridiana)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5201.05 Ambulance Lease Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 5201 Loan Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	105,000	113,750	142,806	127,498	106,801	81,730	36,601	104,925	9,838	2,098	56,158	39,277	170,150	62,524	12,799	2,000	1,173,955
Net Operating Income	(105,000)	(113,750)	(71,880)	2,302,116	(106,801)	(81,730)	(36,601)	(104,925)	(9,838)	(2,098)	(56,158)	(39,277)	(170,150)	(62,524)	(12,799)	(2,000)	1,326,586
Net Income	(105,000)	(113,750)	(71,880)	2,302,116	(106,801)	(81,730)	(36,601)	(104,925)	(9,838)	(2,098)	(56,158)	(39,277)	(170,150)	(62,524)	(12,799)	(2,000)	1,326,586

BCESD3
Budget vs. Actuals: FY2023 BCESD3 ALL Providers
January 2023

Ideal %	20%
Actual %	23%

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %
Revenue						
Property Tax Revenue	9,241,617	2,380,667	2,380,667	(6,860,950)	26%	74%
Charges for Services	1,540,654	44,139	44,139	(1,496,515)	3%	97%
Interest Earned	120,000	32,607	32,607	(87,393)	27%	73%
Other Revenue	-	9,000	9,000	9,000		-100%
Administrative Services Provided	-	2,000	2,000	2,000		-100%
Intergovernmental Revenue	7,000	-	-	(7,000)	0%	100%
Grant Revenue	30,341	26,788	26,788	(3,553)	88%	12%
Total Revenue	10,939,612	2,495,202	2,495,202	(8,444,410)	23%	77%

Ideal %	8%
Actual %	11%

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %
Expenditures						
Salaries & Wages						
Salaries	1,840,468	76,901	76,901	(1,763,567)	4%	96%
Salaries Overtime	536,642	25,232	25,232	(511,410)	5%	95%
Salaries - Payroll Taxes	172,164	7,673	7,673	(164,491)	4%	96%
Benefits - Worker's Compensation	119,895	5,774	5,774	(114,121)	5%	95%
Benefits - Unemployment Insurance	500	-	-	(500)	0%	100%
Benefits - Medical Benefits	213,871	7,398	7,398	(206,473)	3%	97%
Benefits - Pension	206,345	10,429	10,429	(195,916)	5%	95%
Board Compensation Policy	18,000	1,950	1,950	(16,050)	11%	0%
Total Salaries & Wages	3,107,885	135,356	135,356	(2,972,529)	4%	96%
Administrative						
Bonding Fees	535	-	-	(535)	0%	100%
Awards - Employee Recognition	13,000	3,190	3,190	(9,810)	25%	75%
Total Administrative	13,535	3,190	3,190	(10,345)	24%	76%
Direct Operations						
Supplies - Office	13,500	96	96	(13,404)	1%	99%
Supplies - Minor Tools & Equipment	18,500	1,074	1,074	(17,426)	6%	94%
Supplies - Fuel, Oil & Grease	132,600	8,010	8,010	(124,590)	6%	94%
Supplies - Household	10,000	1,409	1,409	(8,591)	14%	86%
Supplies - Postage & Shipping	3,000	180	180	(2,820)	6%	94%
Supplies - Public Relations Items	22,000	449	449	(21,551)	2%	98%
Supplies - Uniforms	13,000	117	117	(12,884)	1%	99%
Supplies - Fire Suppressant & Chemical	9,500	-	-	(9,500)	0%	100%
Supplies - Food & Ice	1,500	-	-	(1,500)	0%	100%
Supplies - Educational & Training	30,000	16,295	16,295	(13,705)	54%	46%
Supplies - Medical	84,000	10,162	10,162	(73,838)	12%	88%
Services - Contract	3,357,192	786,562	786,562	(2,570,630)	23%	77%
Services - Equipment Rental/Lease	9,000	726	726	(8,274)	8%	92%
Services - Digital Radio Enhancements	6,000	-	-	(6,000)	0%	100%
Sundry - Travel/Training	23,000	826	826	(22,174)	4%	96%
Sundry - Dues & Memberships	5,000	1,125	1,125	(3,875)	23%	78%
Sundry - Subscriptions	18,000	942	942	(17,058)	5%	95%
Sundry - Recruitment	7,500	-	-	(7,500)	0%	100%
Sundry - Permits, Certifications & Licenses	4,000	39	39	(3,961)	1%	99%
Services - Billing	45,000	4,590	4,590	(40,410)	10%	90%

BCESD3
Budget vs. Actuals: FY2023 BCESD3 ALL Providers
January 2023

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %
Services - PPE	25,000	-	-	(25,000)	0%	100%
Supplies - Software/IT Equipment	4,500	1,360	1,360	(3,140)	30%	70%
Minor Gear/Equipment	1,500	-	-	(1,500)	0%	100%
Services - VFD Pension	43,397	-	-	(43,397)	0%	100%
Services - Staffing Expenditures	7,000	502	502	(6,498)	7%	93%
Operations Support Allocation	171,955	25,417	25,417	(146,538)	15%	85%
Services - VFD Group Term Life	2,163	126	126	(2,037)	6%	94%
Total Direct Operations	4,067,807	860,007	860,007	(3,207,800)	21%	79%
Maintenance/Equipment						
Maintenance - Equipment	8,000	430	430	(7,570)	5%	95%
Preventative Maintenance	2,000	-	-	(2,000)	0%	100%
Total Maintenance	10,000	430	430	(9,570)	4%	96%
Maintenance/Facilities						
Maintenance - Building & Grounds	100,000	6,870	6,870	(93,130)	7%	93%
Preventative Maintenance	46,260	420	420	(45,840)	1%	99%
Total Maintenance	146,260	7,290	7,290	(138,970)	5%	95%
Fleet Maintenance						
Maintenance - Vehicle	275,000	32,719	32,719	(242,281)	12%	88%
Maintenance/Equipment	40,000	475	475	(39,525)	1%	99%
Total Fleet Maintenance	315,000	33,194	33,194	(281,806)	11%	89%
Bookkeeping Fees	45,000	3,530	3,530	(41,470)	8%	92%
Audit Fees	21,000	-	-	(21,000)	0%	100%
IT Expenditure	15,000	281	281	(14,719)	2%	98%
Bank Charges	5,500	60	60	(5,440)	1%	99%
Insurance Expenditure						
Vehicle Insurance	84,000	5,915	5,915	(78,085)	7%	93%
Property & Casualty Insurance	93,212	7,126	7,126	(86,086)	8%	92%
Accident & Sickness	5,500	561	561	(4,939)	10%	90%
Total Insurance Expenditure	182,712	13,602	13,602	(169,110)	7%	93%
Meeting Expenditure	3,000	-	-	(3,000)	0%	100%
Legal - General Counsel	85,000	4,657	4,657	(80,343)	5%	95%
Communications Expenditure						
Communications - Contracts	65,000	3,975	3,975	(61,025)	6%	94%
Communication - Repair	85,000	-	-	(85,000)	0%	100%
Total Communications Expenditure	150,000	3,975	3,975	(146,025)	3%	97%
Election Cost	50,000	-	-	(50,000)	0%	100%
Appraisal District	57,000	-	-	(57,000)	0%	100%
Architect and Land	45,000	-	-	(45,000)	0%	100%
Brazoria County Tax Collector	25,000	18,298	18,298	(6,702)	73%	27%
Published Legal Notices	3,000	-	-	(3,000)	0%	100%
Miscellaneous Expenditure	35,000	-	-	(35,000)	0%	100%
Utilities						
Utilities - Electric	79,700	3,800	3,800	(75,900)	5%	95%
Utilities - Gas	7,750	1,023	1,023	(6,727)	13%	87%
Utilities - Water	4,979	105	105	(4,874)	2%	98%
Utilities - Waste Disposal	19,100	1,155	1,155	(17,945)	6%	94%
Utilities - Telephone	42,500	2,774	2,774	(39,726)	7%	93%
Utilities - Cable/Internet	35,150	2,136	2,136	(33,014)	6%	94%
Total Utilities	189,179	10,993	10,993	(178,186)	6%	94%

BCESD3
Budget vs. Actuals: FY2023 BCESD3 ALL Providers
January 2023

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %
Rental Expenditure						
Buildings	35,000	2,894	2,894	(32,106)	8%	92%
Total Rental Expenditure	35,000	2,894	2,894	(32,106)	8%	92%
Capital Purchases - Building						
Building Improvements	180,000	35,586	35,586	(144,414)	20%	80%
Capital Purchases - Vehicles						
Capital Purchase - Equipment	325,084	40,612	40,612	(284,472)	12%	88%
Capital Purchases - Construction						
Capital Purchases - 2021 Capital Budget	35,000	-	-	(35,000)	0%	100%
Capital Purchases - 2022 Capital Budget	79,490	-	-	(79,490)	0%	100%
Loan Principal						
MVFD Station (Masters Rd)	40,520	-	-	(40,520)	0%	100%
EMS Station (Masters Rd)	75,000	-	-	(75,000)	0%	100%
Iowa Colony Station (Meridiana)	282,180	-	-	-	0%	100%
Ambulance Lease Purchase	125,873	-	-	-	0%	100%
Equipment Loan	352,000	-	-	(352,000)	0%	100%
Total Loan Principal	875,573	-	-	(467,520)	0%	100%
Loan Interest						
MVFD Station (Masters Rd)	6,575	-	-	(6,575)	0%	100%
EMS Station (Masters Rd)	30,938	-	-	(30,938)	0%	100%
Iowa Colony Station (Meridiana)	185,000	-	-	(185,000)	0%	100%
Ambulance Lease Purchase	4,460	-	-	(4,460)	0%	100%
Total Loan Interest	226,973	-	-	(226,973)	0%	100%
Total Expenditures	10,328,998	1,173,955	1,173,955	(9,155,043)	11%	89%
Net Surplus (Deficit)	610,614	1,321,247	1,321,247	710,633	216%	-116%

