

**The State of Texas
County of Cass
Cass County Emergency Services District #4**

Board of Directors Meeting Minutes from December 8, 2025
Center Hill Fire Station, 3760 FM1841, Linden, TX 75563

Board Members Present:

Johnny Duncan

Vin Robinson

John Baxter

Elmer Braddock

VFD Members Present:

Stacey Robinson

Dana Hall

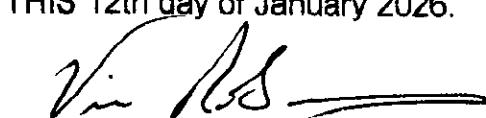
Public Attendance:

N/A

1. Call to Order and Pledge
 - a. The meeting was called to order at 6:00 PM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Center Hill VFD Matters:
 - a. Run Report and CCESD4 Accident status:
 - i. 6 runs - 1 EMS, 2 vehicles and 3 grass fires.
 - b. Status of current equipment and action plan to address:
 - i. Hummer: 90 to 95% complete, need to add the roof and lights.
 - ii. All other equipment is in working order.
 - c. Discussion and review of status on activities for construction/maintenance on CCESD4 physical fire station buildings:
 - i. Kildare – Mike Berry will provide an estimate on the cost to install the heater at the station.
 - d. Update, discussion and action on Training for VFD Personnel:
 - i. The annual Pipeline training is targeted for Jan 16th at 11:30 am at the Region 8 building in Pittsburg, TX.
 - ii. 3rd Monday at 6:00 pm is the eastern star meeting need to start attending.
 - iii. Johnny Duncan was to follow up with Dave on getting an IS 300 class here in Linden.

- e. No additional matters to discuss.
- 4. Approval of November 15, 2025, meeting minutes:
 - a. Commissioner Duncan made the motion to approve the minutes as written; Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
- 5. Review of and act on Financial Report and Monthly Forecast for November 2025:
 - a. Commissioner Duncan made the motion to accept the report as presented and Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
- 6. Review and act on payment of outstanding district bills.
 - a. All outstanding November bills were paid.
 - b. The County Election bill was paid as negotiated with the county.
 - c. Commissioner Robinson made the motion to approve payment of bills as stated. Commissioner Baxter made the second. All voted to approve, and the motion passed.
- 7. Update on the building progress of the new fire truck.
 - a. The truck will be ready by Jan 7th. James and Johnny will fly out of Little Rock as it is \$125 / per person cheaper. Motel + rental costs are not included. Johnny Duncan to get cost information by next meeting.
 - b. Insurance company was notified of full coverage starting on January 6, 2026.
- 8. Discussion on Safe-D attendance.
 - a. No additional discussion required.
- 9. Executive Session Pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.
 - a. No executive session was required.
- 10. Adjournment.
 - a. The next meeting will be on January 12th at Center Hill Fire Station at 6:00 pm.
 - b. Commissioner Robinson led a motion to adjourn, and Commissioner Baxter made the second.
 - c. All commissioners voted to approve, and the motion passed. The meeting was adjourned at 6:28 pm

PASSED, APPROVED AND ADOPTED THIS 12th day of January 2026.



Secretary, Board of Commissioners

