

Notice of Meeting of the Board of Commissioners of Hudspeth County Emergency Services District #2



MINUTES OF Regular MEETING

February 13, 2024, at Sierra Blanca 3:00 PM (MDT)

IN ATTENDANCE

ESD #2 Commissioners <u>Present (In Person)</u>	Others Present <u>(In Person)</u>	Others Present <u>(In Person)</u>	Others Present <u>(In Person)</u>	Others Present <u>(Via Zoom)</u>
Ben Canaba	Julie Sanchez			Anthony Velasquez
Chris Vaught	Mari Rivera			Richard Stives
Dorothy Wert	Kaitlyn Snow			Stacie Ordonez
Monica Moutran	Richard Worthy			
Jesse Larson	Jamil Moutran			
<u>Present (Via Zoom)</u>				

1. Call to Order, Pledge of Allegiance, and Prayer.
Ben Canaba called the meeting to order at 3:15pm. The Pledge of Allegiance and Prayer followed.
2. Establishment of a quorum and certification of posting of agenda.
Ben Canaba declared a quorum, with 5 commissioners present. Ben Canaba certified that the meeting was posted on 2-09-2024 at 3:15pm.
EXECUTIVE SESSION AT 3:17PM. MEETING BACK IN SESSION AT 3:45PM
3. Consider, discuss, and/or take action on voting to appoint new board members into office.
Chris Vaught motions to keep board member Ben Canaba as President, board member Chris Vaught as Vice President, board member Dorothy Wert as Treasurer, and board member Monica Moutran as Secretary. Chris Vaught also motions to add board member Jesse Larsson as Assistant Treasurer.
Jesse Larson seconded motion.
Motion carried by the board.

Notice of Meeting of the Board of Commissioners of Hudspeth County Emergency Services District #2

4. Public Comment

(In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.)

Jamil Moutran mentioned new rules from Border RAC.

5. Review and approval of minutes of regular and/or special meetings.

a. January 17, 2024, regular meeting.

Dorothy Wert motions to accept minutes with spelling correction.

Chris Vaught Seconded motion.

Motion carried by the board

6. Consider, discuss, and/or take action on Hudspeth County ESD #2 Operations Administrator Reports and Updates.

Kaitlyn Snow stated there was progress made in diversifying ESD funds, "Gator" account has been canceled, address has been updated with Rio Grande, Data Billing received another deposit, and Dell City facility is getting renovated plus getting upgraded internet. Kaitlyn Snow also mentioned that Attel Company was asking for Power of Attorney and she provided Safe-D Conference packets to ESD commissioners attending the Safe-D conference.

Monica Moutran motioned to approve reports.

Chris Vaught seconded motion.

Motion carried by the board

7. Consider, discuss, and/or take action on all Provider EMS Operations reports, regarding emergency operations, call volume, training, management activities, personnel.

*Sierra Blanca Volunteer Department reported 3 runs; 2 extractions and 1 tractor trailer fire
Desert Volunteer Fire & Rescue reported 1 fire run*

Dell Valley Volunteer Fire & Rescue had 3 runs; 1 MVA, 2 Medical assist

Northern Hudspeth County EMS was dispatched to 15 calls; 12 transported, 3 refusals

TRP/Desert Haven EMS reported 4 runs; 2 medical transports, 1 MVA Traffic Control, 1 assault with weapon. Also reported two trainings; basic fire training, and O2 delivery training

Dell Valley EMS reported 9 runs; 1MVA, 8 medical transports, 4 basketball standbys, 1 funeral standby.

Monica Moutran motioned to accept reports.

Chris Vaught seconded motion

Motion carried by the board.

8. Review and approval of monthly bills and payments, including provider invoices, if any.

Dorothy Wert motioned to accept the bills and payments as is.

Chris Vaught seconded motion.

Motion carried by board

Notice of Meeting of the Board of Commissioners of Hudspeth County Emergency Services District #2

9. Consider, discuss and/or take action on allowing use of ESD Facilities for purposes other than Emergency Services, i.e., Fundraising, community meetings etc.

Shannon sent Kaitlyn Snow the agreement provided by Attorney John Carlton to use Desert Haven Fire/EMS facility on 02/17/2024 at 1pm-4pm for the Candidate forum.

Chris Vaught motioned to approve usage of Desert Haven Fire/EMS facility for a cost of \$5
Jesse Larson seconded motion.

Motion carried by board.

10. Consider, discuss, and/or take action on signing an IRS power of attorney for Attel & Company for tax years 2021-2024.

