


**MEETING NOTICE**  
**BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **July 14, 2025, at 6:30 P.M.** at the District's Administration Office, **6931 Masters Road, Manvel, Texas 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer and welcome guest.
2. To receive public comment.
3. To administer Oath of Office to De Wayne Davis to serve as a Commissioner, for a term of office beginning July 8, 2025 and expiring December 31, 2025.
4. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. Approve minutes of the prior meeting.
    - i. June 09, 2025 – District Meeting.
  - b. Approve financial and bookkeeping matters, including payment of the bills and review of reports concerning the District's financial condition and investments.
  - c. Approve submission of the grant application to Texas Mutual.
  - d. To review and take action to approve EMS Policy and Procedure Revisions for Documentation of Patient Care and Quality Assurance/Quality Improvement.
5. Non-Consent Agenda:
  - a. Items removed from the Consent Agenda.
6. To review Truth in Taxation procedures and calendar and to set dates for Budget and Tax Rate proposals.
7. To review and approve agreements for FRO's (First Responders Organization)
  - a. Manvel
  - b. Iowa Colony
8. To review and act to approve the revised contract with District Medical Director to include First Responders Organization.
9. To review and act to approve bids submitted on repairs and upgrades to Demi John Volunteer Fire Department.
10. To review and act to approve the Vehicle Committee's recommendation to obtain bids for three chassis and related equipment.

11. To review and act to approve the purchase of a new ambulance to replace A62009/2016.
12. To review and act to approve the purchase and installation of new generator at Station 1.
13. To review and act on the District's Records Management Policy and appointment of records officers
14. To receive a report on District EMS operations from District EMS Chief, Tim Welch.
15. To receive an update on operations and administration from Executive Director, Jeff Braun.
16. To receive the Communications report from District Staff, Cindy Reaves.
17. To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to real property, facilities and stations, including construction payments, change orders, permits, engaging architect(s) or engineer(s), and selecting contractor(s), including but not limited to administrative or maintenance facilities, training facilities and emergency services stations.
18. To meet in Closed Session under Government Code 551.071, 551.072 and 551.074 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, to deliberate regarding real property and to deliberate regarding personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of District personnel.
19. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
20. To review and act on matters related to lawsuits and claims against the District, including engaging legal counsel.
21. Adjourn.



**Charla Armstrong**  
**Administrative Clerk**  
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