

## APPENDIX A

### ***HOLY TRINITY CATHOLIC SCHOOL DRESS CODE***

MUST BE NEAT, WRINKLE-FREE AND CLEAN

A student's general appearance can contribute much to, or detract from, the learning atmosphere and attitude in a school. Neatness and cleanliness will help ensure the health and safety of each child. Above all, students should dress MODESTLY as befits an elementary school child in a Catholic school. Our dress code is for students in grades Kindergarten through 8. Preschoolers do not need to follow the K-8th Grade dress code; however, they should dress appropriately for a Catholic school environment according to the Preschool Handbook, the weather, and their activities.

**FORMAL UNIFORM (Requirements)-** White button-down dress shirt or blouse with a navy and white necktie (girls and boys), striped bow ties for boys, or a floppy bow tie for girls. Prefer navy pants or skirts (either navy or khaki may be worn). **The formal uniform can be worn any day, but will be mandatory for Friday Mass Days for our K-8th graders. Formal Uniform for Wednesday Masses is required for 5th-8th grade, students in K-4th may wear the formal uniform as well but are not required on Wednesday Mass days. For feast days, certain field trips (for example, the Chrism Mass), and events, we will be requiring students in our Academy (5th-8th Grade) to wear the formal uniform; students in K-4th may wear the formal uniform as well.** Neckties, Bow ties, and floppy bow ties will be specific and will need to be purchased through the school.

All other components of the Formal Uniform will follow the Regular Uniform, such as pants or skirts, socks, and shoes.

### ***REGULAR UNIFORM***

#### ***SHIRTS AND TOPS***

**LADIES AND GENTLEMEN** – Plain, solid-colored white, light blue, or navy blue shirts that are the correct size for the student are expected. **Light blue shirts will be phased out into the next school year. Navy and Gray HTCS logo polos purchased through our spirit wear may be worn. Shirts may be long or short-sleeved.** They are to be button-up shirts with a collar or knit polo shirts with a collar. T-shirts worn under a dress shirt must be white with **no printing of any kind on it.** Sweaters may be worn as long as they are plain, solid-colored white, navy, or gray and no longer than waist length. Sweaters may be V-necks, crew neck, or cardigans, but can only be worn over a dress code top and no longer than waist length. No sweatshirts other than Holy Trinity Catholic School sweatshirts are allowed. No hooded sweatshirts or sweaters may be worn as regular dress code. Shirts are to be tucked in at all times. **Regular uniforms are required to be worn in extended day.**

### ***PANTS AND SLACKS***

**LADIES AND GENTLEMEN** – Plain, solid-colored navy blue or khaki dress cotton pants are to be worn. **NO JOGGERS OR PANTS WITH TIES. NO JEAN MATERIAL may be worn.** Pants may not have double stitching on the seams or rivets. Pants must be worn up around the waist and cannot touch the floor. **Belts (conservative brown or black) must be worn with pants/shorts at all times in grades 2 through 8, belts are encouraged but not required for Kindergarten and 1<sup>st</sup> Grade.** Items not permitted – Cargo pants, leggings, stirrup pants, flared or bell bottoms, stretch or knit pants, denim, joggers, tie waist band, rivets or painter's loops on pants.

### ***SKIRTS***

Navy, khaki, or Lands End plaid (only the plaid is available through Lands End's school shop under Holy Trinity) skirts, skorts, and jumpers that fit appropriately are acceptable. **Skirts and skorts cannot be more than 3 inches above the knee.** **LEGGINGS that are white, grey, navy, or black may be worn underneath a skirt or skorts, but not alone.**

### ***SHORTS***

Dress cotton shorts in navy or khaki are allowed until October 1 and after May 1. This timeframe may change depending on the weather and will be announced during afternoon announcements if there is a change. The shorts may not be cargo, denim, rivets, or knit. Shorts must fit loosely and be approximately knee length. Belts (conservative brown or black) must be worn with pants/shorts at all times in grades 2 through 8, belts are encouraged but not required for Kindergarten and 1<sup>st</sup> Grade.

