

**APPLICANT: Please ONLY sign in designated area - LANDLORD will fill out**

Ashley Manor Apartments  
925 Ashley Drive  
Moody, AL 35004  
Office: 205.640.1449 Fax: 205.640.5184  
Email: [amanor1449@windstream.net](mailto:amanor1449@windstream.net)

Date: \_\_\_\_\_

Dear Management:

\_\_\_\_\_ has applied for residency at Ashley Manor Apartments in Moody, AL. In order to process their application, we require verification of the following information regarding their rental history.

**Previous/Current Address:** \_\_\_\_\_

**Move-In Date:** \_\_\_\_\_

**Vacate Date:** \_\_\_\_\_

**Rental Amount:** \_\_\_\_\_

**Late Payments:** \_\_\_\_\_ **How Many?** \_\_\_\_\_

**Returned Checks:** \_\_\_\_\_ **How Many?** \_\_\_\_\_

**Was Proper notice given?** \_\_\_\_\_

**Were there any noise complaints?** \_\_\_\_\_

**Did resident receive deposit back?** \_\_\_\_\_ **If not, why?** \_\_\_\_\_

**Would you lease to this resident again?** \_\_\_\_\_

**Is there any unpaid balance for this account?** \_\_\_\_\_ **How much?** \_\_\_\_\_ **For what?** \_\_\_\_\_

**Comments:** \_\_\_\_\_

***Applicant hereby authorizes verification and release of any and all information in regard to their rental history and any reference that may be provided.***

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

Please fax or email completed form to Fran or Heather as soon as possible.

Information Provided By: \_\_\_\_\_

Community Name: \_\_\_\_\_

Thank you so much for your immediate response and have a fabulous day! ☺