

**The State of Texas
County of Cass
Cass County Emergency Services District #4**

Board of Directors Meeting Minutes from July 14, 2025
CCESD4 Center Hill Fire Station 3760 FM 1841, Linden, TX 75563

Board Members Present:

Johnny Duncan
Vin Robinson
John Baxter
Elmer Braddock

VFD Members Present:

Stacey Robinson
James Burbridge
Dana Hall
Dallas Baxter

Public Attendance:

1. Call to Order and Pledge
 - a. The meeting was called to order at 10:07 AM CT. Commissioner Duncan led the Pledge of Allegiance to the US and Texas flags.
2. Prayer
 - a. Commissioner Baxter led the meeting in prayer.
3. Center Hill VFD Matters:
 - a. Run Report and CCESD4 Accident status.
 - i. 1 false alarm assist, 2 lift assist, 1 EMS, and 2 brush fires.
 - b. Status of current equipment and action plan to address.
 - i. Trucks: Discussion on tank to be installed on Hummer. All other trucks are operational except Tanker.
 - ii. Equipment: 3 grants are in progress for equipment (90/10 match), (100% of training, and grant for PPE is a 90/10 match).
 - c. Discussion and review of status on activities for construction/maintenance on CCESD4 physical fire station buildings.
 - i. Klidare: Looking at the donated building we can put on the property.
 - d. Update, discussion and action on Training for VFD Personnel.
 - i. Muggy has a list of possible additional classes that we can schedule. Commissioner Robinson will schedule and send out to the board.
 - e. \$250.00 donation to ESD 4 from citizen Will Head.



Secretary, Board of Commissioners

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PASSED, APPROVED AND ADOPTED THIS 11th day of August, 2025.

4. Approval of June 14, 2025 meeting minutes.
 - a. Commissioner Bradlock made the motion to approve the minutes as written, and the motion passed.
5. Review of and act on Financial Report.
 - a. Bank balances:
 - i. CNB \$4,202.91 (Operational Account) as of June 30th.
 - ii. \$78.92 in tax revenue as of June 30th.
 - b. Commissioner Bradlock made the motion to accept the report as presented and Commissioner Robinson made the second. All commissioners voted to approve, and the motion passed.
6. Review and act on payment of outstanding district bills.
 - a. Bills due:
 - i. All outstanding bills are paid.
 - ii. Commissioner Robinson made the motion to approve and pay all bills as reported and Commissioner Bradlock made the second. All commissioners voted to approve, and the motion passed.
 7. Update on the item of financing and loan for the new fire truck vs. issue with money already spent.
 - a. Commissioner Baxter is going to review the contract. Commissioner Duncan and Commissioner Baxter will discuss the financial structure and details of the loan. An additional update will be given at the next meeting on August 11.
 - b. Commissioner Baxter stated that the current web host that the department is using is expensive. Therefore, Commissioner Baxter led a motion to research other options. Commissioner Robinson made the second.
8. Executive Session Pursuant to Chapter 551, Texas Government Code to discuss as may be necessary.
 - a. No executive session was required.
9. Adjournment.
 - a. The next meeting will be on August 11th at Center Hill Baptist Church at 6:00 pm.
 - b. The meeting was adjourned at 6:54 pm. Commissioner Baxter led a motion to adjourn and Commissioner Bradlock made the second.
 - c. All commissioners voted to approve and the motion passed.