BCESD3
Budget vs. Actuals: FY2023 BCESD EMS
January 2023

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %				
Revenue										
Charges for Services	820,000	44,139	44,139	(775,861)	5%	95%				
Intergovernmental Revenue	7,000	-	-	(7,000)	0%	100%				
Grant Income	30,341	26,787	26,787	(3,554)	88%	12%				
Total Revenue	857,341	70,927	70,927	(786,414)	8%	92%				
<table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>Ideal %</td> <td style="text-align: right;">3%</td> </tr> <tr> <td>Actual %</td> <td style="text-align: right;">8%</td> </tr> </table>							Ideal %	3%	Actual %	8%
Ideal %	3%									
Actual %	8%									
Expenditures										
Salaries & Wages										
Salaries	1,458,852	50,991	50,991	(1,407,861)	3%	97%				
Salaries - Overtime	524,642	24,961	24,961	(499,681)	5%	95%				
Salaries - Payroll Taxes	143,713	5,599	5,599	(138,114)	4%	96%				
Salaries - Unemployment Insurance	400	75	75	(325)	19%	81%				
Benefits - Medical Benefits	150,785	5,045	5,045	(145,740)	3%	97%				
Benefits - Pension	131,397	-	-	(131,397)	0%	100%				
Total Salaries & Wages	2,409,789	86,671	86,671	(2,323,118)	4%	96%				
Administrative										
Awards - Employee Recognition	3,000	-	-	(3,000)	-100%	0%				
Total Administrative	2,500	-	-	(2,500)	-100%	0%				
Direct Operations										
Supplies - Office	3,500	(188)	(188)	(3,688)	-5%	105%				
Supplies - Minor Tools & Equipment	8,500	1,060	1,060	(7,440)	12%	88%				
Supplies - Fuel, Oil, & Grease	44,500	2,873	2,873	(41,627)	6%	94%				
Supplies - Household	2,500	24	24	(2,476)	1%	99%				
Supplies - Postage & Shipping	1,500	54	54	(1,446)	4%	96%				
Supplies - Public Relation Items	7,000	40	40	(6,960)	1%	99%				
Supplies - Uniforms	10,500	117	117	(10,384)	1%	99%				
Supplies - Food & Ice	1,500	-	-	(1,500)	0%	100%				
Supplies - Educational & Training	22,000	16,000	16,000	(6,000)	73%	27%				
Supplies - Medical	83,000	9,730	9,730	(73,270)	12%	88%				
Services - Contract	35,700	5,897	5,897	(29,803)	17%	83%				
Services - Equipment Rental/Lease	4,000	387	387	(3,613)	10%	90%				
Services - Digital Radio Enhancements	5,000	-	-	(5,000)	0%	100%				
Sundry - Travel/Training	6,000	-	-	(6,000)	0%	100%				
Sundry - Dues & Memberships	2,000	525	525	(1,475)	26%	74%				
Sundry - Subscriptions	3,000	-	-	(3,000)	0%	100%				
Sundry - Permits, Certifications & Licenses	2,000	39	39	(1,961)	2%	98%				
Services - Billing	45,000	4,590	4,590	(40,410)	10%	90%				
Supplies - Software/IT Equipment	3,000	468	468	(2,532)	16%	84%				
Minor Gear/Equipment	1,500	-	-	(1,500)	0%	100%				
Services - Staffing Expenditures	5,000	-	-	(5,000)	0%	100%				
Total Direct Operations	296,700	41,615	41,615	(248,124)	14%	86%				

BCESD3
Budget vs. Actuals: FY2023 BCESD EMS
January 2023

	Budget 2023	MTD Actual	YTD Actual	YTD Variance	YTD Actual %	Remaining Budget %
Maintenance/Facilities						
Maintenance - Building & Grounds	-	-	-	-	0%	100%
Preventative Maintenance	6,260	420	420	(5,840)	7%	93%
Total Maintenance	6,260	420	420	(5,840)	7%	93%
Fleet Maintenance						
Maintenance - Vehicle	-	10,838	10,838	10,838	-100%	0%
Preventative Maintenance	-	-	-	-	-100%	0%
Total Fleet Maintenance	-	10,838	10,838	10,838	-100%	0%
Communications Expenditure						
Communications - Contracts	41,000	2,975	2,975	(38,025)	7%	93%
Communications - Repair	10,000	-	-	(10,000)	-100%	0%
Total Communications Expenditure	51,000	2,975	2,975	(48,025)	6%	94%
Utilities						
Utilities - Telephone	-	288	288	288	-100%	0%
Utilities - Cable/Internet	-	-	-	-	-100%	0%
Total Utilities	-	288	288	288	-100%	0%
Capital Purchase - Equipment	59,984	-	-	(59,984)	0%	100%
Total Expenditures	2,826,733	142,806	142,806	(2,683,927)	5%	95%
Net Surplus (Deficit)	(1,969,392)	(71,879)	(71,879)	1,897,513	4%	96%

BRAZORIA COUNTY ESD NO. 3 - DEBT SCHEDULE

Manvel VFD Station, Debt-Payable to Wells Fargo (580,000.00)
Fixed Rate: 5.140%

Pmt No.		Due Date	Total Payment	Interest Due	Principal Due	After Payment Termination Value
1	PAID	8/24/2006	47,094.76	29,812.00	17,282.76	573,822.35
2	PAID	8/24/2007	47,094.76	28,923.67	18,171.10	554,844.88
3	PAID	8/24/2008	47,094.76	27,989.67	19,105.09	534,937.52
4	PAID	8/24/2009	47,094.76	27,007.67	20,087.09	514,054.69
5	PAID	8/24/2010	47,094.76	25,975.19	21,119.57	492,148.61
6	PAID	8/24/2011	47,094.76	24,889.65	22,205.11	469,169.13
7	PAID	8/24/2012	47,094.76	23,748.30	23,346.46	445,063.66
8	PAID	8/24/2013	47,094.76	22,548.30	24,546.47	419,777.01
9	PAID	8/24/2014	47,094.76	21,286.61	25,808.15	393,251.33
10	PAID	8/24/2015	47,094.76	19,960.07	27,134.69	365,425.88
11	PAID	8/24/2016	47,094.76	18,565.35	28,529.42	336,236.98
12	PAID	8/24/2017	47,094.76	17,098.93	29,995.83	305,617.83
13	PAID	8/24/2018	47,094.76	15,557.15	31,537.61	273,498.35
14	PAID	8/24/2019	47,094.76	13,936.12	33,158.65	239,805.00
15	PAID	8/24/2020	47,094.76	12,231.76	34,863.00	204,480.69
16	PAID	8/24/2021	47,094.76	10,439.80	36,654.96	167,384.50
17	PAID	8/24/2022	47,094.76	8,555.74	38,539.02	128,491.57
18		8/24/2023	47,094.76	6,574.83	40,519.93	87,692.90
19		8/24/2024	47,094.76	4,492.11	42,602.65	44,895.09
20		8/24/2025	47,094.76	2,302.33	44,792.43	1.00
Totals:			941,895.20	361,895.25	579,999.99	

Manvel EMS Station, Debt-Payable to Prosperity Bank (1,500,000.00)
Fixed Rate: 5.5%

Pmt No.		Due Date	Interest Due (estimated)	Principal Due	Principal Balance (estimated)
1	PAID	10/14/2010	20,625.00	0.00	750,000.00
2	PAID	4/14/2011	41,250.00	75,000.00	1,500,000.00
3	PAID	10/14/2011	39,187.50	0.00	1,425,000.00
4	PAID	4/14/2012	39,187.50	75,000.00	1,425,000.00
5	PAID	10/14/2012	37,125.00	0.00	1,350,000.00
6	PAID	4/14/2013	37,125.00	75,000.00	1,350,000.00
7	PAID	10/14/2013	35,062.50	0.00	1,275,000.00
8	PAID	4/14/2014	35,062.50	75,000.00	1,275,000.00
9	PAID	10/14/2014	33,000.00	0.00	1,200,000.00
10	PAID	4/14/2015	33,000.00	75,000.00	1,200,000.00
11	PAID	10/14/2015	30,937.50	0.00	1,125,000.00
12	PAID	4/14/2016	30,937.50	75,000.00	1,125,000.00
13	PAID	10/14/2016	28,875.00	0.00	1,050,000.00
14	PAID	10/14/2016	28,875.00	75,000.00	1,050,000.00
15	PAID	10/14/2017	26,812.50	0.00	975,000.00
16	PAID	4/14/2018	26,812.50	75,000.00	975,000.00
17	PAID	10/14/2018	24,750.00	0.00	900,000.00
18	PAID	4/14/2019	24,750.00	75,000.00	900,000.00
19	PAID	10/14/2019	22,687.50	0.00	825,000.00
20	PAID	4/14/2020	22,687.50	75,000.00	825,000.00
21	PAID	10/14/2020	20,625.00	0.00	750,000.00
22	PAID	4/14/2021	20,625.00	75,000.00	750,000.00
23	PAID	10/14/2021	18,562.50	0.00	675,000.00
24	PAID	4/14/2022	18,562.50	75,000.00	675,000.00
25	PAID	10/14/2022	16,500.00	0.00	600,000.00
26		4/14/2023	16,500.00	75,000.00	600,000.00
27		10/14/2023	14,437.50	0.00	525,000.00
28		4/14/2024	14,437.50	75,000.00	525,000.00
29		10/14/2024	12,375.00	0.00	450,000.00
30		4/14/2025	12,375.00	75,000.00	450,000.00
31		10/14/2025	10,312.50	0.00	375,000.00
32		4/14/2026	10,312.50	75,000.00	375,000.00
33		10/14/2026	8,250.00	0.00	300,000.00
34		4/14/2027	8,250.00	75,000.00	300,000.00
35		10/14/2027	6,187.50	0.00	225,000.00
36		4/14/2028	6,187.50	75,000.00	225,000.00
37		10/14/2028	4,125.00	0.00	150,000.00
38		4/14/2029	4,125.00	75,000.00	150,000.00
39		10/14/2029	2,062.50	0.00	75,000.00
40		4/14/2030	2,062.50	75,000.00	75,000.00
Totals:			845,625.00	1,500,000.00	

BRAZORIA COUNTY ESD NO. 3 - DEBT SCHEDULE

Iowa Colony Station, Debt-Payable to Government Capital Corporation (7,200,000)

Fixed Rate: 2.6%

Pmt No.		Due Date	Total Payment	Interest Due (estimated)	Principal Due	Early Redemption Value after pmt
1	PAID	9/10/2022	\$231,979.53	\$93,600.00	138,379.53	\$7,061,620.47
2		3/10/2023	\$231,979.53	\$91,801.07	\$140,178.46	\$6,921,442.01
3		9/10/2023	\$231,979.53	\$89,978.75	\$142,000.78	6,779,441.23
4		3/10/2024	\$231,979.53	\$88,132.74	\$143,846.79	\$6,635,594.44
5		9/10/2024	\$231,979.53	\$86,262.73	\$145,716.80	\$6,489,877.64
6		3/10/2025	\$231,979.53	\$84,368.41	\$147,611.12	6,342,266.52
7		9/10/2025	\$231,979.53	\$82,449.46	\$149,530.07	\$6,192,736.45
8		3/10/2026	\$231,979.53	\$80,505.57	\$151,473.96	\$6,041,262.49
9		9/10/2026	\$231,979.53	\$78,536.41	\$153,443.12	\$5,887,819.37
10		3/10/2027	\$231,979.53	\$76,541.65	\$155,437.88	\$5,732,381.49
11		9/10/2027	\$231,979.53	\$74,520.96	\$157,458.57	\$5,574,922.92
12		3/10/2028	\$231,979.53	\$72,474.00	\$159,505.53	\$5,415,417.39
13		9/10/2028	\$231,979.53	\$70,400.43	\$161,579.10	\$5,253,838.29
14		3/10/2029	\$231,979.53	\$68,299.90	\$163,679.63	\$5,090,158.66
15		9/10/2029	\$231,979.53	\$66,172.06	\$165,807.47	\$4,924,351.19
16		3/10/2030	\$231,979.53	\$64,016.57	\$167,962.96	\$4,756,388.23
17		9/10/2030	\$231,979.53	\$61,833.05	\$170,146.48	\$4,586,241.75
18		3/10/2031	\$231,979.53	\$59,621.14	\$172,358.39	\$4,413,883.36
19		9/10/2031	\$231,979.53	\$57,380.48	\$174,599.05	\$4,239,284.31
20		3/10/2032	\$231,979.53	\$55,110.70	\$176,868.83	\$4,062,415.48
21		9/10/2032	\$231,979.53	\$52,811.40	\$179,168.13	\$3,883,247.35
22		3/10/2033	\$231,979.53	\$50,482.22	\$181,497.31	\$3,701,750.04
23		9/10/2033	\$231,979.53	\$48,122.75	\$183,856.78	\$3,517,893.26
24		3/10/2034	\$231,979.53	\$45,732.61	\$186,246.92	\$3,331,646.34
25		9/10/2034	\$231,979.53	\$43,311.40	\$188,668.13	\$3,142,978.21
26		3/10/2035	\$231,979.53	\$40,858.72	\$191,120.81	\$2,951,857.40
27		9/10/2035	\$231,979.53	\$38,374.15	\$193,605.38	\$2,758,252.02
28		3/10/2036	\$231,979.53	\$35,857.28	\$196,122.25	\$2,562,129.77
29		9/10/2036	\$231,979.53	\$33,307.69	\$198,671.84	\$2,363,457.93
30		3/10/2037	\$231,979.53	\$30,724.95	\$201,254.58	\$2,162,203.35
31		9/10/2037	\$231,979.53	\$28,108.64	\$203,870.89	\$1,958,332.46
32		3/10/2038	\$231,979.53	\$25,458.32	\$206,521.21	\$1,751,811.25
33		9/10/2038	\$231,979.53	\$22,773.55	\$209,205.98	\$1,542,605.27
34		3/10/2039	\$231,979.53	\$20,053.87	\$211,925.66	\$1,330,679.61
35		9/10/2039	\$231,979.53	\$17,298.83	\$214,680.70	\$1,115,998.91
36		3/10/2040	\$231,979.53	\$14,507.99	\$217,471.54	\$898,527.37
37		9/10/2040	\$231,979.53	\$11,680.86	\$220,298.67	\$678,228.70
38		3/10/2041	\$231,979.53	\$8,816.97	\$223,162.56	\$455,066.14
39		9/10/2041	\$231,979.53	\$5,915.86	\$226,063.67	\$229,002.47
40		3/10/2042	\$231,979.53	\$2,977.06	\$229,002.47	\$0.00

