## **Assistant Preschool Teacher**

## Qualifications:

- Must have a vital, personal relationship with Jesus Christ
- Must be a member in good standing of a Christ-centered, Bible preaching local church
- Must agree with Heartland Christian School's tenets of faith
- Have a minimum of a high school diploma
- Must have a criminal background check with the FBI and BCI
- Must have or be willing to take the required training courses of First Aid, CPR,
  Communicable Diseases and Child Abuse
- Must pass a required physical examination

## **Job Description**

 Heartland Christian Preschool is currently looking for an Assistant Teacher for our morning classes. The hours will be from 8:00am-12:00pm Monday through Friday. Afternoon subbing from 12:00pm - 3:30pm when needed.

## **Specific Job Description**

- Assist with the school's routines and contribute to a positive learning atmosphere
- Support the lead teacher and director in planning and implementing daily classroom activities and lesson plans. Must be able to work as a team member with other staff members to build positive relationships
- Help to supervise children during indoor and outdoor activities, ensuring a safe and engaging environment.
- Help with classroom setup, cleanup, and organization of educational materials and toys. Help to implement and manage developmentally appropriate activities
- Assist in managing child behavior using positive discipline techniques.
- Support children with self-care tasks
- Maintain open and professional communication with staff and parents
- Support and uphold all health, safety, and licensing regulations and procedures.

For all inquiries, please contact: Becky Osborn

Preschool Director

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