

George County School District

Request to Form a Student Activity Account/Group

Proposed Activity Account Name: _____

School Name: _____

Requestor's Name: _____ Date _____

I am requesting permission to form a new Student Activity account under the function of General Activity Funds. The purpose for this group is:

Proposed schedule for meetings (*e.g., Weekly, Monthly, Semi-monthly please specify*): _____

All Student Activity Accounts must comply with the Activity Funds guidelines for public funds. All collected funds must be receipted in by the school office and deposited into the General Activity bank account.

Proposed Sponsor's Signature

Date

Principal's Signature

Date

Approved _____ Denied _____
Superintendent or Designee Signature Date

Please forward a copy of approved form to the Business Coordinator to set up the fund codes in Marathon.