

Storefront Design Incentive Grant Application

Sponsors: City of Greenfield, FNB Bank, Union State Bank, Greenfield Chamber Main Street

Applicant Name: _____

Building Address: _____

Building Owner's Name: _____

Building Owner's Signature: _____ **Date:** _____

Guidelines:

Grant available for commercial or non-governmental public use building in commercial zone within the City limits of Greenfield, Iowa.

Historic preservation, rehabilitation and streetscape improvement are prime objectives of this grant program.

Fronts (entrance façade to include upper story levels) have funding priority; then exposed side facade (such as with a corner property), and then an exposed backside facade (rear).

Grants on a property are allowed once in a 12 year period per exposed façade; special permission may be granted for an applicant if building changes business occupants and/or usage and material change in façade is appropriate for such changeover.

Owner or lessee invests \$2 to receive \$1 from the grant (for every \$2 you spend on the project we will reimburse you \$1).

Grant award up to a maximum of \$1,100 for a single front.

Special consideration may be granted for additional funds of substantial work to a double front building (38 ft. width or more) or multiple facades in the same project; eligible only for substantial work and funding availability for a maximum grant of \$2,200.

Funding sponsors per building up to:

City of Greenfield \$500.00; Union State Bank \$300.00; FNB Bank \$300.00

Preference may be given to an application by order of submission and/or by degree to which proposal will advance the community's overall streetscape improvement program. The decision to approve and fund project proposals remains entirely within the discretion of sponsors.

Applicant's plan shall substantially conform to restoration and renovation design standards set forth in the "Keeping Up Appearances" guide available from Chamber Main Street. Except for good cause shown, work must be completed in full conformance with submitted plan and within 12 months of application approval. Grant award payment shall be tendered only after work is complete and in accordance with submitted plan approved by Design Committee.

Applicants are encouraged to apply by March 15 of each program year.

Application Process:

___ **Step One:** Applicant shall consult with Design Committee or representative during planning stage and before work is contracted and started.

___ **Step Two:** A written plan, attached to this application form, shall include an illustrative sketch or drawing of project, with measurements/ scale shown, with color scheme details, a current picture of the property and a breakdown of project cost estimates.

___ **Step Three:** Applicant shall consult with city clerk's office to determine if a permit is required for any part of the project.

___ **Step Four:** Project plan is approved by the Design Committee for funding

___ **Step Five:** Work may commence after you have been notified of approval by the Design Committee and all required permits have been issued by the City.

___ **Step Six:** Plan revisions thereafter must be approved by the Design Committee and by the City.

___ **Step Seven:** Upon project completion, applicant must submit to Chamber/Main Street program director copies of receipts for all work showing payment as well a picture of the property after project completion.

___ **Step Eight:** Program director shall provide sponsors with verification that applicant has complied in full with submitted project plan and has met all applicable city permit requirements.

___ **Step Nine:** Grant award will then be tendered to applicant (this can take up to 6 weeks)

If any of these steps are not followed it will disqualify the entire project for grant funding.

Other Specific Requirements for this Project, If Any:

Project Design and Work Plan Approved by:

HPC/Design Committee Representative

Date

Greenfield Community Development Director

Date

Note: Chamber Main Street offers professional design services through Main Street Iowa, which when used may enhance eligibility for grant approval. Business start-up ventures, business transitions, and business restructuring projects may qualify for incentive services or other benefits. Contact program director for details at 641-743-8444 or at the Greenfield Chamber Main Street office.