

MEETING NOTICE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **December 08, 2025, at 6:30 P.M.** at the District's Administration Office, **6931 Masters Road, Manvel, Texas 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer and welcome guest.
2. To receive public comment.
3. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. Approve minutes of the prior meeting.
 - i. November 10, 2025 – District Meeting.
 - b. Approve financial and bookkeeping matters, including payment of the bills and review of reports concerning the District's financial condition and investments.
4. Non-Consent Agenda:
 - a. Items removed from the Consent Agenda.
5. To review and act to approve the donation of expired and unused PPE to Medical Bridges.
6. To review and act to approve the purchase of two ambulances.
 - a. Revision to the purchase of A62009, 2016 Ford Ambulance.
 - b. Replacement of A1133748 2023 International Ambulance involved in an accident.
7. To review and act to approve an increase in EMS billing fees.
8. To review and take action on matters related to construction, renovation, repair, and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors, approve of construction financing.
 - a. To review and act on an agreement with Slattery Tackett Architects to provide architectural services for the Rodeo Palms Fire Station and authorize Executive Director, Jeff Braun, to execute documents.
 - b. To review and act on approving Executive Director, Jeff Braun, and Architect, David Slattery, to request a zoning variance from the City of Manvel to facilitate the construction of a vehicle maintenance facility.
9. To receive a report on District EMS operations from District EMS Chief, Tim Welch.
10. To receive a report on District Fire operations from District Fire Services Administrator, Jack Helton.
11. To receive the Communications report from Administrative Director, Cindy Reaves.
12. To receive an update on operations and administration from Executive Director, Jeff Braun.

13. To meet in Closed Session under Government Code 551.071, 551.072 and 551.074 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, to deliberate regarding real property and to deliberate regarding personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of District personnel.
14. To review and act on a request from the Brazoria County Sheriff to enter into a mutual aid agreement, pursuant to HB33.
15. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
16. Adjourn.



Charla Armstrong
Administrative Clerk
Brazoria County
Emergency Services District No. 3
6931 MASTERS RD
MANVEL, TEXAS 77578
Phone (281) 519-8779
Fax (281) 489-0024