

Board of Directors Meeting Minutes

Friday, March 13, 2026 2:09 PM

The State of Texas

County of Cass

Cass County Emergency Services District #4

Board of Directors Meeting Minutes from March 9, 2026

Center Hill Fire Station, 3760 FM 1841, Linden, TX 75563

Board Members Present:

Johnny Duncan

Jenna Marshburn

John Baxter

Elmer Braddock

VFD Members Present:

Dana Hall

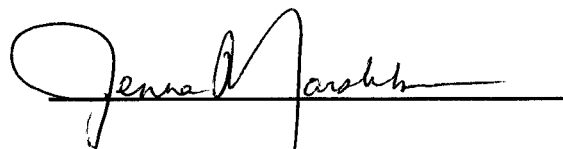
Public Attendance:

N/A

1. Call to Order and Pledge
 - a. The meeting was called to order at 6:12 PM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Cass County Emergency Services District #4 Matters
 - a. 4 calls in February- 3 woods and 1 structure fire.
4. Approval of February 9, 2026, meeting minutes
 - a. Commissioner Braddock made the motion to approve the minutes as written; Commissioner Baxter second. All commissioners voted to approve, and the motion was passed.
5. Review of and act on Financial Report
 - a. Commissioner Duncan made a motion to accept the report as presented and Commissioner Braddock made the second. All commissioners voted to approve, and the motion was passed.
6. Review and act on payment of outstanding district bills
 - a. Commissioner Braddock made a motion to pay the bills. Commissioner Duncan second. All commissioners voted to approve, and the motion was passed.

7. Review and act on programming of radios
 - a. We have a few radios that need to go in trucks and need to be programmed. One radio for the new engine and another for the hummer.
8. Review and act on Sales Tax
 - a. Matters discussed were about a possibility on a new solar farm coming to our district.
9. Review and act on creating a new bank account
 - a. Elmer Braddock made the motion to create a new bank account at City National Bank with all signers on the bank account; Johnny Duncan, John Baxter, Elmer Braddock and Jenna Marshburn. Motion was second by Jenna Marshburn. All Commissioners, Johnny Duncan, John Baxter, Elmer Braddock and Jenna Marshburn voted to approve, and the motion was passed.
10. Executive Session pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.
 - a. No executive session was required.
11. Adjournment
 - a. The next meeting will be on April 13, 2026 at Center Hill Fire Station at 6:30 pm.
 - b. Commissioner Braddock led a motion to adjourn, and Commissioner Duncan second.
 - c. All commissioners voted to approve, and the motion passed. The meeting was adjourned at 6:48pm.

PASSED, APPROVED AND ADOPTED THIS 13th day of April 2026.

A handwritten signature in black ink, appearing to read "Jenna Marshburn", written over a horizontal line.

Secretary, Board of Commissioners