

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



Minutes of the Hybrid Meeting of the Finance & Policy Committee of Llantwit Fardre Community Council held on Tuesday, 6th January ,2025 at 5.00p.m. at the Community Council Chamber, Carnegie Parish Hall, Main Road, Church Village. which followed on from the Leisure and Amenities Committee.

PRESENT

Community Councillor D Stone – Chair

Community Councillors

P Fletcher, B James, G Stacey

Non-Committee Members in attendance

J Murphy, A Raines, K Johnson, G Warren

Officers in Attendance

Ms Claire Hendy - Clerk & Executive Officer
Mr Michael Cooper – General Services Manager

13. APOLOGIES FOR ABSENCE

RESOLVED – to note that apologies for absence were received from Councillor R Butler.

14. DECLARATIONS OF INTEREST

RESOLVED – to note that in accordance with Members Code of Conduct there Were no personal declarations of interest made at the meeting pertaining to the Agenda.

15. MINUTES

RESOLVED – to approve as a correct record the Minutes of the meeting of the Finance & Policy Committee held on the 10th November 2025 (noting that it was received by Council on the 1st December 2025)

16. RELEVANT DETERMINATION OF RENUMERATION REPORT OF THE DEMOCARTIC AND BOUNDRY COMMISSION DRAFT REPORT 2026/27 –

The Clerk presented the Finance & Policy Committee draft findings from the report conducted by the Democratic and Boundary Commission for 2026/27

RESOLVED – that the following determinations as agreed by Members of this Committee be recommended to be endorsed at the next full Council Meeting: -

1. **Basic Payment for Extra Costs of Working from Home (Previously the Basic Payment (Members' Allowance))** – to note that no decision is required on this determination as the payment to each Member of £156 is mandatory, unless they advise the Clerk, in writing, that they do not wish to take it. Therefore, £2,028 has been allocated within the draft Budget.
2. **Set Payment for Consumables** – to agree to make a payment of £52 a year to each Member towards the cost of office consumables to enable them to carry out their role and to instruct the Clerk to make and record a policy. A sum of £676 has been allocated within the draft Budget.
3. **Personal Support Needs or Caring Responsibilities** – to note that the contribution towards costs of care and personal allowance is mandatory and therefore must be paid if claimed with valid receipts.
4. **Travel Costs** – to agree not to make payments in respect of travel costs for attending approved duties.
5. **Reimbursement of Subsistence Expenses** - to agree that payments of overnight subsistence expenses for attending approved duties be considered as and when appropriate, following a report being presented by the Clerk.
6. **Financial Loss Compensation** – to note that no decision is required on this determination as the payment of financial loss compensation is mandatory if claimed.
7. **Attendance Allowance** - to agree not to introduce an attendance allowance for Members.

8. **Payment to the Chair** – to agree to make a payment of £1,000 to the Chair of the Council.
9. **Payment to Deputy Chair** – to agree not to make a payment to the Vice-Chair of the Council.
10. **Senior Role Payment(s)** – to agree that the Chair of the Council receive the one mandatory payment of £500 and that no additional payments of £500 be made to any other Members in a Senior Role.

Senior Member Role within a Principal Council – to note that no decision is required in respect of this determination

17. REVIEW OF HALL HIRE AND ALLTOMENT CHARGES

Following consideration of the report of the Clerk, it was **RESOLVED** – that the following recommendations be presented to the next full Council Meeting: -

1. That there be no increase to the hall hire charges for 2026/27.
2. that the conditions of hire remain as a minimum booking of two hours.
3. That a report be presented to the leisure and amenities committee in respect of weekend hall hires packages.
4. that no increase in charges be made for the allotments.

18. PROPOSED BUDGET FOR THE FINANCIAL YEAR 2026/27 AND SETTING OF THE PRECEPT FOR RECOMMENDATION TO FULL COUNCIL

The Committee considered the proposed budget for the 2026/27 financial year. A comprehensive and detailed discussion took place involving both Committee Members and Non-Committee Members. Each cost centre was examined individually, and officers provided clarification and responses to Members' queries throughout the presentation of the report.

Following the conclusion of the discussion, Members **RESOLVED** to recommend the following proposed budget to Council for approval for the 2026/27 financial year.

