

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes** of the Hybrid Meeting of the Finance & Policy Committee of Llantwit Fardre Community Council held on Tuesday, 6<sup>th</sup> January ,2025 at 5.00p.m. at the Community Council Chamber, Carnegie Parish Hall, Main Road, Church Village. which followed on from the Leisure and Amenities Committee.

**PRESENT**

Community Councillor D Stone – Chair

**Community Councillors**

P Fletcher, B James, G Stacey

**Non-Committee Members in attendance**

J Murphy, A Raines, K Johnson, G Warren

**Officers in Attendance**

Ms Claire Hendy - Clerk & Executive Officer  
Mr Michael Cooper – General Services Manager

**13. APOLOGIES FOR ABSENCE**

**RESOLVED** – to note that apologies for absence were received from Councillor R Butler.

**14. DECLARATIONS OF INTEREST**

**RESOLVED** – to note that in accordance with Members Code of Conduct there Were no personal declarations of interest made at the meeting pertaining to the Agenda.

## 15. MINUTES

**RESOLVED** – to approve as a correct record the Minutes of the meeting of the Finance & Policy Committee held on the 10<sup>th</sup> November 2025 (noting that it was received by Council on the 1<sup>st</sup> December 2025)

## 16. RELEVANT DETERMINATION OF RENUMERATION REPORT OF THE DEMOCARTIC AND BOUNDRY COMMISSION DRAFT REPORT 2026/27 –

The Clerk presented the Finance & Policy Committee draft findings from the report conducted by the Democratic and Boundary Commission for 2026/27

**RESOLVED** – that the following determinations as agreed by Members of this Committee be recommended to be endorsed at the next full Council Meeting: -

1. **Basic Payment for Extra Costs of Working from Home (Previously the Basic Payment (Members' Allowance))** – to note that no decision is required on this determination as the payment to each Member of £156 is mandatory, unless they advise the Clerk, in writing, that they do not wish to take it. Therefore, £2,028 has been allocated within the draft Budget.
2. **Set Payment for Consumables** – to agree to make a payment of £52 a year to each Member towards the cost of office consumables to enable them to carry out their role and to instruct the Clerk to make and record a policy. A sum of £676 has been allocated within the draft Budget.
3. **Personal Support Needs or Caring Responsibilities** – to note that the contribution towards costs of care and personal allowance is mandatory and therefore must be paid if claimed with valid receipts.
4. **Travel Costs** – to agree not to make payments in respect of travel costs for attending approved duties.
5. **Reimbursement of Subsistence Expenses** - to agree that payments of overnight subsistence expenses for attending approved duties be considered as and when appropriate, following a report being presented by the Clerk.
6. **Financial Loss Compensation** – to note that no decision is required on this determination as the payment of financial loss compensation is mandatory if claimed.
7. **Attendance Allowance** - to agree not to introduce an attendance allowance for Members.

8. **Payment to the Chair** – to agree to make a payment of £1,000 to the Chair of the Council.
9. **Payment to Deputy Chair** – to agree not to make a payment to the Vice-Chair of the Council.
10. **Senior Role Payment(s)** – to agree that the Chair of the Council receive the one mandatory payment of £500 and that no additional payments of £500 be made to any other Members in a Senior Role.

**Senior Member Role within a Principal Council** – to note that no decision is required in respect of this determination

## **17. REVIEW OF HALL HIRE AND ALLTOMENT CHARGES**

Following consideration of the report of the Clerk, it was **RESOLVED** – that the following recommendations be presented to the next full Council Meeting: -

1. That there be no increase to the hall hire charges for 2026/27.
2. that the conditions of hire remain as a minimum booking of two hours.
3. That a report be presented to the leisure and amenities committee in respect of weekend hall hires packages.
4. that no increase in charges be made for the allotments.

## **18. PROPOSED BUDGET FOR THE FINANCIAL YEAR 2026/27 AND SETTING OF THE PRECEPT FOR RECOMMENDATION TO FULL COUNCIL**

The Committee considered the proposed budget for the 2026/27 financial year. A comprehensive and detailed discussion took place involving both Committee Members and Non-Committee Members. Each cost centre was examined individually, and officers provided clarification and responses to Members' queries throughout the presentation of the report.

Following the conclusion of the discussion, Members **RESOLVED** to recommend the following proposed budget to Council for approval for the 2026/27 financial year.