INVESTMENT REPORT, AUTHORIZATION AND REVIEW

Report for

BRAZORIA COUNTY ESD NO.3

Prepared for the reporting period ("Period") from

1/1/2023

to

1/31/2023

fund	Investment Pools	Rate	Beginning Value for Period			Interest earned this period	Deposits or (Withdrawals)	Ending Value for Period		
			Book	N.A.V.	Market			Book	N.A.V.	Market
OA	TexPool	0.1474%	2,033,989.54	1.00000	2,033,989.54	7,332.02	0.00	2,041,321.56	1.00000	2,041,321.56
		0.1474%	2,033,989.54		2,033,989.54	7,332.02	0.00	2,041,321.56		2,041,321.56

fund	Certificates of Deposits	Rate	Purchase Value	Term in Days	Begin Value for Period	Interest accrued this period	Deposits or (Withdrawals)	Ending Value for Period	Date of Purchase	Date of Maturity
RES		0.00%	0.00	0	0.00	0.00	0.00	0.00	1/0/1900	1/0/1900
RES		0.00%	0.00	0	0.00	0.00	0.00	0.00	1/0/1900	1/0/1900
			0.00	0	0.00	0.00	0.00	0.00		

fund	Federal Obligations	Simple APR	Purchase Value	Term in Days	Begin Period Market Value	Gain (Loss) to Market Value	Deposits or (Withdrawals)	Ending Period Market Value	Date of Purchase	Date of Maturity
OA	N/A	N/A	0.00	0	0.00	N/A	0.00	0.00		
			0.00	0	0.00	0.00	0.00	0.00		
	total investments	0.1474%	2,033,989.54	0	2,033,989.54	7,332.02	0.00	2,041,321.56		

Compliance Statement

The investments (reported on above) for the Period are in compliance with the investment strategy expressed in the District's Investment Policy and the Public Funds Investment Act.

Review

This report and the District's Investment Policy are submitted to the Board for its review and to make any changes thereto as determined by the Board to be necessary and prudent for the management of District funds.

Signatures

Investment Officer: Matt Glaves

AGENDA

ITEM 6



MEMO

To: BCESD 3 Board of Commissioners
From: Jeff Braun 
Date: January 18, 2023
Re: Brazoria County Election Director Request

The Brazoria County Elections Director, Lisa Mujica, has requested the use of our training room for the November 8th election as an additional voting location.

The details of the arrangements would be as follows:

Between November 1st and 2nd, their staff would deliver one to two secured voting caddies.

On Monday, November 6th, election judges will set up the training room during business hours.

On Tuesday, November 7th, the election crew will arrive between 6:00am and 6:30am, voting begins at 7:00am. Voting ends at 7pm and they will vacate the room by 8pm. The voting caddies will be picked up the next day.

The training room was used for the November 2022 election, and all ran smoothly. It is my recommendation that the Board of Commissioners approve the use of the training room as a voting location, and authorizing me to sign the attached paperwork.

2023 ELECTION DAY POLLING PLACE RESERVATION FORM

TO: Jeff D. Braun , Executive Director
City of Manvel

VOTE CENTER NUMBER: 40
POLLING PLACE: ESD No.3 Station
6931 Masters Rd, Manvel

The Brazoria County Elections Office requests the location named above as a polling place for the following elections in 2023:

CONSTITUTIONAL AMENDMENT ELECTION

November 1 & 2 Delivery of Equipment
November 7 Election Day
November 8 PICKUP

TIME NEEDED ON ELECTION DAY – 6 AM-8:30 PM.

TELEPHONE AVAILABILITY – Calls will be local from anywhere in the county.



TELEPHONE QUESTIONNAIRE (For your use, answer Yes or No)

If the answer to **any** of these questions is **NO**, please check **Phone is not available** on the reservation forms.

1. Is there a telephone in the room where the election will be taking place? **(Yes/No)** Phone # _____
2. Can the phone be used for incoming AND outgoing calls? **(Yes/No)**
3. Is there WIFI Available for use in your facility? **(Yes/No)**

WIFI Name: _____ Password: _____

DEADLINE FOR RETURNING THE RESERVATION FORMS: FEBURARY 23

- Please return the forms even if your facility is not available.
- Please check the pre-printed information and make any necessary changes.



Please return by scanning and emailing to johnathane@brazoriacountytx.gov,
by faxing to 979-864-1011, or by mailing to this address:

Joyce Hudman, County Clerk
111 E Locust, Suite 200
Angleton, TX 77515-4654

VOTE CENTER NUMBER: 40

POLLING PLACE: ESD No.3 Station , 6931 Masters Rd, Manvel

ELECTION	DATE	RESERVED	NOT AVAILABLE
Constitutional Amendment	November 1 - November 8, 2023		

On Election Day: Phone is available Phone is NOT available

Phone number for use on Election Day: _____

Comments: _____

ROOM INFORMATION

Room(s) to be used: _____

Approximate dimensions: _____ Flooring: Carpet _____ Tile _____

Date of Authorization:	_____
Authorized Signature:	_____
Authorized by:	<u>Jeff D. Braun</u>
Title:	<u>Executive Director</u>
Business/Organization:	<u>City of Manvel</u>
Mailing Address:	<u>6931 Masters Rd</u>
	<u>Manvel, TX 77578</u>
Telephone Number:	<u>281-519-8779</u>

DELIVERY INFORMATION

Days your office is open: _____

Regular office hours: _____

Contact name: _____

After-hours contact & phone: _____

AGENDA

ITEM 7



MEMO

To: BCESD 3 Board of Commissioners
From: Jeff Braun 
Date: January 31, 2023
Re: Skyway Tower

The District previously entered into a Lease Agreement with Skyway Towers related to the construction of an antenna tower on District property. This month, the company expects to begin the construction of the tower foundation on the property. Now that Skyway Towers is actively using the property, the Agreement calls for the lease to commence on the first day of January 2023.

In accordance with the Agreement, the Commencement Date is January 1, 2023. Skyway Towers has already made the annual payment of \$9,000.00 for this year. Each year, the rent shall increase by one and a half percent (1.5%) over the rent in effect during the preceding year upon the anniversary of the Commencement Date and every annual anniversary of the Commencement Date thereafter.

Attorney John Peeler has reviewed this agreement and recommended its placement on the February 13 Board Agenda. Staff recommends that the Executive Director be authorized to execute the Landlord Acknowledgment Statement agreeing that the Commencement Date is January 1, 2023.



Via USPS Certified Mail-Return Receipt

December 30, 2022

Brazoria County Emergency Services District 3
Attn: Executive Director
6932 Masters Road
Manvel, TX 77578

RE: **Skyway Towers ID: TX-09668 Wolfe Air Park - Option and Lease Agreement dated October 8, 2021, as amended by that certain First Amendment to Option and Lease Agreement dated December 20, 2021 ("Agreement"), between Brazoria County Emergency Services District 3, a political subdivision of the State of Texas operating under the authority of Texas Health and Safety Code chapter 775, (as "Landlord") and Skyway Towers, LLC (as "Tenant")**

Dear Executive Director:

Tenant received notice that construction for the improvements on the Property began on December 30, 2022. In accordance with Section 3(a), the initial term of this Agreement will be five (5) years (the "Initial Term") commencing on the first day of the month following the date Tenant commences excavation for the construction of the tower foundation on the Property (the "Commencement Date"), unless otherwise terminated as provided in Section 13 herein. In accordance with Section 3(a) of the Agreement, the **Commencement Date will be January 1, 2023**. Please confirm your concurrence of the Commencement Date by signing the statement below and returning the acknowledgment to Tenant in the enclosed, self-addressed stamped envelope.

In accordance with Section 4(a) of the Agreement, within fifteen (15) days after the Commencement Date, and on anniversary of the Commencement Date each year during the Initial Term and any Renewal Term thereafter during the Term of this Agreement, Tenant covenants and promises to pay to Landlord as rent for the Leased Premises, Nine Thousand and No/100 Dollars (\$9,000.00) annually, plus applicable sales taxes (if any)," subject to adjustments to Rent as set-forth in Section 4(b) of the Agreement.

Beginning January 1, 2023, Landlord will receive \$9,000.00 annually plus applicable sales taxes (if any) via direct deposit, subject to adjustments to Rent as set-forth in the Agreement. Finally, in accordance with the Agreement, all Rent payments will be directly deposited into a Landlord-designated account on or before the anniversary of the Commencement Date each year during the Term of this Agreement,.

Please direct all future notices and correspondence under the Lease as follows:

Skyway Towers LLC
Attn: Property Management

3637 Madaca Lane • Tampa, FL 33618
Phone: 813-960-6200 • Fax: 813-960-6210 • www.skywaytowers.com



SKYWAY TOWERS

3637 Madaca Lane
Tampa, FL 33618

In addition and in connection with financing arrangements, Tenant's lender will have a security interest in some of our assets, including our interest in the Lease. To the extent the terms of the Lease contain conditions to our grant of a security interest (specifically including notice to you or our lender's agreement to be bound by the terms and conditions of the Lease), this letter also serves as notice that such conditions have been, or are hereby satisfied, as applicable. **No action by you is required or requested in connection with this part of the notice.**

If there are any questions or concerns regarding the above, please feel free to contact Ms. Lisa Lawton directly by phone at 813-960-6214 or by e-mail at llawton@skywaytowers.com.

