

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**Minutes** of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 27<sup>th</sup> October 2025 at 5 p.m. at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village.

## PRESENT

### Community Councillors

J Beattie (Chair),  
R Butler, P Fletcher, A Green, J James, B James, J Murphy, A Raines, D Stone, G Stacey, G Warren and S Trask

### Officers in Attendance

Ms. Claire Hendy – Clerk, Executive Officer & Responsible Finance Officer  
Mr Micheal Cooper – General Service Manager

#### **64. APOLOGY FOR ABSENCE**

**RESOLVED** - to note that an apology for absence had been submitted by Community Councillors K Johnson

#### **65. DECLARATIONS OF INTEREST**

**RESOLVED** – To note that in accordance with Members Code of Conduct there were no personal declarations of interest made at the meeting pertaining to the agenda.

#### **66. MINUTES**

##### **RESOLVED –**

- i. to approve as an accurate the minutes of the Council Meeting held on the 29<sup>th</sup> September 2025
- ii. to approve as an accurate the minutes of the Extraordinary Council Meeting held on the 6<sup>th</sup> October 2025

## **67 POLICE REPORT**

The Clerk presented the crime figure for Church Village and Tonteg along with figures for Llantwit Fardre and Efail Isaf for the last 30 day  
Member **RESOLVED** to note the information.

## **68. PUBLIC QUESTION**

**RESOLVED** to note that no public questions were received at this time.

## **69. PLANNING APPLICATIONS**

**RESOLVED** to note that the following planning application received from Rhondda Cynon Taf had been forwarded to Members for consideration: -

- I. 4 Meadow Brook, Church Village CF38 1DJ – Retrospective approval for erection of trellis on fence to rear of property- 25/1019/FUL
- II. 13 Beaumaris Close, Tonteg, CF38 1HA- replacement of existing concrete steps with a raised timber decking platform, including new timber steps frame and balustrades, to improve access and provide an enhanced outdoor amenity space – 25/1045/FUL
- III. 14 Bryn Terrace , Llantrisant Rd, Llantwit Fardre, CF38 2ER – Rasing and extension of existing walls and addition of roof and sliding door to existing wood store (Resubmission of 25/0068/FUL
- IV. Rear of 1 Butterfly Close, Church Village CF38 1AZ- Removal of overhanging lateral limbs on large oak to appropriate pruning points – 25/1034/TPO

## **70. DRAFT ANNUAL REMUNERATION REPORT OF THE DEMOCRACY & BOUNDARY COMMISSION CYMRU**

Members received and considered the *Annual Remuneration Report* of the Democracy & Boundary Commission Cymru. Members of the Council acknowledged the contents of the report.

Following due consideration, Members agreed to

- 1) note the information as set out in the report.
- 2) Note that any representations from this council need to be made by the 18<sup>th</sup> November 2025.
- 3) That the determinations of the panel be reported to a meeting of the Finance and Policy Committee to assist in making an informed recommendation to

Council in respect of determining the Budget and Precept for the 2026/27 year.

## **71. EXTERNAL AUDIT REPORT 2024/25.**

The Clerk informed Members that the completed Annual Return was sent to the External Auditor by the deadline 30<sup>th</sup> June 2025. The Clerk presented Members with the completed report from the External Auditor, where it was noted that there were no outstanding issues raised resulting in an “unqualified audit”

### **RESLOVED –**

1. To recommend to Full Council to approve and accept the Annual Return as completed by the External Auditor (Audit Wales) dated 25<sup>th</sup> September 2025 as attached to the report.
2. To note that in accordance with the Accounts and Audit (Wales) Regulations 2014, the Notice of Conclusion of Audit has been published on the Council's website and displayed on the Council's noticeboards as from 25<sup>th</sup> September 2025 (date of Receipt for a period of 14 days.)

## **72. URGENT ROOF REPAIRS TO TY ILLTUD BULIDING**

Members considered the report of the Clerk in relation to the repairs needed for the foyer roof at Ty Iltud building. After in depth discussion Members

### **RESLOVED to**

1. Approve the repairs as stated in the report
2. Agree to proceed with Contractor B at the cost of **£ 4,848**

## **73. PLAY GRADE HARDWOOD CHIP FOR PLAY AREAS**

The Clerk reported that several play areas need replenishing, quotes were received from several companies and after consideration Members **RESLOVED** to:

1. Note the report
2. Agree to proceed with **Company A** at a cost of **£1,765.50 +vat**
3. The cost be taken from the play park equipment budget for the fiscal year 2025/26.

