

# SATURDAY CLEAN LIST

## SUPPLIES NEEDED

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Cleaning Cart

black garbage bags, broom, dry mop, clear spray, blue spray, paper towel roll

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Vacuum

with extension cord

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Mop & Yellow Bucket

in cleaning closet, put water in bucket (enough water to submerge wet mop); add 1 tsp of floor cleaning solution. Very little solution is needed.

## DURING FINAL 30 MINS OF REHEARSAL

Clean washrooms first, then proceed to rooms no longer in use from today.  
Only clean the rooms we used today & listed on TV

### WASHROOMS

Clean Washrooms on Main Floor (& upstairs if rehearsals took place upstairs)

- 1.flush toilets and spray clear spray solution in & around each toilet and urinal
- 2.spray sinks, faucets and counter tops with clear spray & wipe with paper towel
- 3.sweep garbage off floor.
- 4.use blue spray on mirrors & wipe clean with paper towel until sparkly!
- 5.collect garbage & replace with clean bag

### CAFE

- position burgundy chairs around tables in Cafe
- use clear spray & paper towel to wipe down all table surfaces in Atrium
- vacuum carpet in Cafe

### SANCTUARY

- collect garbage
- place any "lost & found" in box found in library
- vacuum entrance to room, aisle & rows used
- straighten all chairs
- dry mop stage, if used

### GYM

- tables will be folded by team and put in storage at end of gym
- dry mop floor, lights off

### ATRIUM / LOBBY

- collect folding chairs and pile onto storage rack. Storage rack can be found in Coat Room (near double doors)
- move chair rack to closet at the back of gym
- use blue spray & paper towel to make glass doors sparkle!
- vacuum carpet and mats at front door entrance
- wet-mop front entrance with yellow bucket, clean mop, water in bucket & 1 tsp of floor cleaner

Collect all garbage into 1 or 2 bags and place in back of kitchen

