



## General Evaluator

Taking on this role improves critical thinking, organizational skills, time management skills, motivational and team-building skills. The General Evaluator evaluates everything that takes place during the club meeting. In addition, the General Evaluator conducts the evaluation portion of the meeting and is responsible for the evaluation team: the speech evaluators, Ah Counter, Grammarian and Timer.

As General Evaluator, you:

By Monday at the latest

1. Send a direct message on Slack the speech evaluators. Make sure they understand their evaluation role and which speaker they are assigned to.
2. Prepare a brief explanation of your role as General Evaluator, including the purpose and benefits of evaluation.

Before meeting

3. Arrive at meeting 10 minutes early.
4. Talk to speech evaluators:
  1. Verify they have a speech project and objectives for their speaker.

During meeting

5. During the meeting, take notes and report on all club proceedings to evaluate things such as timeliness, enthusiasm, preparation, organization, performance of duties, etc.
6. You will be called twice during the meeting:
  1. Before the speeches, you will be called up to introduce the General Evaluation team. This includes the speech evaluators, Ah Counter, Grammarian, and Timer.
  2. After the speeches and Table Topics you will:
    - i. Introduce your evaluators to present their evaluations.
    - ii. Ask the grammarian to give his/her report.
    - iii. Give your evaluation providing feedback on how the meeting went. Be sure not to re-evaluate the speakers.