Chris Vaught motioned to approve the signing of an IRS Power of Attorney for Attel & Company for tax years 2021-2025

Dorothy Wert seconded motion

Motion carried by board

11. Consider, discuss, and/or take action on Desert Haven Volunteer Fire and Desert Haven EMS/TRP combining resources.

Jamil Moutran stated he has been talking with Desert Haven Volunteer Fire and both agreed that 90 days is the time frame needed to transition and create SOPs. Jamil Moutran also mentioned that there are a few new members joining to be part of the fire department. He also stated that they would like to utilize the funds provided to the current fire department by the ESD to hire a full time or part time EMT/ firefighter.

No action taken

BREAK 5:15PM - 5:25PM

12. Consider, discuss, and/or take action on scrap metal and junk behind Dell City Facility.

Tony Velasquez states that the scrap metal is valued at approximately \$1500-\$2000. Saenz Construction offered to build a wall between the kitchen and the other room and lay down carpet in rooms and paint walls in Dell City Facility. Tony Velazquez stated they would do all that in exchange for the scrap metal.

Chris Vaugjt motioned accept proposal

Dorothy Wert seconded motion

Motion carried by board

13. Consider, discuss, and/or take action on current provider contract requirements.

Chris Vaught motions to take no action and table this line item

Motioned carried by board

14. Consider, discuss and/or take action on updating provider contracts.
table this item

15. Consider, discuss and/or take action on diversifying bank accounts per FDIC Insurance.

Kaitlyn Snow stated that WestStar Bank ran an analysis and they stated that there would be no fees. They also stated they can offer a credit card and they can meet all of the ESD needs.

Dorothy Wert motioned to move forward with diversifying bank account and using Weststar Bank
Jesse Larson seconded motion.

Motion carried by board.

16. Consider, discuss, and/or take action on TCEQ updates.
table this item

Notice of Meeting of the Board of Commissioners of Hudspeth County Emergency Services District #2

17. Consider, discuss and/or take action on Amending the budget for taxes on money paid for extra hours worked for Dana Dean and Kaitlyn Snow.
Dorothy Wert motioned to pay taxes in the amount of \$863.70 taken out of account expenses.
Chris Vaught seconded motion.
Motion carried by the board.
18. Consider, discuss and/or take action on adjusting the Administrator salary.
Monica Moutran motioned to take salary difference of \$16,373.10 out of 60001 and additional taxes out of account #60003
Dorothy Wert seconded motion
Motion carried by board
19. Consider, discuss and/or take action on acquiring jaws of life for Sierra Blanca Volunteer Fire Department.
Chris Vaught motioned to approve acquiring jaws of life for Sierra Blanca Volunteer Fire Department
Jesse Larson seconded motion
Motion carried by the board
20. Consider, discuss and/or take action on reimbursing Anthony Velasquez for replacement security cameras for Dell City Facility.
Dorothy Wert motioned to approve reimbursement for replacement of security cameras for Dell City Facility
Chris Vaught seconded motion.
Motion carried by board.
21. Consider, discuss and/or take action on Reimbursing board members for travel costs to Safe-D Conference in February.
Jesse Larson motioned to approve reimbursement to the board members for travel cost for Chris Vaught at \$400, Dorothy Wert at \$238.89, and Monica Moutran at \$384.87 out of account # 60005.
Ben Canaba seconded motion.
Motion carried by the board.
22. Consider, discuss and/or take action on paying out per diem for Safe-D Conference in February.
Jesse Larson motions to approve paying out Per Deim for Safe-D Conference to board members attending. A total of \$256 each for Dorothy Wert, Chris Vaught, and Monica Moutran. A total of \$192 for Kaitlyn.
Ben Seconded motion
Motion Carried by the board
23. Commissioners' Communication (non-actionable reports and updates)
Nothing noted at this time.
24. Set agenda items for the next meeting.

-everything tabled
25. Adjourn
Monica Moutran motioned to adjourn the meeting at 6:56pm.
Chris Vaught seconded the motion.
Motion carried by the board.

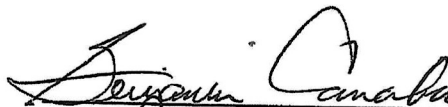
Notice of Meeting of the Board of Commissioners of Hudspeth County Emergency Services District #2

PASSED AND APPROVED

X AS PRESENTED

 WITH CORRECTIONS

THIS 20th DAY OF MARCH 2024



President Ben Canaba

Or

Secretary Monica Moutran

Minutes done by Monica Moutran