### ***SOCKS***

Plain white, gray, navy, or black socks or tights are to be worn. Socks are to be crew, ankle, or knee length. No-show socks or footies are not permitted. **LEGGINGS that are white, grey, navy, or black may be worn underneath a skirt or skorts, but not alone.**

### ***SHOES***

**LADIES AND GENTLEMEN** – Dress and Athletic shoes may be worn, but need to be conservative in color **without lights, wheels, glitter, or sounds.** Shoes should not be a distraction in the classroom. Shoe heels should be no taller than one inch. Shoes must be closed all the way around the foot and tied at all times. **Boots, work boots, Crocs, sandals, flip-flops, high heels, etc., are not allowed. NO STUDENTS MAY WEAR SHOES WITH WHEELS, LIGHTS, GLITTER, OR SOUNDS OF ANY KIND.**

### ***ATTENDING MASS OR ADORATION***

When students attend Mass or Adoration many wear jackets and hoodies when going from school to the church. When we enter St. Joseph Commons at Holy Trinity, or any church we may be at, it is required for students to be in the proper uniform. Hoodies and jackets are required to be taken off. When leaving church, they can be put on for the walk back to school, then must be taken off and stored in their lockers during the school day.

### ***LUNCH/RECESS***

When heading to lunch, students should carry jackets or hoodies with them to the lunchroom. When finished eating lunch and their area is clean, students may then put on their hoodies or jackets. Students may wear their jackets and hoodies while at recess, but they must be removed upon re-entering the school building.

### ***PHYSICAL EDUCATION ATTIRE***

For classes that change clothes for physical education, students must have a change of clothes for physical education class. The required clothing for P.E. is shorts, Holy Trinity t-shirts, athletic shoes, and socks. Shorts must be loose enough to permit movement, but may not be biker, boxer, jean, baggy shorts, or short shorts. **Shorts cannot be too short or too tight, and have at least a five-inch inseam.** Athletic Pants that are loose-fitting may be worn (sweat pants), but no yoga pants, leggings, spandex pants, joggers, etc. are permitted. Shirts may not be mesh or sleeveless and may not be so short that the midriff is bare. Shirts and shorts must be clean and neat with no holes or tears. Shoes must be regulation athletic shoes. **All students should come to school in uniform and will change for gym, and all gym classes at the end of the day will be required to change back into their uniforms at the end of their gym class.** You may purchase Holy Trinity t-shirts through our Spirit Wear store on our website.

### ***DRESS DOWN DAY ATTIRE***

These days are announced ahead of time. The dress code for these days will follow these requirements: jeans/loose-fitting sweat pants must be clean without any holes, tears, or words written on them, **no joggers, leggings, etc. are allowed;** tops/t-shirts/shirts may not have any offensive language or pictures, and must be appropriate for Holy Trinity Catholic School. Shoes on dress-down day must still comply with the regulations for every day. Shoes must be closed all the way around the foot. Sandals, flip-flops, heels, etc., are not allowed.

Special dress-down days will be announced prior to those days. For example, Catholic Schools Week, special days celebrated at Holy Trinity Catholic School, CYO Sports days, etc.

### ***JEWELRY, HAIR, AND MAKEUP***

We are a Catholic Elementary School. Jewelry, hair, and makeup should be conservative and not distracting or unusual. Hair adornments are also to be conservative, not distracting, and limited to simple headbands, barrettes, and ponytail holders. Jewelry is limited to 1 bracelet, 1 small religious necklace, and 1 small pair of earrings. Only girls are allowed to wear earrings. Conservative make-up can only be worn by girls in grades 7 & 8. Faculty will determine what is appropriate and not distracting.

### ***FIELD TRIP DRESS CODE***

On field trips, students will still be allowed to wear Holy Trinity sweatshirts with their uniform, **unless the field trip is required to be in Formal Uniform.** Other sweatshirts will not be allowed as we are representing our school and parish. Jackets, coats, sweaters, etc., will still be allowed on field trips. The exception is if a teacher gives the option to dress

down for a field trip, for example, Ag Fest, the teacher will have the discretion of how students may dress.

### ***8th GRADE DRESS UP***

**As a privilege, only the eighth grade may dress up on Wednesdays.** It is understood that dressing up means semi-formal attire, and the length of dresses or skirts **is at the appropriate length of 3-inches above the knee.** In addition, tucked-in shirts and neckties are encouraged. Remember, this is a privilege and may be removed with poor behavior and academic work.

### ***IF A STUDENT IS NOT IN DRESS CODE***

If a student is not in the proper dress code for school or properly dressed for a dress-down day, the student and parents will be notified and may be called to bring the proper attire to the school.

If there are repeat offenses (3 or more) in regards to the dress code, a student will be given a Virtue Reflection, and the parents/guardians may be called to bring the proper attire to school.