Respectfully,



Steve Aruz
Property Management

Enclosures:
Landlord Acknowledgement Statement
Self-addressed stamped envelope

Brazoria County Emergency Services District 3

3637 Madaca Lane • Tampa, FL 33618
Phone: 813-960-6200 • Fax: 813-960-6210 • www.skywaytowers.com



SKYWAY TOWERS

RE: Skyway Towers ID: TX-09668 Wolfe Air Park - Option and Lease Agreement dated October 8, 2021, as amended by that certain First Amendment to Option and Lease Agreement dated December 20, 2021 (“Agreement”), between Brazoria County Emergency Services District 3, a political subdivision of the State of Texas operating under the authority of Texas Health and Safety Code chapter 775, (as “Landlord”) and Skyway Towers, LLC (as “Tenant”)

LANDLORD ACKNOWLEDGMENT

I, _____, as Executive Director of Brazoria County Emergency Services District 3, hereby acknowledge and concur that the **Commencement Date of the Lease is January 1, 2023.**

"LANDLORD"

Brazoria County Emergency Services District 3

By: _____
Print Name: _____ Date _____
Its: Executive Director

AGENDA

ITEM 8



MEMO

To: BCESD 3 Board of Commissioners
From: Jeff Braun
Date: February 9, 2023
Re: District Fire and EMS coverage maps

The construction of the new District Fire/EMS station in Iowa Colony requires the District to review the assigned Fire and EMS response zones in the Iowa Colony area. In an effort to update the response area maps to minimize emergency response times, I requested the appropriate departments to review the existing maps and provide me with recommendations on needed changes. The goal of these changes is to provide the most effective fire and EMS response to the citizens in the District. There are two sets of changes to be considered tonight.

A. EMS Response Area (Angleton Area Emergency Medical Corps and Brazoria County ESD No. 3 EMS)

- Attached you will find maps that outline the changes that have been agreed upon by Chief Lucille Maes (AAEMC) and Chief Tim Welch (BCESD3). The first three maps show the Current Agency Boundaries, including the first map which provides an overview so you can get your bearings. The second three maps indicate the Proposed Agency Boundaries as recommended by Chief Maes and Chief Welch.

B. Fire Response Area (Iowa Colony VFD and Rosharon VFD)

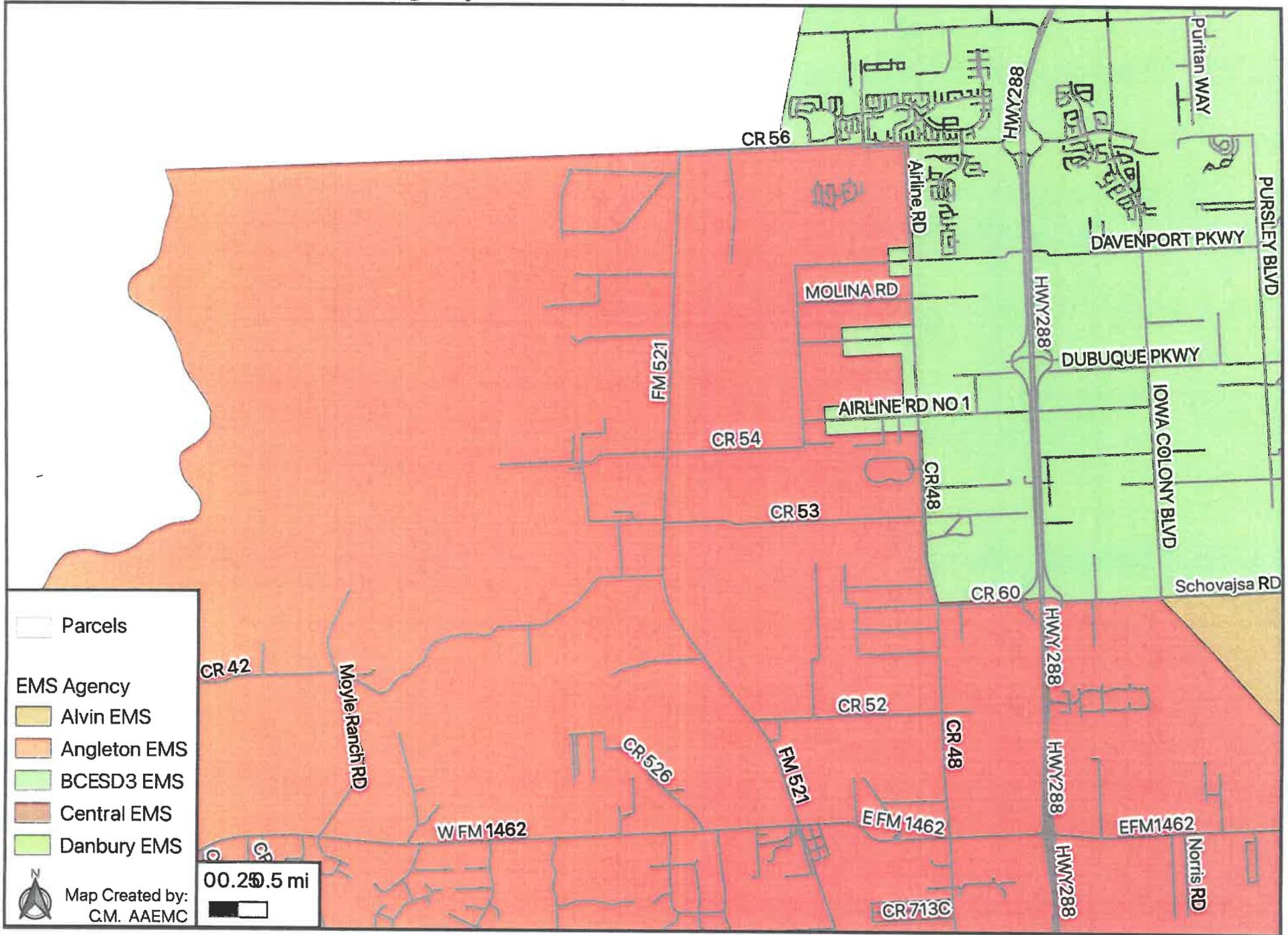
- Attached you will find a map related to recommended changes related to the fire response area currently assigned to the Iowa Colony VFD and Rosharon VFD. These changes are recommended by Chief Walters (Iowa Colony VFD). As indicated, I requested that Chief Stepchinsky (Rosharon VFD) and Chief Walters review the response zones in relationship to the new Fire/EMS station being constructed on Meridiana Parkway in Iowa Colony. Unfortunately, Chief Stepchinsky did not want to participate in such discussions, and rejected the opportunity to sit down and discuss the matter with Chief Walters. I did talk to Chief Stepchinsky and he indicated his objection to changes that reduce the size of Rosharon's assigned area.
- You will note that the recommended change is not very large and will not cause a significant change in the response area for the Rosharon VFD. I have also included a resolution passed by the City of Iowa Colony supporting the amendment of the service area assignments as outline by Chief Walters. This resolution (No. 2022-23) was

provided to me by the City Manager, Robert Hemminger. The City Manager explained to me that, in general, the City Council of Iowa Colony would like to have all of its incorporated city limits and its ETJ serviced by the Iowa Colony VFD and the BCESD3).

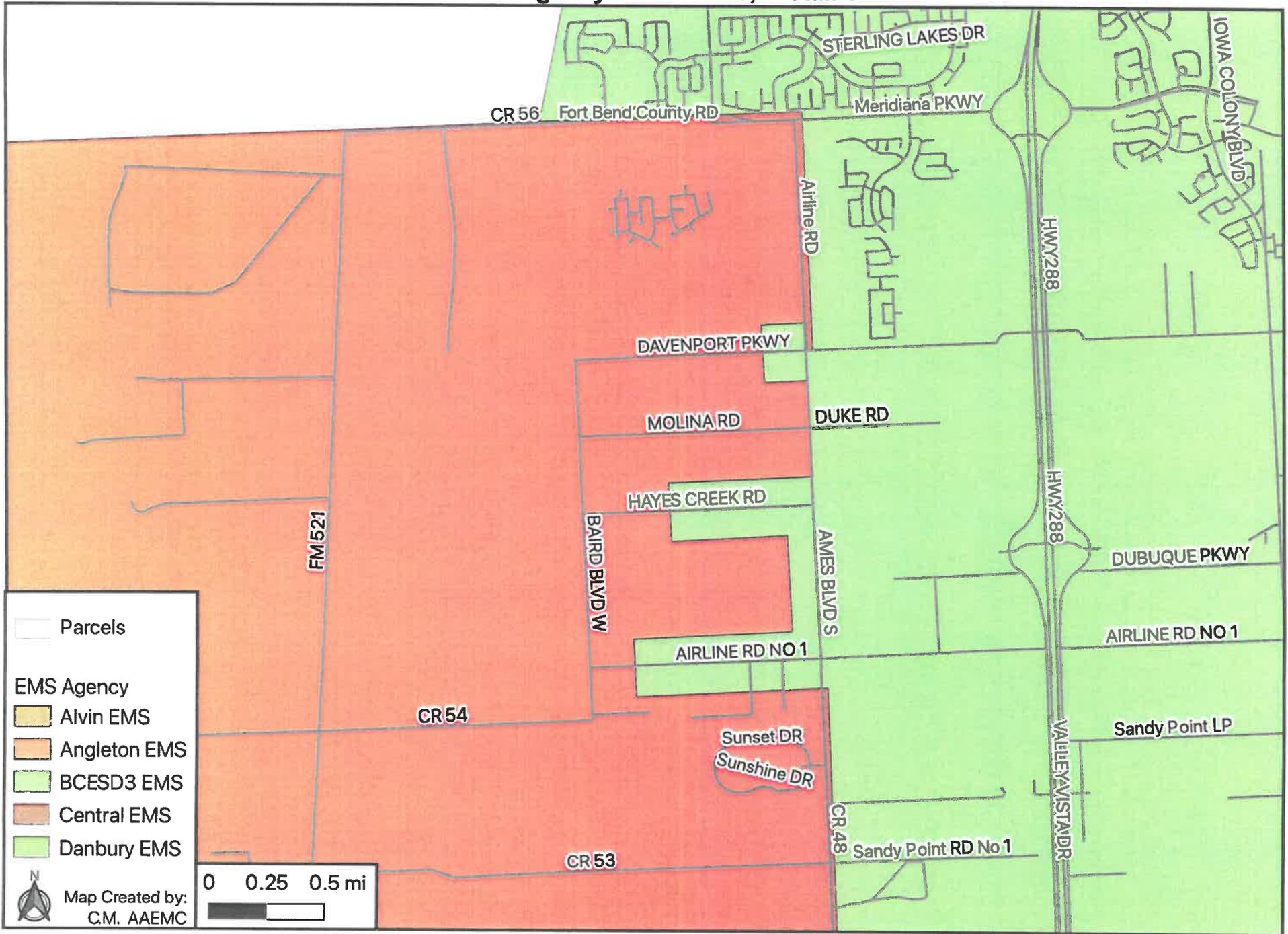
It is important to note that, if the changes are approved by the Board, it will then be necessary to work with the Houston-Galveston Area Council, and area dispatch centers to make the changes official and operational. I support the recommendations as proposed. As the City of Iowa Colony becomes more developed, it may be necessary to make further changes in the assigned response zones. Any additional changes to be done in the future will required the approval of the Board of Commissioners.

It is recommended that the Board approve the changes as indicated on the attached maps. This will provide the basis for working with H-GAC to ensure that the 9-1-1 map is updated correctly. Also, this will provide staff with a clear understanding of how the BCESD3 District Response Maps should be updated.

