

**The State of Texas
County of Cass
Cass County Emergency Services District #4**

Board of Directors Meeting Minutes from August 11, 2025
CCESD4 Center Hill Fire Station 3760 FM 1841, Linden, TX 75563

Board Members Present:

Johnny Duncan
Vin Robinson
John Baxter
Elmer Braddock

VFD Members Present:

Stacey Robinson
James Burbridge
Dana Hall
Dallas Baxter

Public Attendance:

Kaetlin Braddock

1. Call to Order and Pledge
 - a. The meeting was called to order at 6:03 PM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Center Hill VFD Matters:
 - a. Run Report and CCESD4 Accident status:
 - i. 5 runs: 2 grass/brush fires, 1 false alarm, and 2 EMS.
 - b. Status of current equipment and action plan to address:
 - i. Trucks: All trucks in working order. The Hummer is in the shop for customization. Expected to be ready by the end of the week.
 - c. Discussion and review of status on activities for construction/maintenance on CCESD4 physical fire station buildings:
 - i. Both Center Hill and Kildare were cleaned.
 - d. Update, discussion and action on Training for VFD Personnel:
 - i. Targeting another EV class in October or November 2025.
 - e. Community Service: Linden- Kildare ISD requested that we water the football field because their pumps were not working. Encountered an issue stretching enough hose to reach the field. Resolved with over 200 ft of hose. Pictures of community service effort posted to ESD4 website.

4. Approval of July 11, 2025, meeting minutes:
 - a. Commissioner Braddock made the motion to approve the minutes as written; Commissioner Baxter made the second. All commissioners voted to approve, and the motion passed.
5. Review of and act on Financial Report:
 - a. Bank balances:
 - i. CNB \$2,139.00 (Operational Account) as of July 31st.
 - b. Commissioner Robinson made the motion to accept the report as presented and Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
6. Review and act on monthly budget:
 - a. Commissioner Robinson made the motion going forward on the standard agenda to review a monthly budget including forecast vs. actuals with variance explanation. Commissioner Braddock made the second. All commissioners voted to approve, and the motion passed.
7. Review and act on payment of outstanding district bills.
 - a. Commissioner Baxter negotiated a 50% discount for the website.
 - b. Commissioner Duncan to research the cost of internet and phone with Spectrum.
 - c. All outstanding July bills were paid out of the VFD account.
 - d. Commissioner Braddock made the motion to approve payment of bills as stated. Commissioner Duncan made the second. All voted to approve, and the motion passed.
8. Discussion and action on adoption of proposed 2025 tax rate for CCESD4.
 - a. Commissioner Duncan made the motion to accept the "no new revenue" rate of \$0.090293 for property taxes. Commissioner Braddock made the second.
Vote record:
Commissioner Robinson voted yes
Commissioner Braddock voted yes
Commissioner Baxter voted yes
Commissioner Duncan voted yes
None Opposed
The Motion passed.
9. Update to the item of financing and loan for the new fire truck vs issue with money already spent:
 - a. Waiting on ESD paperwork for the attorney. Next steps: the attorney will issue a letter, and all documents will be in order.
10. Discussion and action on planning for SAFE-D conference attendance:
 - a. Agreement reached. Commissioner Baxter can reserve a block of rooms for all attendees, but each room must have individual names assigned. Rooms cannot be reserved under a single name.
11. Executive Session Pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.

- a. No executive session was required.
- 12. Adjournment.
 - a. The next meeting will be on September 8th at Center Hill Baptist Church at 6:00 pm.
 - b. The meeting was adjourned at 6:59 pm. Commissioner Robinson led a motion to adjourn, and Commissioner Braddock made the second.
 - c. All commissioners voted to approve, and the motion passed.

PASSED, APPROVED AND ADOPTED THIS 8th day of September 2025.



Secretary, Board of Commissioners

