

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT 1 & 7
JOINT COMMISSIONERS' COUNCIL MEETING MINUTES
SEPTEMBER 10, 2025**

- I. Call to Order at 3:34 p.m. by Commissioner Mark Evert.
Roll Call: Present: Commissioner Evert, Commissioner Cameron, Commissioner O'Brien, Commissioner Finley and Commissioner Surginer. Also present was Chief Donnie Norman.
- II. Citizens' Comments: None.
- III. ESD 1: Motion by Commissioner Cameron to approve treasurer's report for period ending August 31, 2025, including all invoices over \$2,000.00. and any budget amendments. Seconded by Commissioner O'Brien. All voted aye and the motion passed.
ESD 7: Motion by Commissioner Finley to approve treasurer's report for period ending August 31, 2025, including all invoices over \$2,000.00. and any budget amendments. Seconded by Commissioner O'Brien. All voted aye and the motion passed.
- IV. Motion by Commissioner Cameron to approve combined meeting minutes from August 13, 2025, regular board meeting. Seconded by Commissioner O'Brien. All voted aye and the motion passed.
- V. ESD 1: Motion by Commissioner Cameron to engage with Medack & Ottman for FY 24-25 Audit. Seconded by Commissioner O'Brien. All voted aye and the motion passed.
ESD 7: Motion by Commissioner Finley to engage with Medack & Ottman for FY 24-25 Audit. Seconded by Commissioner O'Brien. All voted aye and the motion passed.
- VI. Motion by Commissioner Finley to approve Fire Chief's employment agreement as amended. Second by Commissioner O'Brien. All voted aye and the motion passed.
 - a. Under Term: This new employment will supersede the previous employment agreement.
 - b. 3.1 Change the word three to five
 - c. 3.3 Read \$12,000 by 12/1/25 and each year after by 12/31.
 - d. 3.4 Language to include caps on accrued vacation and sick days as per district policy as well as cap on accrued comp time as per state law.
- VII. Chief's Report:
 - a. ESD 12 news of all 5 commissioners being replaced.
 - b. Breakfast being provided by HEB at station 101 on September 11, 2025.
 - c. Sales tax revenue from ETJ.
- VIII. Commissioner's Report: Commissioner Evert informed board of Commissioners Council meeting in Pflugerville on October 4, 2025, from 9:00 a.m. to 11:00 a.m. at ESD 2.
- IX. Announcements: The next regular meeting of the Board of Commissioners of TCESD 1 and 7 will be on October 8, 2025, at 3:30 p.m.

Motion by Commissioner Evert to adjourn meeting. Seconded by Commissioner Cameron. All voted aye and meeting was adjourned at 4:53 p.m.