## EXPENDITURE

<b>ADMINISTRATION</b>	<b>Proposed Budget 2026/27 £</b>
Public Relations	1,500
Office Equipment	2,000
Phone & Computer Costs	3,500
Contingency Fund	5,000
Copier/Printing	2,000
Stationery	1,000
Postage	200
Subscriptions & Memberships	1,700
Audit & Profession Charges	2,000
Insurance	5,850
Bank Charges	320
<b>Total Administration</b>	<b>£25,070</b>

<b>STAFFING</b>	<b>Proposed Budget for 2026/27 £</b>
Salaries, Pension and HMRC	205,000
Training	2,000
Uniform	600
Occupational Health	1,000
Subscriptions & Memberships	750
Payroll Services	2,600
<b>Total Staffing</b>	<b>£211,950</b>

<b>COUNCILLORS</b>	<b>Proposed Budget for 2026/27 £</b>
Subscriptions & Memberships	3,200
Chairman's Allowance	1,000
Elections	6,000
Councillor Training	1,000
Councillors Remuneration	4,528
Consumables	676
<b>Total Councillors</b>	<b>£16,204</b>

<b>GRANTS</b>	<b>Proposed Budget for 2026/27 £</b>
	8,500
<b>Total Grants</b>	<b>£8,500</b>

<b>EVENTS</b>	<b>Proposed Budget for 2026/27 £</b>
Community Events	30,000
<b>Total Events</b>	<b>£30,000</b>

<b>MAIN BUILDING</b>	<b>Proposed Budget for 2026/27 £</b>
Refuse Collection	3,000
Repairs & Maintenance	1,500
Electricity	2,500
Fire Equipment	500
PAT Testing	400
<b>Total Main Building</b>	<b>£7,900</b>

<b>TY ILLTUD</b>	<b>Proposed Budget for 2026/27 £</b>
Repairs & Maintenance	5,000
Electricity	1,800
Fire Equipment	500
Maintenance Contracts	600
Rates	4,200
Gas	2,500
Water	350
<b>Total Ty Illtud</b>	<b>£14,950</b>

<b>CARNEGIE PARISH HALL</b>	<b>Proposed Budget for 2026/27 £</b>
Repairs & Maintenance	£10,000
Electricity	2,300
Maintenance Contracts	600
Rates	7,000
Gas	5,500
Water	700
Fire Equipment	500
<b>Total Parish Hall</b>	<b>£26,600</b>

<b>ALLOTMENTS</b>	<b>Proposed Budget for 2026 /27 £</b>
	300
<b>Total Allotments</b>	<b>£300</b>

<b>TRANSPORT</b>	<b>Proposed Budget for 2026/27 £</b>
Vehicle Insurance	1,600
Road Tax	750
Repairs & MOT	3,500
Fuel	2,000
New Van Fund	3,000
<b>Total Transport</b>	<b>£10,850</b>

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<b>PARKS &amp; OUTSIDE WORKS</b>	<b>Proposed Budget for 2026/27 £</b>
Grass Cutting	3,000
Parks Inspection	600
Tree Work	3,000
Planters	1,000
Repairs & Maintenance	5,000
Tools & Equipment	1,000
Street Furniture	25,000
Memorial Clock	370
Play Park Equipment	30,000
<b>Total Outside</b>	<b>£68,970</b>

<b>DEFIBRILLATORS</b>	<b>Proposed Budget for 2026/27 £</b>
Batteries/ Pads	1,000

<b>EARMARKED RESERVES</b>	<b>Proposed /Predicted Level as at 31/03/2026 £</b>
Office Equipment	2,899
Election	13,954
Main Building	773,83
Ty Illtud	1,827.62
Parish Hall	47,865.08
Vehicles	5,100
Tree Works	18,018
Tools & Equipment	1,860
Play Park Equipment	42,627.35
<b>Total Earmarked Reserves</b>	<b>£130,591</b>
<b>CIL predicted</b>	
<b>Balance on 31/03.25</b>	<b>£73,922.27</b>

## INCOME

INCOME	Proposed Budget for 2026/27 £
Carnegie Parish Hall Hire	6,500
Hire of Room – Carnegie Parish Hall	750
Ty Illtud	5,500
Precept	383,734
Light Source	3,000
Way Leaves	500
Allotment Rent	570
Event Income	0
Charitable Organisation	£9,600
<b>Total Income</b>	<b>£410,154</b>

## TOTALS

TOTALS	Proposed Budget for 2026/27
<b>Total Expenditure</b>	<b>£422,494</b>
<b>Total Income</b>	<b>410,154-(precept 383,734) = 26,420</b>

### 19. PRECEPT 2026/27

Members discussed the setting of the precept and **RESLOVED** to recommend to Full Council that they proceed with option A =

The actual precept needed = 422,494 budget expenditure – budgeted other income, £26,420 = £39,074 divided by Council Tax Base of 6904.78 which equals a Band D Charge of £57.30

### 20. SECTION 137(4)(A) OF THE LOCAL GOVERNMENT ACT, 1972 AND SECTION 137 EXPENDITURE LIMIT FOR 2026 -27

**RESOLVED** – to note that Members acknowledged the Appropriate Sum under Section 137(4)(A) of the Local Government Act, 1972 and Section 137 Expenditure Limit for 2026/27

**David Stone**

**CHAIR**

**The meeting closed at 6.10p.m.**

Signed..... Date.....

