

**PLEASE COMPLETE THIS FORM  
AND RETURN AS SOON AS POSSIBLE**



As a levy payer, to ensure Spalding BID can share opportunities, events, communications and information with you, please provide us with your updated contact details using the table below.

**Contact information**

Company name	
Main contact person (Owner, CEO, Manager)	
Address	
Email address	
Telephone number	
Website	

Spalding BID is preparing to introduce a range of targeted support initiatives for local businesses. For us to know which areas are important to you, we have also taken this opportunity to ask for additional feedback about your business running commitments and training, skills and support you or your staff require.

**Business running costs**

Do you have in place (or need in place) suppliers for any of the following:

Area	In place (please tick)	Need in place (please tick)	Supplier name	Commitment terms/ length of contract
Commercial Waste collection				
Customer Payment System				
Energy supplier				
Finance <ul style="list-style-type: none"> <li>• Bookkeeping</li> <li>• Accounting</li> </ul>				
Legal				
Security <ul style="list-style-type: none"> <li>• Premises</li> <li>• BusinessWatch</li> </ul>				
Marketing				
Human Resources (HR)				
Other – please state				

**Training, skills and support that you would like to access (please tick all that apply)**

Title	Tick
Health and Safety	
First Aid at Work	
Mental First Aid at Work	
Risk Assessments	
Safeguarding – adults and children	
Commercial Waste Management	
Business regulations	
Business planning	
Grants	
Leadership & Management	
Licencing – please specify	
Planning – please specify	
Marketing, including digital	
AI – understanding it and how it might help your business	
Apprenticeship schemes	
Work Experience schemes	
Recruitment and interview for new staff	
Induction	
Other please provide more information	

All information provided will be treated as confidential and handled in accordance with our Data Protection Policy.

If you would like an electronic copy of this form, please email Sarah Fletcher at [hello@spaldingbid.co.uk](mailto:hello@spaldingbid.co.uk)

**Please return your completed form by post to Spalding BID, C/o 18 Hall Place, Spalding, PE11 1SQ, or email it to [hello@spaldingbid.co.uk](mailto:hello@spaldingbid.co.uk)**