

APPROVED

APR 07 2015

## GEORGE COUNTY SCHOOL DISTRICT

### Assistant Girls (Middle & High School) Basketball Coach

G C SCHOOL BOARD



#### Job Purpose

- Supports the Head Girls Basketball Coach in the instruction, supervision, and development of female student-athletes in Grades 7–12.
- Provides fundamental skill development at the middle school level and assists with tactical execution at the high school level.
- Promotes consistent implementation of the girls' basketball program's philosophy, terminology, and standards across all grade levels.
- Encourages academic achievement, leadership, teamwork, and positive character development.

#### Knowledge, Skills, and Abilities

- Proficiency in teaching basketball fundamentals, including shooting mechanics, footwork, ball handling, rebounding, and defensive techniques.
- Working knowledge of offensive and defensive systems established by the Head Coach.
- Knowledge of rules and regulations established by the Mississippi High School Activities Association (MHSAA), School Board policies, and district athletic handbook procedures.
- Ability to mentor and serve as a positive role model for female student-athletes.
- Knowledge of student eligibility requirements and health and safety practices, including injury prevention and heat illness awareness.
- Ability to assist with practice planning, scouting, film review, and game preparation.
- Strong communication and organizational skills with the ability to maintain professional relationships with students, parents, staff, and administrators.
- Ability to supervise students effectively in various settings, including practices, contests, locker rooms, weight rooms, and team travel.

#### Minimum Qualifications

- High School Diploma or GED required; Bachelor's degree preferred.
- Proper certification by the Mississippi State Department of Education or eligibility for a non-licensed coaching permit as allowed by state guidelines.
- Successful coaching or playing experience at the middle school, high school, or collegiate level preferred.
- Completion of all required MHSAA/NFHS coaching certifications (including Concussion, Heat Illness Prevention, and Sudden Cardiac Arrest training).
- Current CPR/AED/First Aid certification.
- Criminal background check and child abuse registry clearance as required by Mississippi law.
- Such other qualifications as may be required or requested by the administration or Board of Trustees.

## Duties and Responsibilities

- Demonstrates prompt and regular attendance.
- Assists the Head Coach in planning and conducting organized practices for middle and high school teams.
- Provides position-specific and fundamental instruction during practices and off-season programs.
- Implements and reinforces the established terminology, drills, and systems of play to ensure program consistency.
- Serves as lead or co-lead coach for middle school or junior varsity contests as assigned; provides sideline support during varsity games.
- Assists in monitoring academic progress, attendance, and eligibility of student-athletes in accordance with MHSAA and district requirements.
- Ensures required physical examinations, parental consent forms, and eligibility documentation are completed prior to participation.
- Supervises student-athletes during practices, games, locker room activities, team travel, and off-season conditioning.
- Assists with recording games, reviewing film, and preparing scouting information as directed by the Head Coach.
- Assists with equipment setup, inventory, uniform distribution and collection, and care of facilities.
- Participates in summer camps, conditioning programs, and skill development activities.
- Supports home game operations and coordinates with school personnel as directed.
- Maintains professional appearance, exemplary sportsmanship, and appropriate conduct at all times.
- Follows School Board policies, district procedures, and MHSAA regulations; observes the proper administrative chain of command.
- Performs additional duties as assigned by the Head Coach, Athletic Director, or Principal.
- **Adhere to the Mississippi Educator Code of Ethics and all district policies and procedures and supports the George County School District Core Beliefs and Mission.**

**Reports to:** Head Girls Basketball Coach, Athletic Director & Principal

**Supervises:** Student-athletes participating in the Girls Basketball Program (Grades 7–12) as assigned by the Head Coach.

**Terms of Employment:** Contract 187 Days & Supplement

**FLSA Status:** Exempt

**DISCLAIMER:** The preceding job description is intended to indicate the general nature and level of work performed by employees within this classification. It is not intended to be an exhaustive list of all duties, responsibilities, or qualifications required of employees assigned to this position.

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Employee's Printed Name

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Employee's Signature & Date

\_\_\_\_\_  
Supervisor's Signature & Date