

Ashley Manor I Apartments

925 Ashley Drive • Moody, AL 35004 • 205.640.1449
amanor1449@windstream.net • www.ashleymanorapartments.net

Date: _____

Desired Move-In Date: _____

Apt Size Desired: _____

Desired Lease Term: _____

Applicant Information

Name: _____ Social Security #: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Date of Birth: _____ Driver's License #: _____ Issuing State: _____

Of Occupants residing in the apartment: ____ (Occupants 18 years and older require a separate application)

Name: _____ Age: _____ Relationship: _____

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Residential History

Present Address: _____ City: _____ State: _____ Zip: _____

Landlord/Mortgage Co: _____ Phone: _____ Rent: _____

How long at address: _____ Reason for moving: _____

Previous Address: _____ City: _____ State: _____ Zip: _____

Landlord/Mortgage Co: _____ Phone: _____ Rent: _____

How long at address: _____ Reason for moving: _____

Have you or your co-occupant(s) ever been evicted? _____ If yes, explain: _____

Do you or your co-occupant(s) owe money to any other apartment community? _____

Employment / Income Information

Employer: _____ Date of Hire: _____

Monthly Income (proof required): _____ Position: _____

Supervisor: _____ Phone: _____

IF LESS THAN TWO YEARS AT CURRENT JOB:

Previous Employer: _____ Dates of Employment: _____

Monthly Income: _____ Position: _____

Supervisor: _____ Phone: _____

Additional Income: (Additional income such as child support, alimony, or separate maintenance income that is to be included for qualification.) Source: _____ Amount: _____

Vehicles on Property (Limit of 2)

Make/Model: _____ Year: _____ Color: _____ Tag: _____

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Do you have any recreational vehicles – (motorcycles, boats, etc.)? _____ If yes, describe below: _____

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In case of an emergency, please notify:

Name: _____ Relationship: _____
Phone: _____ Email: _____
Address: _____

NON-REFUNDABLE APPLICATION PROCESSING CHARGE/CONSENT POLICY: Applicant submits a non-refundable payment in the amount of \$50 for credit, criminal background, employment, and rental history processing. If the applicant is not approved by Management, the said sum will be retained by Management to cover the cost of processing this application. Any false information will constitute grounds for rejection of this application. Management is hereby authorized to verify the accuracy and correctness of the statements contained herein; to communicate with the applicant's employers, apartment communities, and creditors; and to procure such other information which Management may require in evaluating this application. **Note: The application must be signed before it is processed. All persons aged 18 or over who will be residing in the apartment must fill out an application and go through the screening process to be approved.**

GOOD FAITH DEPOSITS: Applicant may submit payment in the amount of \$500 as a Good Faith Deposit in connection with this rental application. While this application is being processed, the Deposit will secure the Applicant's reserved place on our Priority Waiting List or on a vacant apartment. Upon approval, the Deposit will be applied toward the Security Deposit required by the lease agreement. In the event this application is denied, the Deposit will be refunded to the Applicant, their name will be removed from the list, and the vacant apartment will be made available for lease.

Note: Applicant has a period of 72 hours from the date/time of the receipt of this application by Management to cancel their application and receive a refund of the \$500 Good Faith Deposit. If the application is canceled after the allowed 72 hours, the Deposit will be forfeited. For Priority Waiting List applications, the 72-hour period begins once an apartment has been offered and accepted by the Applicant.

Please have separate Checks / Money Orders payable to Ashley Manor Apartments:
\$50 Application Fee (Per Adult Applicant)
\$500 Good Faith Deposit

Applicant Signature

Date

Management Signature

Date/Time Received



THIS IS A SMOKE-FREE COMMUNITY