Current Agency Boundaries, FM521 & CR56 Area Overview

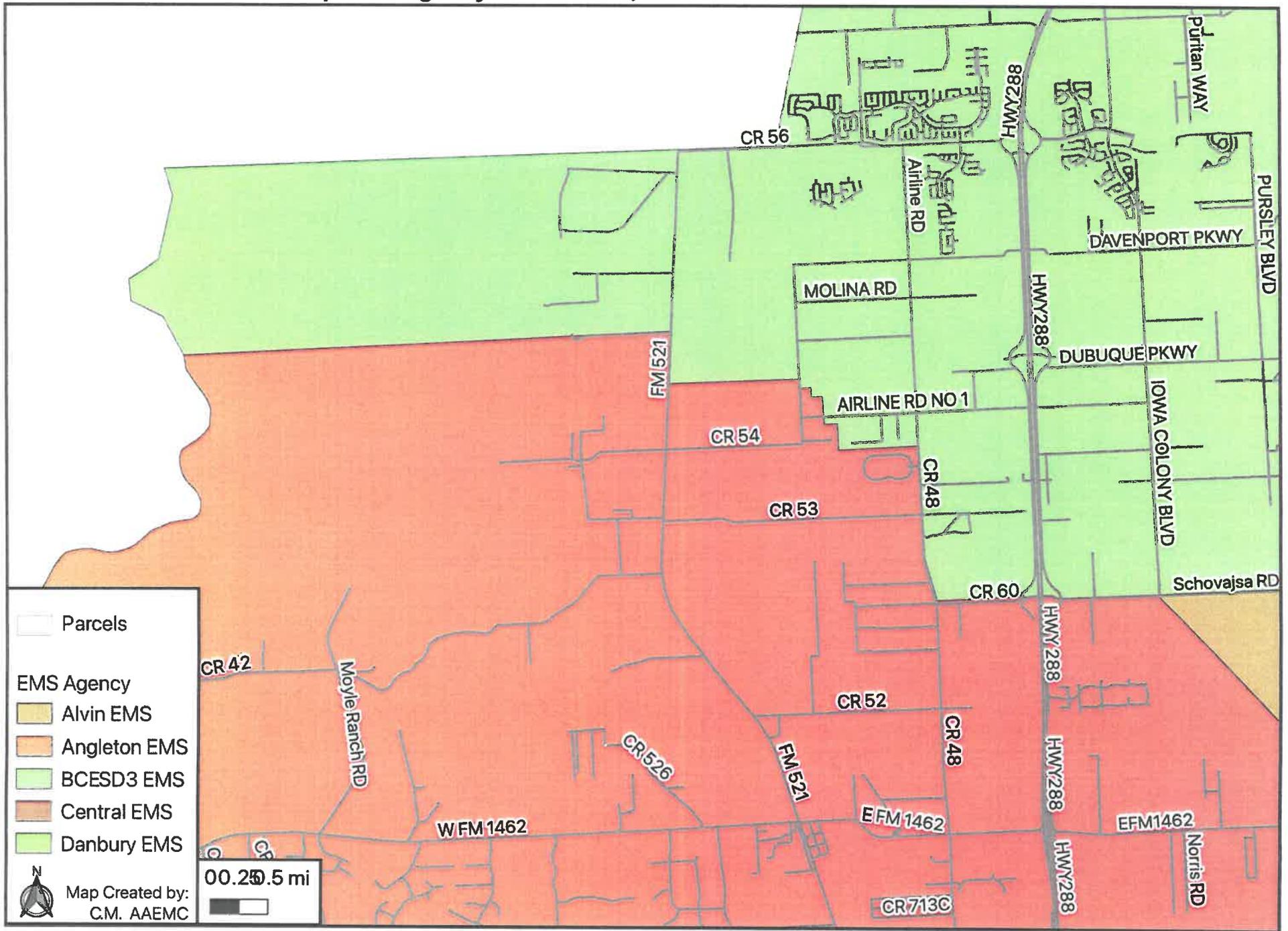


Current Agency Boundaries, Detail 1



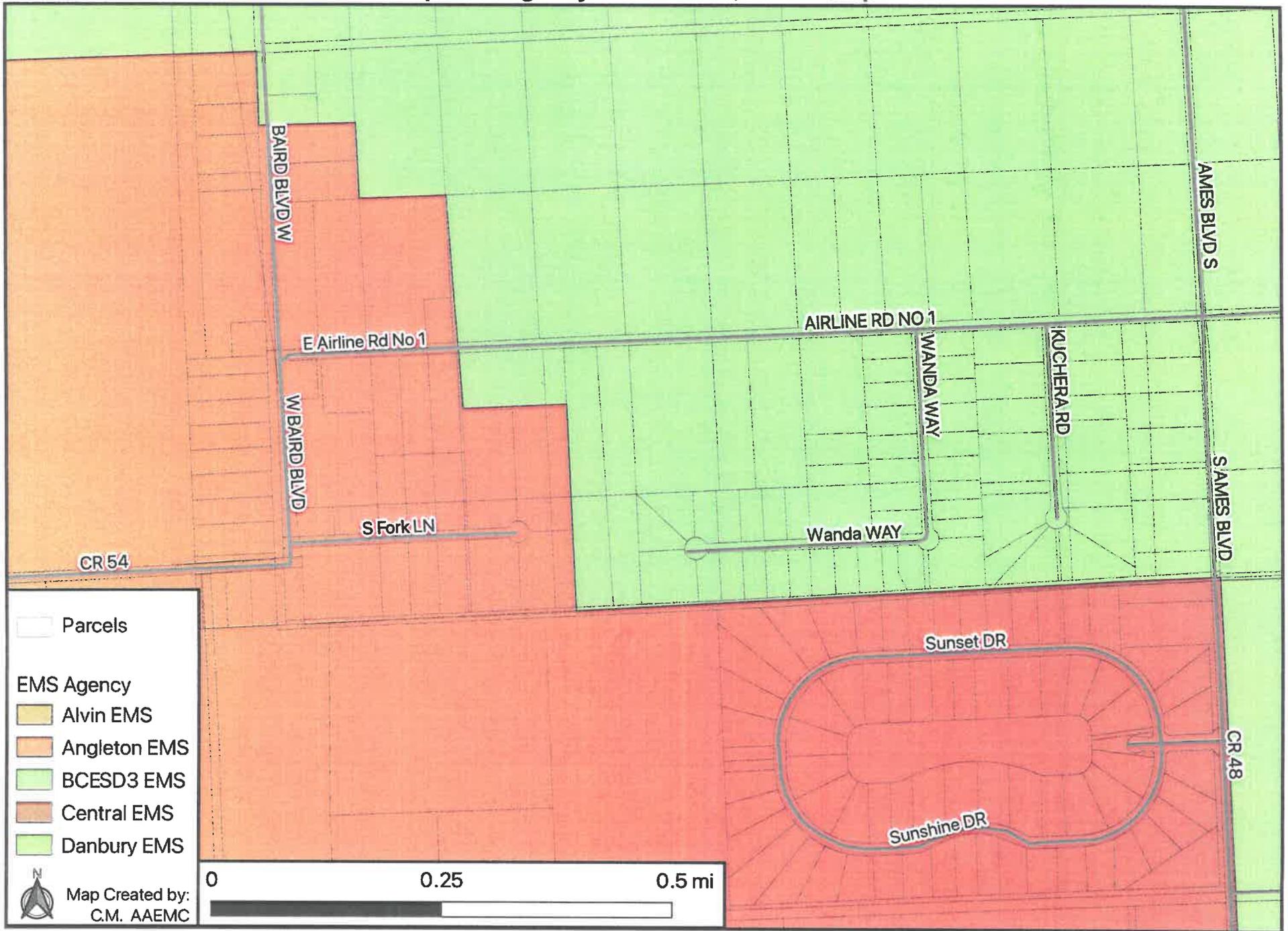
A3

Proposed Agency Boundaries, FM521 & CR56 Area Overview



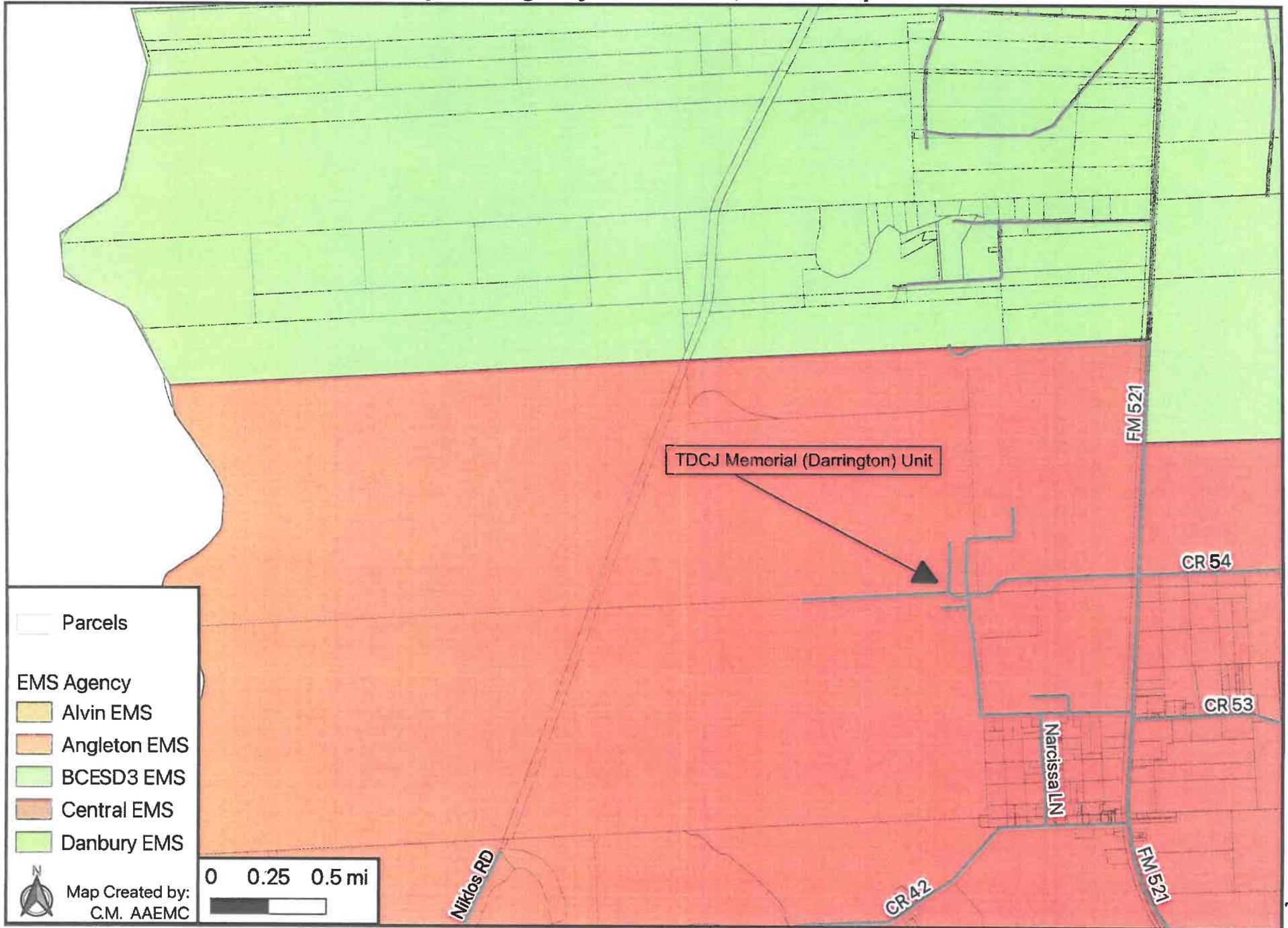
A4

Proposed Agency Boundaries, Detail Map 1



A5

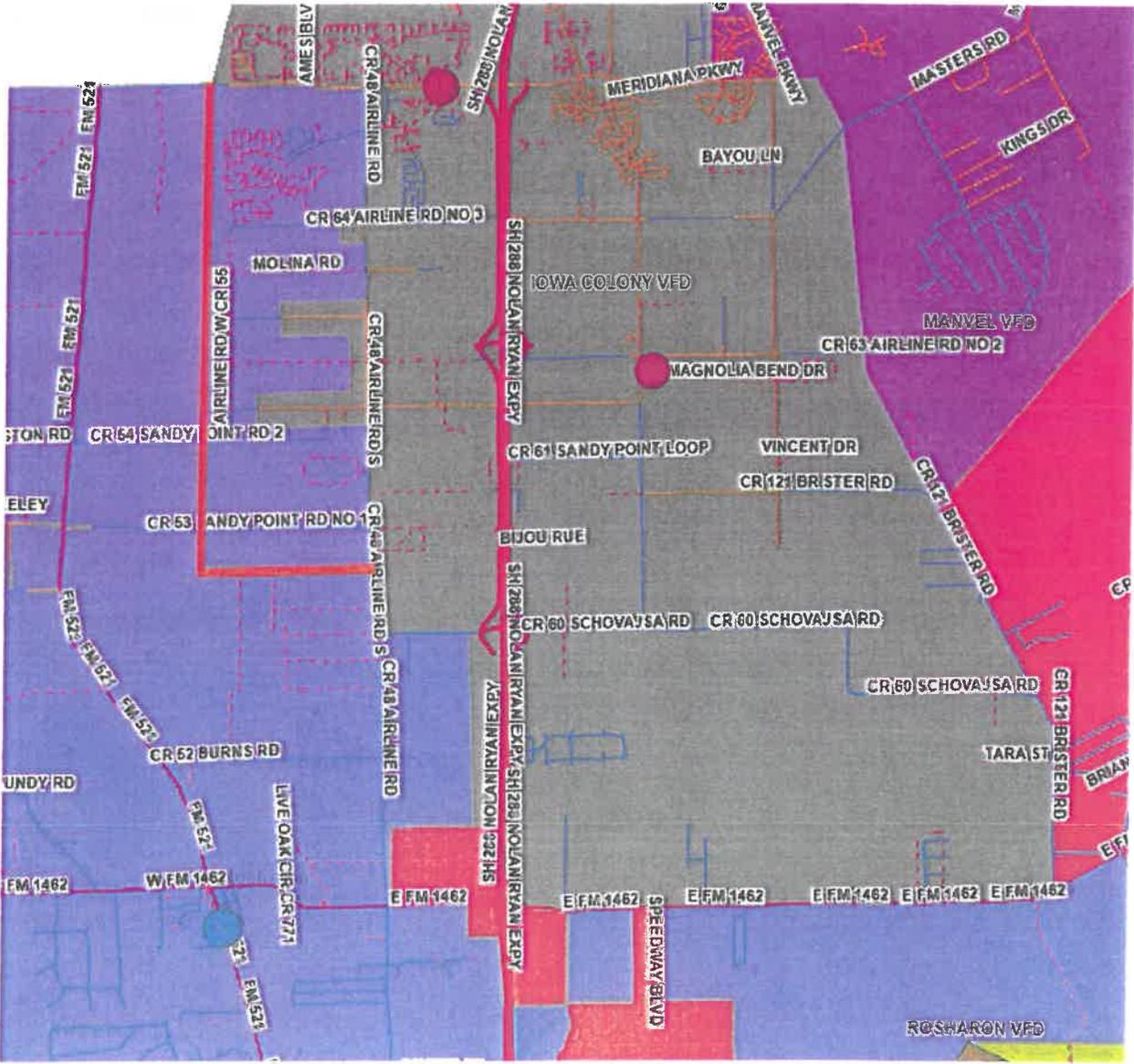
Proposed Agency Boundaries, Detail Map 2



A6

Fire Response Areas from Brazoria County GIS

- Rosharon VFD Station
- Iowa Colony VFD Stations
- └ Approximate Location of Iowa Colony city limits/ETJ for response area adjustment



RESOLUTION NO. 2022-23**A RESOLUTION OF THE CITY OF IOWA COLONY, TEXAS, SUPPORTING AN AMENDMENT OF THE SERVICE AREA ASSIGNMENTS OF THE IOWA COLONY VOLUNTEER FIRE DEPARTMENT AND BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3 EMS, TO MINIMIZE EMERGENCY RESPONSE TIMES.**

WHEREAS, the City Council of the City of Iowa Colony ("the City") finds that the following facts are true and, among other facts, support this resolution:

- a. The people of Iowa Colony deserve and expect the most efficient and expedient response possible in times of emergency.
- b. All of Iowa Colony and its extraterritorial jurisdiction ("ETJ") is in closest proximity to the Iowa Colony fire station or the Brazoria County ESD No. 3 fire/EMS station.
- c. The Rosharon Volunteer Fire Department's response time into currently assigned areas of Iowa Colony and its ETJ is more than five minutes longer than the response time of the Iowa Colony Volunteer Fire Department.
- d. The Angleton EMS's response time into currently assigned areas of Iowa Colony and its ETJ is at least 15 minutes longer than the response time of Brazoria County ESD No. 3 EMS.
- e. The Iowa Colony City Council desires to support Brazoria County ESD No. 3, while simultaneously ensuring that Iowa Colony area residents receive consistent and prompt responses when fire or medical emergencies occur.
- f. Attached for reference are maps from the Brazoria County GIS, showing the pertinent fire and EMS stations and service area assignments, as well as a rough outline of the requested amendment to those assignments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IOWA COLONY, TEXAS HEREBY RESOLVES:

1. The Iowa Colony City Council respectfully requests and supports a change in the response area assignment by the Brazoria County ESD No. 3 Board of Directors, so that at a minimum, all of Iowa Colony and its ETJ are serviced by the Iowa Colony Volunteer Fire Department and ESD No. 3 EMS.

2. The Iowa Colony City Council directs and expects the City Manager and the Iowa Colony VFD Fire Chief to cooperate with the Brazoria County ESD No. 3 Executive Director and other personnel in the development and implementation of these requested changes and any other changes necessary to ensure the most efficient and expedient provision of emergency services.

PASSED AND APPROVED ON OCTOBER 17, 2022.

CITY OF IOWA COLONY, TEXAS

By: 
Michael Byrum-Bratsen,
Mayor

ATTEST:


Kayleen Rosser, City Secretary



AGENDA

ITEM 9



BCESD 3 EMS Division Report February 13, 2023



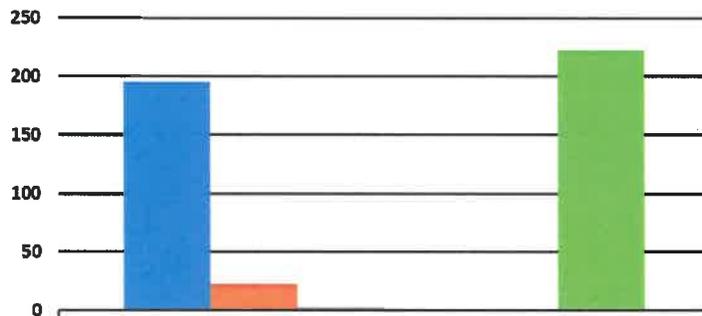
Chief's Update

- Chief's Thank You
- Apparatus Updates
 - Frazer 2022 Ambulance Driveline Failure Investigation
 - A102022 - build stopped due to the chassis being a 2022 which is the same year model as A72022, A82022 and DEMS/A92022.
 - Chassis Replacements
 - Frazer Loaner Ambulances
- EMS Division Staffing
 - To address EMS staffing challenges across Texas, the Texas legislature has allocated \$21.7 million to support EMS education and retention as part of Senate Bill 8 (SB 8).
 - As a result, the Texas Department of State Health Services (DSHS) has created the EMS Education (EMSE) scholarship fund, which will cover the full cost of EMS education for individuals who wish to obtain their EMT, Advanced EMT, or Paramedic certification, with priority given to rural and underserved areas of Texas.
 - Currently BCESD 3 is sending 3 Advanced EMT's and 1 EMT to Paramedic school free of cost to the employee through the grant.
- Clinical Services - "Raising the Bar"
 - Capt. Holland is the new Clinical Educator for the EMS Division. His education plan will significantly improve staff education and drive clinical excellence.



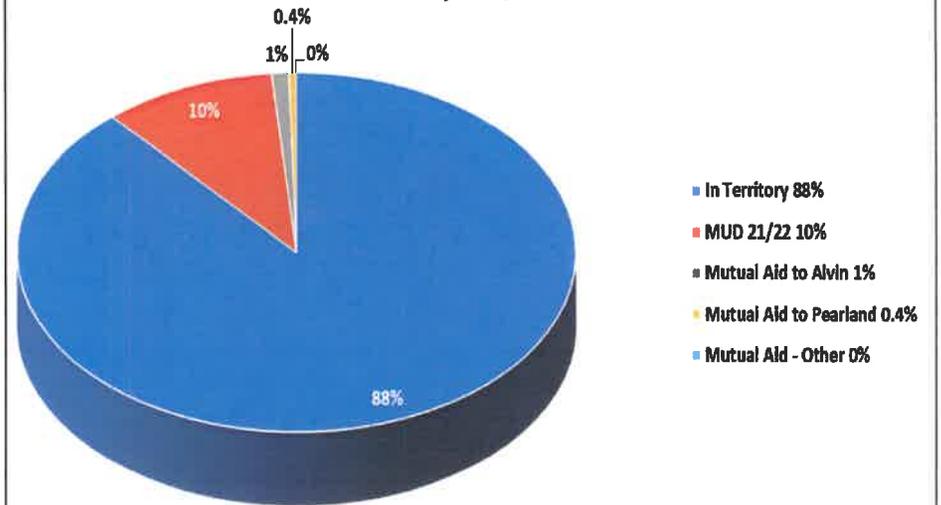
January 2023 - Response Data

**BCESD 3 EMS Division
District Call Distribution
January 1-31, 2023**



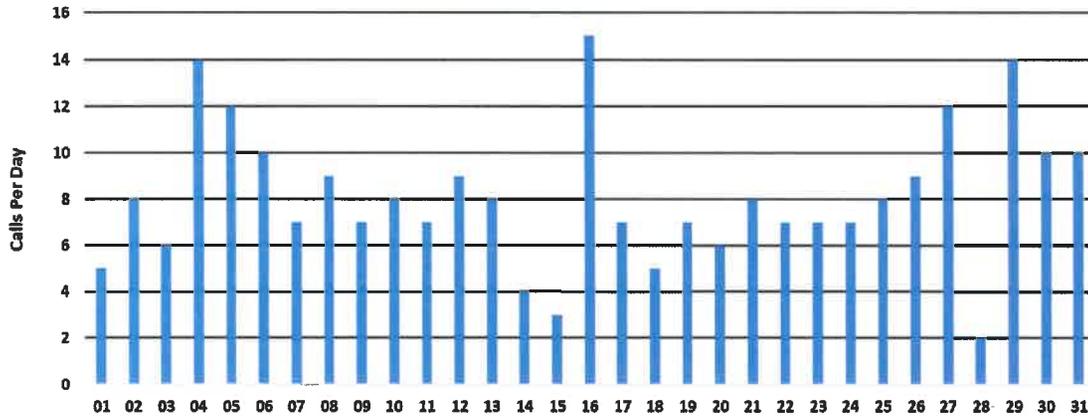
	Total
In Territory	196
MUD 21/22	23
Mutual Aid to Alvin	3
Mutual Aid to Pearland	1
Mutual Aid - Other	0
Total	223

