

# SATURDAY CLEAN LIST

## SUPPLIES NEEDED



Cleaning Cart



Vaccum



Mop & Yellow Bucket

black garbage bags, broom, dry mop, clear spray, blue spray, paper towel roll

with extension cord

in cleaning closet, put water in bucket (enough water to submerge wet mop); add 1 tsp of floor cleaning solution. Very little solution is needed.

## DURING FINAL 30 MINS OF REHEARSAL

Clean washrooms first, then proceed to rooms no longer in use from today. Only clean the rooms we used today & listed on TV

### WASHROOMS

Clean Washrooms on Main Floor (& upstairs if rehearsals took place upstairs)

1. flush toilets and spray clear spray solution in & around each toilet and urinal
2. spray sinks, faucets and counter tops with clear spray & wipe with paper towel
3. sweep garbage off floor.
4. use blue spray on mirrors & wipe clean with paper towel until sparkly!
5. collect garbage & replace with clean bag

### CAFE

- position burgundy chairs around tables in Cafe
- use clear spray & paper towel to wipe down all table surfaces in Atrium
- vacuum carpet in Cafe

### ATRIUM / LOBBY

- collect folding chairs and pile onto storage rack. Storage rack can be found in Coat Room (near double doors)
- move chair rack to closet at the back of gym
- use blue spray & paper towel to make glass doors sparkle!
- vacuum carpet and mats at front door entrance
- wet-mop front entrance with yellow bucket, clean mop, water in bucket & 1 tsp of floor cleaner

### SANCTUARY

- collect garbage
- place any "lost & found" in box found in library
- vacuum entrance to room, aisle & rows used
- straighten all chairs
- dry mop stage, if used

### GYM

- tables will be folded by team and put in storage at end of gym
- dry mop floor, lights off

Collect all garbage into 1 or 2 bags and place in back of kitchen

