

**The State of Texas
County of Cass
Cass County Emergency Services District #4**

Board of Directors Meeting Minutes from January 12, 2026
CCESD #4 Center Hill Fire Station, 3760 FM1841, Linden, TX 75563

Board Members Present:

Johnny Duncan
Vin Robinson
John Baxter
Elmore Braddock

VFD Members Present:

James Burbridge
Dana Hall
Stacey Robinson
Dallas Baxter


Public Attendance: N/A

1. Call to Order and Pledge
 - a. The meeting was called to order at 6:00 PM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Center Hill VFD Matters:
 - a. Run Report and CCESD4 Accident status:
 - i. 9 Calls, 2 structure, 5 grass fires, 1 vehicle accident, and 1 EMS.
 - b. Status of current equipment and action plan to address:
 - i. Received the kit for the international tanker #91, James will be able to start work on it soon.
 - ii. Engine #90 is needing the radiator repaired. It will require a professional repair due to it being a custom radiator.
 - iii. The 4x5 metal bed has been cut for tanker #90 and is ready to be installed. Welding is able to be completed for free.
 - iv. We still need to complete installing equipment onto the new truck.
 - c. Discussion and review of status on activities for construction/maintenance on CCESD4 physical fire station buildings:
 - i. A metal carport was donated for the Kildare station. We will need to decide on where we want to install it.
 - d. Update, discussion and action on Training for VFD Personnel:
 - i. Nothing to report

- e. Other VFD Matters
 - i. We need to purchase 8 portable radios for the new VFD members that respond to calls.
 - ii. Vin Robinson returned the portable radio in his position to James so that one of the new members can use it. It came with no charging cable.
 - iii. The VFD is looking at grants to be able to fund purchase of new radios. VFD is looking into 2 new equipment grants, they are small grants around \$20,000 each. Each radio is expected to cost about \$3,400 each.
 - iv. Vin Robinson introduced the TDEM STEAR Program and distributed flyers. The flyer has been posted to the CCESD4 webpage. It is recommended that it also be posted on the VFD Facebook page.
4. Approval of December 8, 2025, meeting minutes:
 - a. Commissioner Baxter made the motion to approve the minutes as written; Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
5. Review of and act on Financial Report and Monthly Budget for the month of December actuals and January forecast.
 - a. Actuals met expectations.
 - b. It was noted that Cass County notified CCESD4 that due to a software issue at the state level, the receipt of December tax revenue will be late.
 - c. Travel expenses for travel to pick up the new fire truck will be included in the January actuals.
 - d. Commissioner Braddock made the motion to accept the report as presented. Commissioner Duncan made the second. All commissioners voted to approve, and the motion passed.
6. Review and act on payment of outstanding district bills.
 - a. Travel expenses were submitted for a total of \$1,014.90. Noted that the expectation is that Midwest will reimburse the district for \$322.21 for repairs etc.
 - b. Commissioner Braddock made the motion to pay outstanding bills as presented and commissioner Baxter made the second. All commissioners voted to approve, and the motion passed.
7. Additional Agenda Item
 - a. Vin Robinson submitted his resignation from the CCESD#4 Board of Commissioners in writing effectively January 13, 2026.
8. Executive Session Pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.
 - a. No executive session was required.
9. Adjournment.
 - a. The next meeting will be on February 9, 2026 at the Center Hill Fire Station at 6:00 pm.

- b. The meeting was adjourned at 6:40 pm. Commissioner Braddock led a motion to adjourn, and Commissioner Duncan made the second.
- c. All commissioners voted to approve, and the motion passed.

PASSED, APPROVED AND ADOPTED THIS 9th day of February 2026.



~~Secretary~~, Board of Commissioners
President