

**The State of Texas
County of Cass
Cass County Emergency Services District #4**

Board of Directors Meeting Minutes from December 8, 2025
Center Hill Fire Station, 3760 FM1841, Linden, TX 75563

Board Members Present:

Johnny Duncan
Vin Robinson
John Baxter
Elmer Braddock

VFD Members Present:

Stacey Robinson
Dana Hall

Public Attendance:

N/A

1. Call to Order and Pledge
 - a. The meeting was called to order at 6:00 PM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Center Hill VFD Matters:
 - a. Run Report and CCESD4 Accident status:
 - i. 6 runs - 1 EMS, 2 vehicles and 3 grass fires.
 - b. Status of current equipment and action plan to address:
 - i. Hummer: 90 to 95% complete, need to add the roof and lights.
 - ii. All other equipment is in working order.
 - c. Discussion and review of status on activities for construction/maintenance on CCESD4 physical fire station buildings:
 - i. Kildare – Mike Berry will provide an estimate on the cost to install the heater at the station.
 - d. Update, discussion and action on Training for VFD Personnel:
 - i. The annual Pipeline training is targeted for Jan 16th at 11:30 am at the Region 8 building in Pittsburg, TX.
 - ii. 3rd Monday at 6:00 pm is the eastern star meeting need to start attending.
 - iii. Johnny Duncan was to follow up with Dave on getting an IS 300 class here in Linden.

- e. No additional matters to discuss.
4. Approval of November 15, 2025, meeting minutes:
 - a. Commissioner Duncan made the motion to approve the minutes as written; Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
5. Review of and act on Financial Report and Monthly Forecast for November 2025:
 - a. Commissioner Duncan made the motion to accept the report as presented and Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
6. Review and act on payment of outstanding district bills.
 - a. All outstanding November bills were paid.
 - b. The County Election bill was paid as negotiated with the county.
 - c. Commissioner Robinson made the motion to approve payment of bills as stated. Commissioner Baxter made the second. All voted to approve, and the motion passed.
7. Update on the building progress of the new fire truck.
 - a. The truck will be ready by Jan 7th. James and Johnny will fly out of Little Rock as it is \$125 / per person cheaper. Motel + rental costs are not included.
Johnny Duncan to get cost information by next meeting.
 - b. Insurance company was notified of full coverage starting on January 6, 2026.
8. Discussion on Safe-D attendance.
 - a. No additional discussion required.
9. Executive Session Pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.
 - a. No executive session was required.
10. Adjournment.
 - a. The next meeting will be on January 12th at Center Hill Fire Station at 6:00 pm.
 - b. Commissioner Robinson led a motion to adjourn, and Commissioner Baxter made the second.
 - c. All commissioners voted to approve, and the motion passed. The meeting was adjourned at 6:28 pm

PASSED, APPROVED AND ADOPTED THIS 12th day of January 2026.



Secretary, Board of Commissioners