## **74. STAFF UNIFORM**

Members received a report regarding the purchase of staff uniforms for the 2025/26 municipal year. It was noted that two companies had submitted quotations. After consideration, Members **RESLOVED** to

1. Approve the purchase of staff uniform for the General Services Manager and outside staff.
2. proceed with **Company 1** at a total cost of **£800.05 plus VAT**.
3. authorise the allocation of funds be taken from the Staffing Budget.

## **75. INCOME & EXPENDITURE ACCOUNTS FOR SEPTEMBER 2025.**

**RESOLVED** to confirm the income and expenditure for the month September 2025

## **76.. ACCOUNTS FOR PAYMENTS RESOLVED –**

1. To receive and approve the accounts for payments as listed for October 2025 together with the additional payments that were circulated to Members after the distribution of the agenda, as shown below

October 2025		
PC Help Services	Email Hosting (Mthly) (oct )	<b>48.86</b>
Lloyds Bank	Bank Charges	<b>12.50</b>
BT	Cloud & Broadband	<b>236.88</b>
Aurora	Copier	<b>92.27</b>
Lyreco	Stationery	<b>113.64</b>
Grenke Leasing	Photocopier rental	<b>187.20</b>
RCTCBC	Salaries, pension, HMRC	<b>18,000</b>
BT	Mobile	<b>28.43</b>
EDF Energy	Electric (Office)	<b>109.34</b>
Biffa Waste	General/ Recycling	<b>227.54</b>
EDF Energy	Electric Parish Hall	<b>108.71</b>
RCTCBC	Rates Parish Hall	<b>639.00</b>
Lyreco	Cleaning products	<b>109.92</b>
PPL/PRS	Music Licence	<b>729.48</b>
Les Kirk	Annual Clock Maintenance	<b>360.00</b>
Total Energy	Gas	<b>113.63</b>
EDF Energy	Electricity (Ty Illtud)	<b>74.84</b>
RCTCBC	Rates Ty Illtud Car park	<b>258.00</b>
RCTCBC	Rates Ty Illtud Building	<b>142.00</b>
Total Energy	Gas	<b>56.95</b>
Rentokil initial	Sanitary bins annual fee	<b>178.32</b>
Screwfix	Tools for outside works	<b>254.66</b>
Fuel Genie	Diesel (CN16 FAU)	<b>193.74</b>
Fuel Genie	4x4 van	<b>72.68</b>
EDF	Electricity Streetlighting	<b>171.96</b>

Road Runner	Service for van	<b>277.60</b>
Besst Tyres	Tyre repair	<b>20.00</b>
	<b>TOTAL</b>	<b>22,273.07</b>

Debit card payment	October 2025	
Lyreco	Diaries, planner, paper	113.57
Electro market	Speakers, sound system for Parish Hall	690.19
Defib store	Replacement pads for Defibrillators	136.99
Tesco	Sweets for Panto	124.25
The Precinct Store	Sweets for Panto	14.90
Total		<b>955.65</b>

2. To note that the cheques paid for the month of October 2025 will be signed by Community Councillors G Stacey and R Butler

## **77. BANK RECONCILLIATION REPORT**

**RESOLVED** – to acknowledge and approve the figures as of 30<sup>th</sup> September 2025 as set out in the report

## **78. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that under the Public Bodies (Admission to Meetings) Act, 1960 (as extended by s.100 of the Local Government Act, 1972), the public and accredited representatives be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Parts 4,5,6 (where appropriate).

## **79. PROPOSED INSTALLATION OF BUS SHELTERS ACROSS LLANTWIT FARDRE COMMUNITY COUNCIL WARDS**

Members received a confidential report regarding the review of bus stop infrastructure across the wards of Church Village, Efail Isaf, Llantwit Fardre and Tonteg.

Following discussion, it was **RESOLVED**:

- a) That the following locations be improved, with costs to be shared equally between the Unitary Authority and the Community Council:

1. The Parish Hall, Church Village – Tonteg direction
2. Garth Olwg School, Church Village – Tonteg direction
3. Brown Trout, Llantwit Fardre – Beddau direction

b) That the proposed bus shelter installation costs be shared as set out in the report.

c) That the cost contribution be taken from Community Infrastructure Levy (CIL) funds.

d) That maintenance and future repairs of the bus shelters will be the responsibility of the Community Council following installation.

e) That the Community Council liaise with the Local Authority to explore the feasibility of placing a bus shelter at the Bush Inn (northbound).

**80. CHANGE OF REPRESENTATION TO LLANTWIT FARDRE SPORT CLUB COMMITTEE**

Members considered the report of the Clerk informing Members of the need to appoint a replacement representative to the above committee. After discussions Members **RESOLVED** to appoint Councillor J Beattie to the Committee and thanked Cllr Raines for his contribution over many years.

**Meeting Closed 6.00pm**

**Councillor  
J Beattie (Chair)**

Signed.....Date.....

