

Employment Summary – Landscape Foreman

Position Title: Landscape Foreman

Reports To: Operations Manager / Project Manager

Summary: The Landscape Foreman is responsible for supervising crews in the installation, maintenance, and enhancement of landscape projects. This role requires leadership, organization, and technical knowledge to ensure work is completed safely, on time, and in line with quality standards. The Foreman serves as the primary point of contact for both management and crew members on-site.

Key Responsibilities:

- Supervise and direct crews performing landscape installation and maintenance.
- Assign daily tasks, monitor progress, and ensure adherence to schedules.
- Train, motivate, and mentor laborers to improve skill levels and productivity.
- Ensure proper use, care, and safety of equipment and tools.
- Communicate with project managers, clients, and team members about job requirements and progress.
- Oversee quality control on all installations, plantings, and maintenance activities.
- Track and record labor hours, materials, and project updates.
- Enforce company policies and safety guidelines on all job sites.

Qualifications:

- 3–5 years of landscaping experience with at least 1–2 years in a leadership role.
- Strong plant knowledge, horticultural skills, and familiarity with landscape construction.
- Ability to read and interpret landscape plans and project specifications.
- Proficiency with landscaping tools, equipment, and irrigation systems.
- Excellent leadership, communication, and organizational abilities.
- Valid driver's license with a clean record preferred.