**BCESD 3 EMS Division
District Call Distribution
January 1-31, 2023**

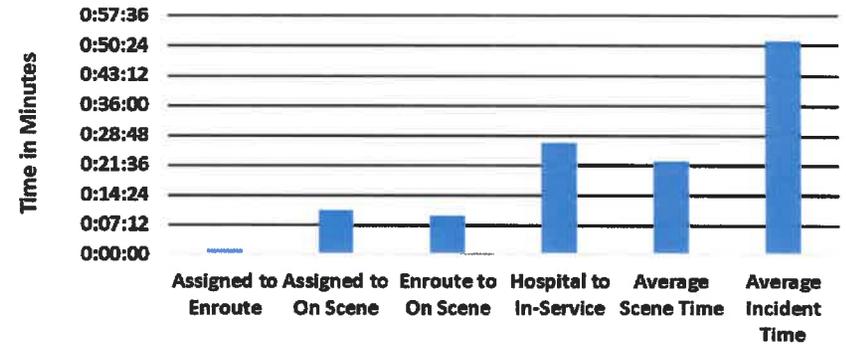


January 2023 - Response Data

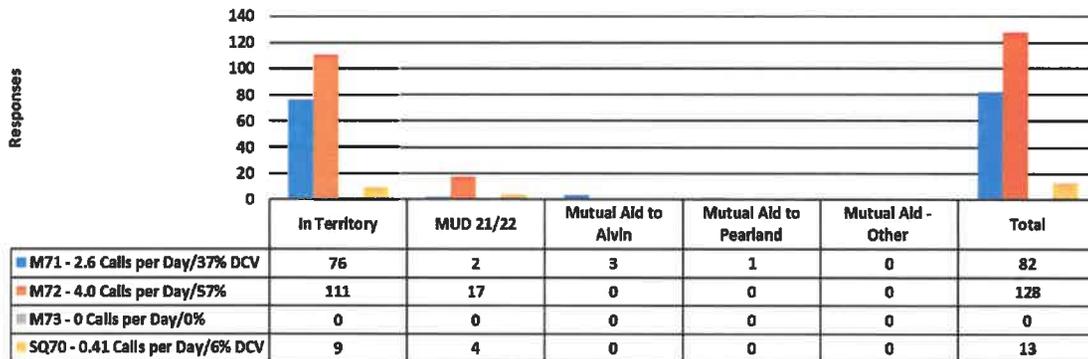
**BCESD 3 Daily Response Totals
January 2023**



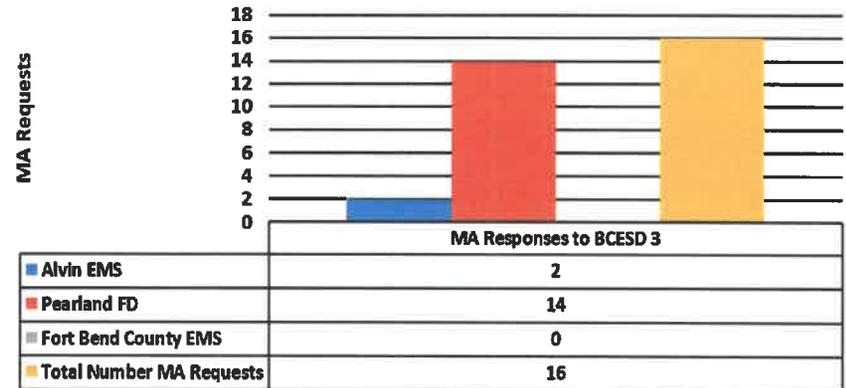
**BCESD 3 EMS Division
Response Time Averages
January 1-31, 2023**