EXPENDITURE

ADMINISTRATION	Proposed Budget 2026/27 £
Public Relations	1,500
Office Equipment	2,000
Phone & Computer Costs	3,500
Contingency Fund	5,000
Copier/Printing	2,000
Stationery	1,000
Postage	200
Subscriptions & Memberships	1,700
Audit & Profession Charges	2,000
Insurance	5,850
Bank Charges	320
Total Administration	£25,070

STAFFING	Proposed Budget for 2026/27 £
Salaries, Pension and HMRC	205,000
Training	2,000
Uniform	600
Occupational Health	1,000
Subscriptions & Memberships	750
Payroll Services	26500
Total Staffing	£211.950

COUNCILLORS	Proposed Budget for 2026/27 £
Subscriptions & Memberships	3,200
Chairman's Allowance	1,000
Elections	6,000
Councillor Training	1,000
Councillors Remuneration	4,528
Consumables	676
Total Councillors	£16,204

GRANTS	Proposed Budget for 2026/27 £
	8,500
Total Grants	£8,500

EVENTS	Proposed Budget for 2026/27 £
Community Events	30,000
Total Events	£30,000

MAIN BUILDING	Proposed Budget for 2026/27 £
Refuse Collection	3,000
Repairs & Maintenance	1,500
Electricity	2,500
Fire Equipment	500
PAT Testing	400
Total Main Building	£7,900

TY ILLTUD	Proposed Budget for 2026/27 £
Repairs & Maintenance	5,000
Electricity	1,800
Fire Equipment	500
Maintenance Contracts	600
Rates	4,200
Gas	2,500
Water	350

Total Ty Illtud	£14,950
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CARNEGIE PARISH HALL	Proposed Budget for 2026/27 £
Repairs & Maintenance	£10,000
Electricity	2,300
Maintenance Contracts	600
Rates	7,000
Gas	5,500
Water	700
Fire Equipment	500
Total Parish Hall	£26,600

ALLOTMENTS	Proposed Budget for 2026 /27 £
	300
Total Allotments	£300

TRANSPORT	Proposed Budget for 2026/27 £
Vehicle Insurance	1,600
Road Tax	750
Repairs & MOT	3,500
Fuel	2,000

New Van Fund	3,000
Total Transport	£10,850

PARKS & OUTSIDE WORKS	Proposed Budget for 2026/27 £
Grass Cutting	3,000
Parks Inspection	600
Tree Work	3,000
Planters	1,000
Repairs & Maintenance	5,000
Tools & Equipment	1,000
Street Furniture	25,000
Memorial Clock	370
Play Park Equipment	30,000
Total Outside	£68,970

DEFIBRILLATORS	Proposed Budget for 2026/27 £
Batteries/ Pads	1,000

EARMARKED RESERVES	Proposed /Predicted Level as at 31/03/2026 £
Office Equipment	2,899
Election	13,954
Main Building	773,83
Ty Illtud	1,827.62
Parish Hall	47,865.08
Vehicles	5,100
Tree Works	18,018
Tools & Equipment	1,860
Play Park Equipment	42,627.35
Total Earmarked Reserves	£130,591

CIL predicted	Balance on 31/03.25	£73,922.27
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INCOME

INCOME	Proposed Budget for 2026/27 £
Carnegie Parish Hall Hire	6,500
Hire of Room – Carnegie Parish Hall	750
Ty Illtud	5,500
Precept	383,734
Light Source	3,000
Way Leaves	500
Allotment Rent	570
Event Income	0
Charitable Organisation	£9,600
Total Income	£410,154

TOTALS

TOTALS	Proposed Budget for 2026/27
Total Expenditure	£422,494
Total Income	410,154-(precept 383,734) = 26,420

19. PRECEPT 2026/27

Members discussed the setting of the precept and **RESLOVED** to recommend to Full Council that they proceed with option A =

The actual precept needed = 422,494 budget expenditure – budgeted other income, £26,420 = £396,074 divided by Council Tax Base of 6904.78 which equals a Band D Charge of £57.30

20. SECTION 137(4)(A) OF THE LOCAL GOVERNMENT ACT, 1972 AND SECTION 137 EXPENDITURE LIMIT FOR 2026 -27

RESOLVED – to note that Members acknowledged the Appropriate Sum under Section 137(4)(A) of the Local Government Act, 1972 and Section 137 Expenditure Limit for 2026/27

David Stone

CHAIR

The meeting closed at 6.10p.m.

Signed..... Date.....

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