

# George County School District

## School Resource Officer

APPROVED

JUN 23 2026



### Job Purpose

G C SCHOOL BOARD

- Patrols and monitors school buildings and grounds to ensure a safe and secure environment for students, staff, and visitors.
- Provides a visible law enforcement presence focused on prevention, intervention, and relationship-building within the school community.
- Supports the educational mission by maintaining campus safety and fostering positive interactions between youth and law enforcement.

### Knowledge, Skills, and Abilities

- Knowledge of federal, state, and local laws applicable to school settings, including juvenile law and relevant Mississippi Code provisions.
- Knowledge of school safety procedures, emergency management protocols, and building security best practices.
- Knowledge of security systems, alarm systems, electronic surveillance equipment, and related technology.
- Ability to conduct investigations and enforce laws and School Board policies appropriately within an educational environment.
- Ability to apply de-escalation techniques and maintain a calm, professional, and authoritative demeanor.
- Ability to communicate effectively in oral and written form, including preparation of incident and investigative reports.
- Ability to deliver safety instruction and training to students and staff.
- Ability to establish and maintain cooperative working relationships with students, staff, parents, and community partners.
- Ability to coordinate effectively with administration and campus police leadership.

### Minimum Qualifications

- Certified Law Enforcement Officer in the State of Mississippi with current certification through the Mississippi Board on Law Enforcement Officer Standards and Training (BLEOST).
- Completion of the Police Officer Basic Course (reserve basic not acceptable).
- Minimum of three (3) years of full-time commissioned law enforcement service prior to assignment.
- Must be at least 24 years of age.
- High School Diploma or sufficient education to successfully perform job duties.
- Completion of the Mississippi Department of Education School Resource Officer Basic Course within two (2) years of appointment in accordance with Mississippi Code § 37-7-321.
- Completion within two (2) years of appointment of:
  - MDE Legal & Procedure Course #23-0313122
  - Basic Active Shooter Training Level 1
  - National Basic School Resource Officer Course
  - FEMA ICS-100 and ICS-200
  - FEMA IS-700 (National Incident Management System)
  - FEMA IS-800 (National Response Framework)
- Completion of forty (40) hours per year of MDE-sanctioned in-service training.
- Current CPR/AED/First Aid certification and firearms qualification as required by law enforcement standards.
- Valid Mississippi Driver's License.

- Successful background investigation, including criminal history and child abuse registry clearance as required by Mississippi law.
- Experience working with adolescents preferred.

**Duties and Responsibilities**

- Demonstrates prompt and regular attendance.
- Provides for the safety and security of students, staff, visitors, and district property in accordance with School Board policies and applicable laws.
- Conducts routine patrols of school buildings, parking lots, and surrounding grounds.
- Monitors entrances and exits; prevents unauthorized entry and unauthorized student departure.
- Assists visitors with proper sign-in procedures and maintains visitor log compliance.
- Enforces federal, state, and local laws, as well as School Board policies related to safety, trespassing, theft, vandalism, substance abuse, and other violations.
- Investigates incidents occurring on campus and prepares detailed written reports.
- Responds to medical emergencies, altercations, and potential threats; maintains crowd control and separates individuals in accordance with use-of-force guidelines.
- Assists school administration with investigations involving student misconduct or criminal activity.
- Develops and participates in the implementation of the school’s emergency operations and multi-hazard safety plans.
- Conducts and assists with safety drills, including fire, severe weather, and active threat exercises.
- Provides classroom presentations and safety training on topics such as legal awareness, substance abuse prevention, and personal safety.
- Encourages appropriate student conduct and serves as a positive mentor and resource for students.
- Monitors hallways and checks student passes during instructional time.
- Escorts students as needed and monitors high-traffic areas before and after school to prevent loitering and improper parking.
- Advises administration on campus security improvements and risk mitigation strategies.
- Provides security presence at school events and extracurricular activities as assigned.
- Reports concerns requiring corrective action to the Chief of Campus Police and Principal.
- Performs additional duties as assigned by the immediate supervisor or Superintendent.
- Adhere to the Mississippi Educator Code of Ethics and all district policies and procedures and supports the George County School District Core Beliefs and Mission.

**Reports to:** Chief of Campus Police

**Supervises:** N/A

**Terms of Employment:** At Will / 220 Days

**FLSA Status:** Non-Exempt

**DISCLAIMER:** The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

	Employee’s Printed Name
	Employee’s Signature & Date
	Supervisor’s Signature & Date