**BCESD 3 EMS Division
District Call Distribution by Medic
January 1-31, 2023**

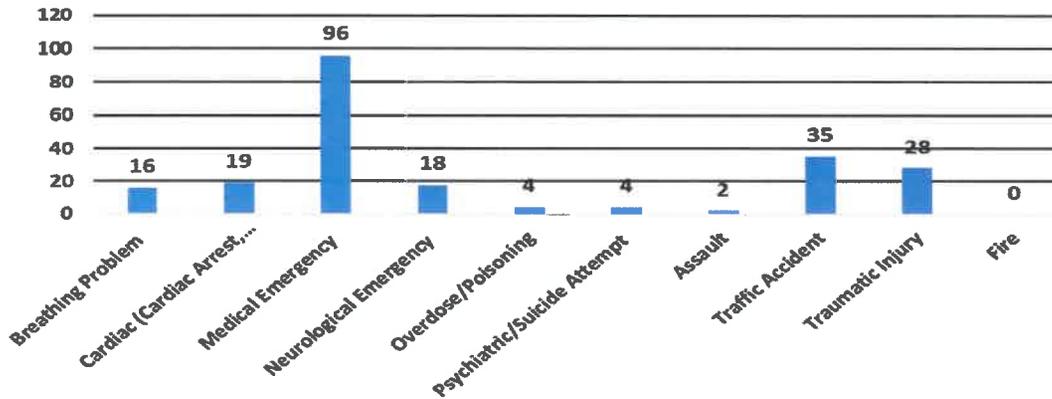


**Mutual-Aid Provided to BCESD 3
January 1-31, 2023**

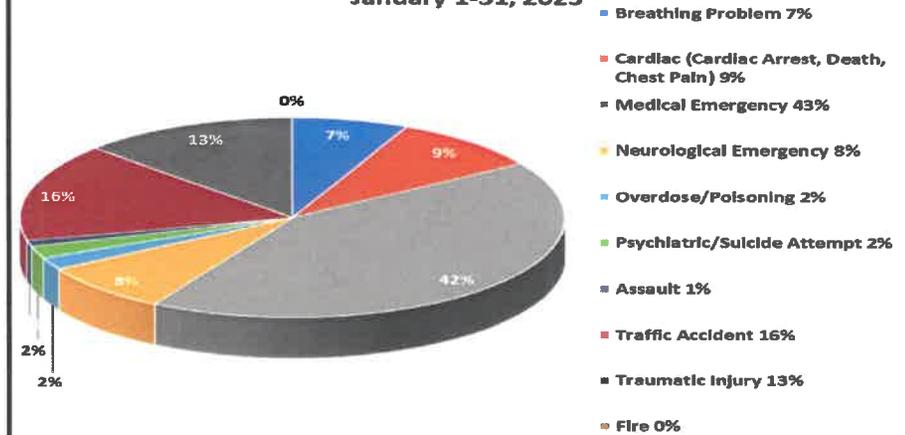


January 2023 - Response Data

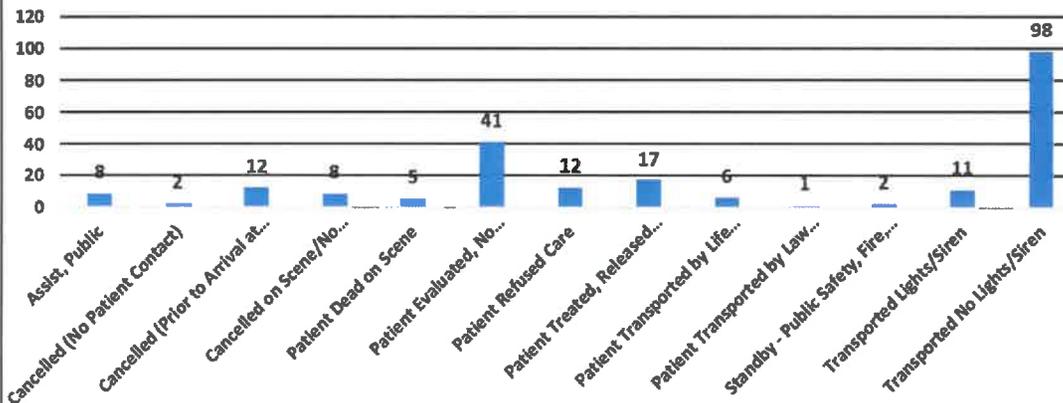
EMD Complaint January 1-31, 2023



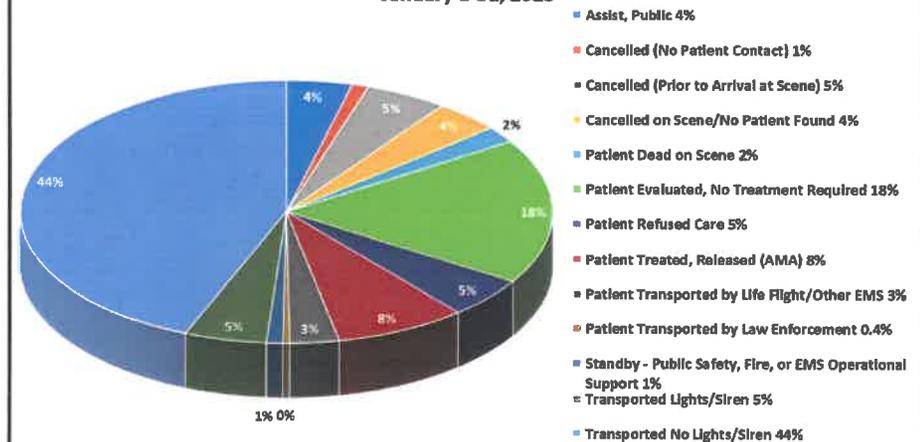
EMD Complaint January 1-31, 2023



Call Disposition January 1-31, 2023

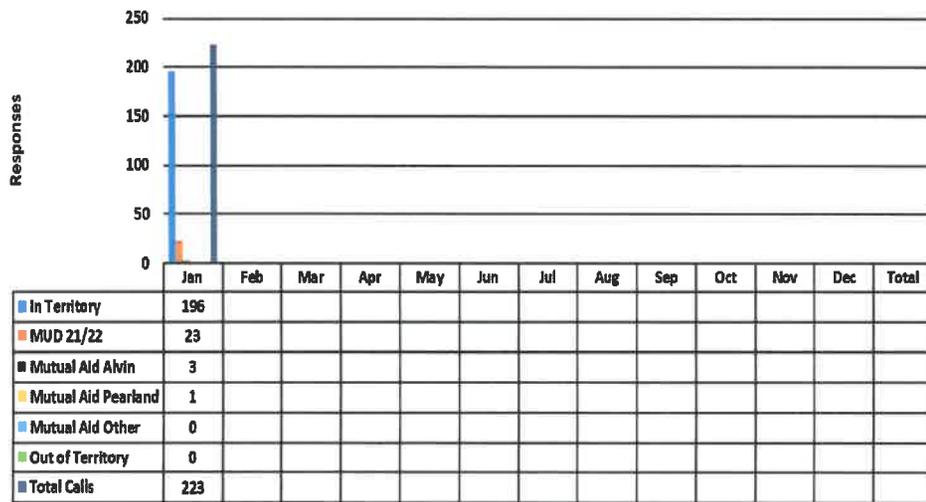


Call Disposition January 1-31, 2023

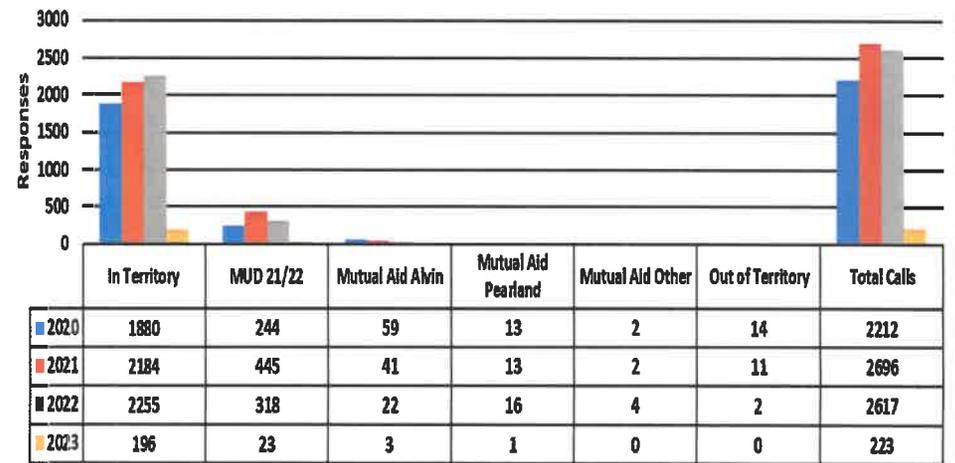


2023 YTD Response Data

**BCESD 3 EMS Division
Call Distribution
2023 YTD**

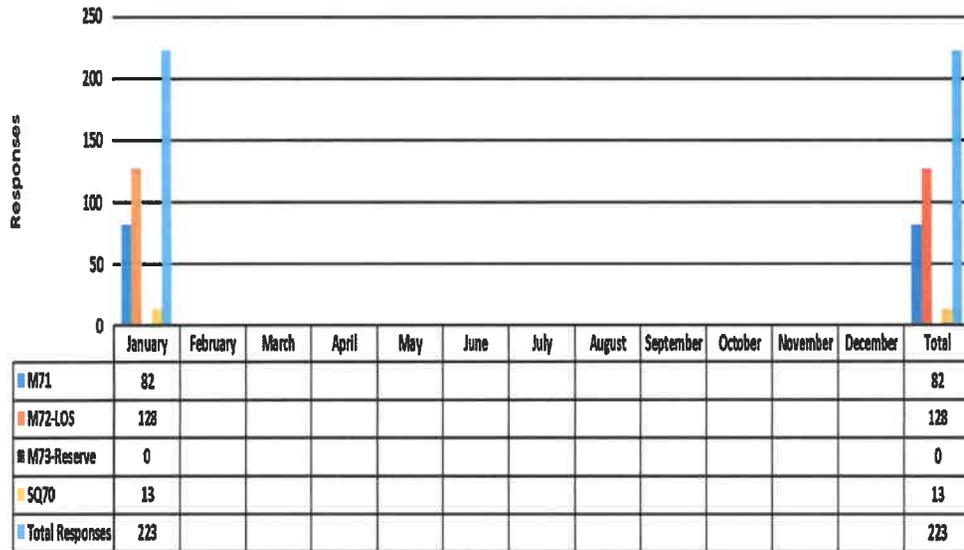


**BCESD 3 EMS Division
Call Distribution
Year Over Year Data**

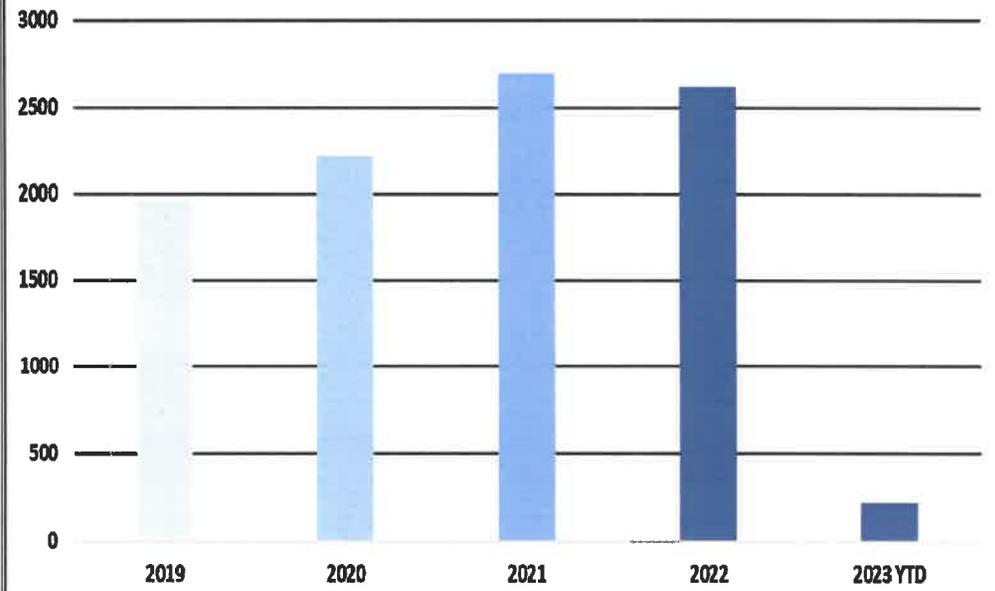


2023 YTD Response Data

BCESD 3 EMS Division
Medic Unit Response Comparison
2023 YTD

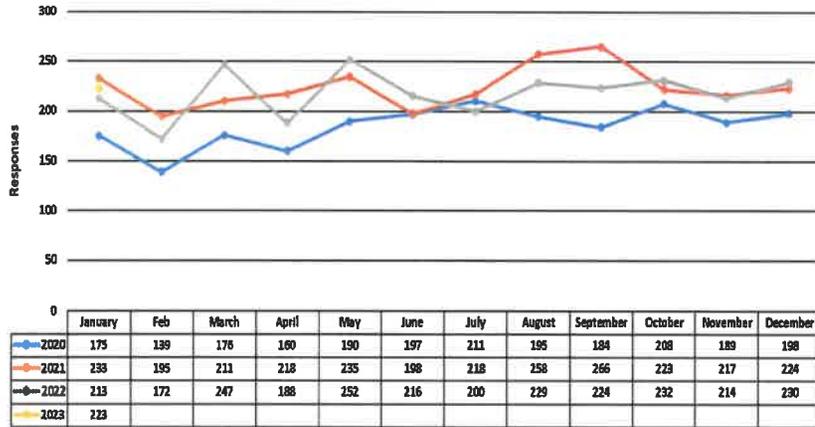


BCESD 3 EMS Responses
Year over Year

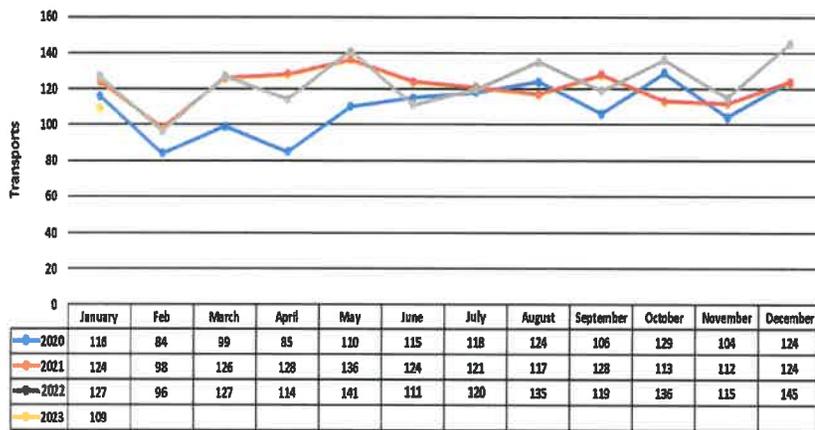


2023 YTD Response Data

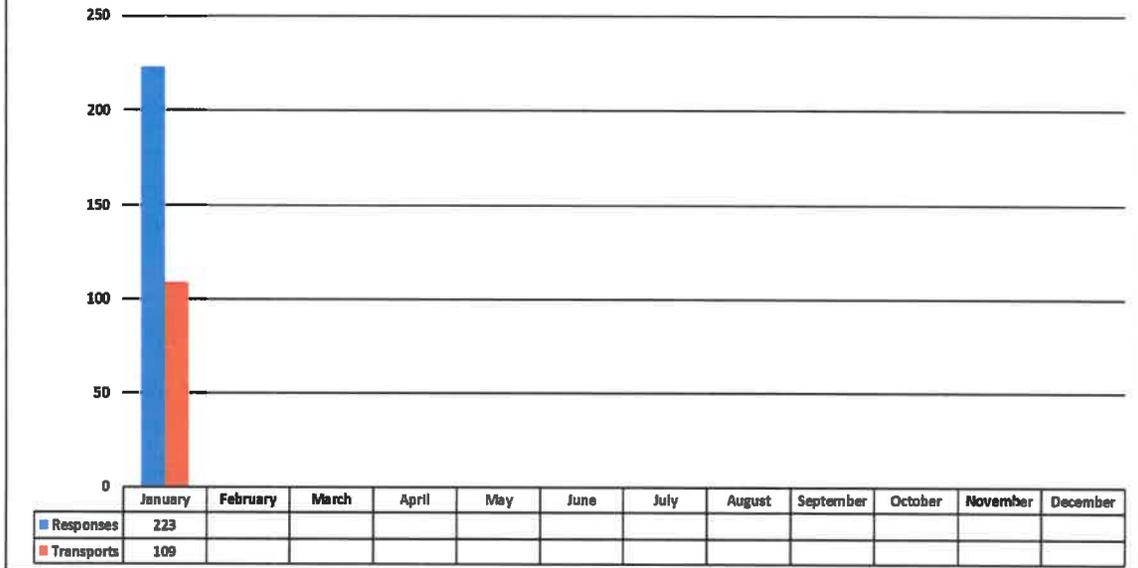
**BCESD 3 EMS Response Comparison
2020-2023**



**BCESD 3 EMS Transport Comparison
2020-2023**



**BCESD 3 EMS Division
Responses vs Transports Comparison
2023 YTD**





One Team, One Vision, One Mission
“Saving Lives”



AGENDA

ITEM 10

No
Documentation
for this Item

AGENDA

ITEM 1 1

Communications Report

January 2023



Our social media posts in January focused primarily on recruitment and capital improvement projects. Our reach through social media continues to grow and with a small financial investment we reached over 25,000 in January.

Focus for First Quarter 2023

- ***Community Education***
- ***Volunteer Recruitment***
- ***EMS - Raising the Bar in Education and Training***
- ***New Station Construction Progress***
- ***Cornerstone Ceremony***

Insights

- 25,184 FB Reach
- 2,177 FB Followers
- 157 Instagram Reach
- 104 Instagram Followers
- 509 Website Visits