

ISABELLA COUNTY TRANSPORTATION COMMISSION  
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 22 May 2025 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – LaLonde called the meeting to order at 12:00pm.

Commissioners Present: Don Brown, Chair  
Michael Pung, Commissioner  
Dennis Adams, Commissioner

Commissioners Absent: Kristin LaLonde, Vice Chair  
Rick Fockler, Commissioner

Staff Present: Rick Collins, Executive Director  
Lisa Pratt, Deputy Director  
Fred Bush, Accountant  
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Adams, seconded by Pung to accept the 24 April 2025 meeting minutes as presented. Motion carried.

V. Communications – None received.

VI. Administrative Report

A. Executive Director's Report – Collins reported CMU Shuttle Contracts are up for renewal.

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report – Nothing to report.

D. Capital Report – Nothing to report.

VII. Financial Report

A. May Listing – It was moved by Adams, seconded by Pung, to accept the Listing of \$298,7959.96 with April Payroll \$450,145.85, April Payables \$241,353.43, and total April expenditures of \$691,499.28. Motion carried.

B. April Per Diem – The Board accepted the per diem as presented.

C. Receivables 30-60-90 – The Board reviewed said report.

D. Cash Flow – The Board reviewed said report.

E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business – No items were presented.

IX. New Business

Executive Session requested to discuss personnel matters.

It was moved by Pung, seconded by Adams to enter Executive Session at 12:21pm.

The Board re-entered Regular Session at 12:49pm

X. Isabella County Transportation Commission – No items were presented.

XI. Adjournment – It was moved by Pung, seconded by Adams to adjourn at 12:50pm.  
Motion carried.