

IN THE SUPERIOR COURT OF COBB COUNTY
STATE OF GEORGIA

Plaintiff

v.

Defendant

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Civil Action
File Number:

Connie Taylor, Clerk of Superior Court
Cobb County, Georgia

DOMESTIC RELATIONS STANDING ORDER

The Parties to this action, as well as their agents, employees and all other persons acting in concert with the Parties are subject to the following provisions:

1. If this case involves a question of child custody (excluding contempt actions), except by agreement of the parties or Court Order, you shall not cause or permit the minor child(ren) to be removed from the State of Georgia. However, this provision does not preclude the parties from taking the minor child(ren) on a vacation or family trip, not exceeding fourteen (14) days, inside the United States, so long as the opposing party is provided with thirty (30) days advanced notice and a travel itinerary that includes where the child(ren) will be spending the night. Customary activities/events such as camp attendance, sporting events and other extracurricular activities involving the child(ren) shall also serve as exceptions to the restraints concerning removal of the children from the State of Georgia.
2. If this case involves a question of child custody, parenting time, or visitation, no party shall cause the minor school-aged child(ren) to be moved outside of their present K-12 school district without notice to and the consent of the other party; or an Order from this court.
3. You shall not do, attempt to do, or threaten to do any act which injures, maltreats, vilifies, molests, or harasses or which may, upon judicial determination, constitute threats, harassment, or stalking of the adverse Party or the child(ren) of the Parties or any act which constitutes a violation of other civil or criminal laws of this state.
4. You shall not sell, encumber, trade, contract to sell, or otherwise dispose of or remove from the jurisdiction of the court, without the permission of the Court, any of the property belonging to the Parties except in the ordinary course of business or except in an emergency which has been created by the other Party to the action.
5. You shall not disconnect or cause to be disconnected any utility-providing service to the home of the other Party. You shall not change, cause to change, cancel, or cause the cancellation of any insurance presently in effect which protects the Parties or any of their children or property. You shall not interfere with the other Party's mail.
6. You must attend the Co-Parenting Seminar. If you would like more information about the Seminar, please see this Court's Standing Order Establishing Co-Parenting Seminar for or contact the Alternate Dispute Resolution (ADR) Office at 770-528-1812.
7. If you are a self-represented litigant or become self-represented and do not have counsel, you must attend the Family Law Workshop within 45 days. Contact the ADR Office at 770-528-1812 to make arrangements to attend.
8. If a Guardian Ad Litem has been appointed, then counsel for the parties to the action, and anyone acting in concert with counsel, shall not communicate with or meet with the parties' minor children regarding the pending litigation without first securing the written consent of the Guardian Ad Litem.
9. You must provide the following documentation to this Court by filing it with the Clerk:
 - a) If this case involves financial issues such as child support, alimony, division of property, allocation of debt, or contempt of a court order addressing these issues, then you must file your Financial Affidavit/Statement as required by Uniform Superior Court Rule 24.2 with the Clerk at least 5 days before the scheduled hearing, mediation or other alternative dispute resolution proceeding.
 - b) If this case involves child support or child custody, then you must file your Child Support Worksheet and the schedules thereto as required by Uniform Superior Court Rule 24.2 with the Clerk at least 5 days before the scheduled hearing, mediation or other alternative dispute resolution proceeding.
 - c) If this case involves an action for contempt of a previous court order or an action for modification of custody, visitation, child support, or alimony, then you must attach copies of all prior orders which you seek to enforce or modify to your initial pleadings.
 - d) If there has been a change in your income, employment, debts, assets, or other relevant financial circumstances since you filed a previous Financial Affidavit/Statement or Child Support Worksheet, then you must file with the Clerk and serve upon the opposing Party updated versions of either or both of those documents at least 5 days before the next scheduled hearing, mediation or other alternative dispute resolution proceeding.
10. You must bring the following documents to each hearing in this case:
 - a) Documents reflecting your current income, including but not limited to a copy of your most recent paystub as well as state and federal income tax returns, W-2 forms, and 1099 forms from the last three years.
 - b) If this case involves child support, documents from your employer or insurance company showing how much you pay for health, dental, and vision insurance for the children at issue and health insurance cards for yourself and the children at issue. If possible, these documents should show how much you pay for insurance for each child.
 - c) IMPORTANT NOTICE - If any documents that you plan to file or bring to court contain social security numbers, taxpayer identification numbers or financial account numbers, you must redact those numbers by marking out all but the last four digits. Additionally, any documents containing a date of birth must be redacted so that only the year of birth is visible.
11. If you fail to comply with the provisions of this Order, then you may be sanctioned by or held in contempt of this Court.
12. This serves to put the parties on notice that the Court may rely on evidence introduced at any temporary hearing in making its final custody determination. *Pace v. Pace*, 287 Ga. 899 (2010).
13. ADR must be completed before any final hearing or trial in contested matters unless otherwise exempted by the judge assigned to your case.

SO ORDERED THIS _____ DAY OF _____, 20_____.

Ann B. Harris
Chief Judge, Superior Court of Cobb County
On behalf of the Council of Superior Court Judges
Revised as of 11.19.25