

**MEETING NOTICE**  
**BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **June 12, 2023**, at **6:30 P.M.** at the District's Administration Office, 6931 Masters Road, Manvel, TX 77578.

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer, and welcome guests.
2. To receive public comment.
3. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. Approve minutes of prior meeting.
    - i. May 8, 2023, District Meeting
    - ii. May 17, 2023, Special Meeting
  - b. Financial and bookkeeping matters, including payment of the bills and review of reports concerning the District financial condition and investments.
4. Non-Consent Agenda:
  - a. Items removed from Consent Agenda.
5. Girl Scout Troop 142117 Cookies4Heroes presentation.
6. To review and take action on the creation of the Paid Sick Time Policy.
7. To review and take action on the creation of the Annual Performance Evaluation Policy.
8. To review and take action on the addendum for the Dress Code and Uniform Policy.
9. To review and take action on the addendum for the Hours of Operation Policy.
10. To review and take action on the addendum for the Paid Holiday Policy.
11. To review and take action on the BCESD 3 2023 Personnel Manual.
12. To review and take action on the Third Coast Bank Wire Transfer Payment Order Agreement.
13. To review and take action on matters related to construction, renovation, repair, and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors, approve of construction financing.

14. To receive a report on District EMS operations from District EMS Chief, Tim Welch.
15. To receive a report on operations and administration from Executive Director, Jeff Braun.
16. To receive the Communication report from District Staff, Cindy Reaves.
17. To meet in Closed Session under Government Code 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
18. To meet in Closed Session under Government Code 551.072 to deliberate on real estate matters.
19. To meet in Closed Session under Government Code 551.074 to discuss personnel matters.
20. Adjourn.



  
**Dedra Gray, Administrative Manager**  
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