

LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF



COUNCIL MEETING

28TH NOVEMBER, 2022

REPORT OF THE CLERK AND EXECUTIVE OFFICER

1. THE PUBLIC SECTOR BODIES (WEBSITE AND MOBILE APPLICATIONS)
(NO.2) ACCESSIBILITY REGULATIONS 2018

- 1.1 At the Council Meeting held on the 29th October, 2019, Members acknowledged the requirement to prepare to comply with the above Regulations.
- 1.2 Currently our website publishes the regulator requirements such as minutes, agendas, finance etc., but it is not compliant with Web Content Accessibility Guidelines (WCAG) in that there is a need to make the Web content more accessible to people with disabilities such as visual, auditory, physical, speech, cognitive, language, learning and neurological disabilities.
- 1.3 At the Council Meeting held on the 29th September, 2020, Members considered the three quotes that had been sought and agreed to accept the quote submitted by `Company C` at a cost of £2,400.00 and an additional £75 per year for the CMS Software Licence and after the first year there would be an annual fee of £100 for Hosting.
- 1.4 Despite several meetings by virtual means and phone calls with the company concerned, they have not honoured the contract and therefore the Clerk had no option other than to cancel the contract. Unfortunately a £864 payment has been made which is not refundable.
- 1.5 Since cancelling the contract, the Clerk has contacted neighbouring Town/Community Councils having looked at their respective websites and the reviews and design of the website sourced by Pontypridd Town Council is WCAG compliant and encourages the user to travel further into the site.
- 1.6 Initial discussions have taken place with the website company concerned and attached to the report is their proposal.

- 1.7 Members are therefore asked to consider the attached proposal as the current website is not fit for purpose and is not WCAG compliant.

2. RECOMMENDATIONS

Members are asked to:

- 2.1 Endorse the action taken by the Clerk in cancelling the contract with the Company that was agreed at the Council Meeting held on the 29th September, 2020;
- 2.2 to agree to the proposal attached to the report at a cost of £1,999.99 and noting that there will be an additional cost of £330 in Year Two for hosting, training and support;
- 2.3 that subject to the agreement in 2.2 above, to agree to the payment terms i.e. 50% deposit, 25% stage payment when site is built and ready to populate content and the balance to be paid on completion;
- 2.4 that should Members agree to the proposal then the cost be taken from the Office Equipment budget, as the original budget of £5.010 remains unspent.