

# George County School District

## Request to Form a Student Activity Account/Group

Proposed Activity Account Name: \_\_\_\_\_

School Name: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_ Date \_\_\_\_\_

I am requesting permission to form a new Student Activity account under the function of General Activity Funds. The purpose for this group is:

\_\_\_\_\_  
\_\_\_\_\_

Proposed schedule for meetings (*e.g., Weekly, Monthly, Semi-monthly please specify*): \_\_\_\_\_

**All Student Activity Accounts must comply with the Activity Funds guidelines for public funds. All collected funds must be receipted in by the school office and deposited into the General Activity bank account.**

\_\_\_\_\_  
Proposed Sponsor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

Approved

Denied

\_\_\_\_\_  
Superintendent or Designee Signature

\_\_\_\_\_  
Date

Please forward a copy of approved form to the Business Coordinator to set up the fund codes in Marathon.