

**LLANTWIT FARDRE COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANILLTUD FAERDREF**

Llantwit Fardre Community Council  
Ty Illtud Community Centre  
St Illtyds Road  
Church Village  
CF38 1DB



Email – [admin@llantwitfardre.cc](mailto:admin@llantwitfardre.cc)

01443 209779

Clerk: Ms Claire Hendy

**NOTICE** is hereby given that the Annual General Meeting of Llantwit Fardre Community Council will be held on **Tuesday 27<sup>th</sup> May , 2025 at 5 p.m.** at the Community Council Chamber Carnegie Parish Hall, Main Road, Church Village.

The meeting will be accessible by remote attendance pursuant to the Local Government Elections (Wales) Act, 2021.

You may connect to the meeting remotely through ZOOM: -

**Meeting ID: 867 4307 9455**

**Passcode: 320270**

**NOTE:** in accordance with Standing Order 3(m) – photographing, recording, broadcasting or transmitting the proceedings of a meeting of this Council by any means is not permitted without the Council's prior written consent.

**Contact: Claire Hendy Clerk & Executive Officer**  
**Tel No: 01443-209779**

**AGENDA**

		Page no
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive any apologies for absence.	
<b>2</b>	<b>DECLARATIONS OF INTEREST</b>	

	<p>To receive disclosures of personal interests from Members.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and</li> <li>2. Where a member withdraws from the meeting, they must notify the Chair.</li> </ol>	
<b>3</b>	<b>ELECTIONS</b>	
<b>3(a)</b>	<p>To elect a Chair of Llantwit Fardre Community Council for the Municipal Year 2025-26</p> <p>(<b>Note:</b> Arrangements will be made for the elected Chair to Sign the Declaration of Acceptance of Office at the Community Council Office.)</p>	
<b>3(b)</b>	<p>To elect a Vice Chair of Llantwit Fardre Community Council for the Municipal Year 2025-26</p>	
<b>4</b>	<b>MINUTES</b>	<b>1 - 6</b>
	To approve a correct record the minutes of the meeting of the Community Council held on the 28 <sup>th</sup> April 2025	
	<b>REPORTS OF THE CLERK</b>	
<b>5</b>	<b>APPOINTMENT OF COMMITTEES /SUB-COMMITTEES</b>	
	<p>To appoint the following Committees for the 2025-26 Municipal Year: -</p> <ul style="list-style-type: none"> <li>• Finance &amp; Policy Committee</li> <li>• Leisure &amp; Amenities Committee</li> <li>• Staffing Committee <ul style="list-style-type: none"> <li>• Disciplinary Sub- Committee (3 Members)</li> <li>• Appeals Sub Committee (3 Members)</li> </ul> </li> <li>• Complaints Panel (in accordance with the Council's Model Local Resolution Protocol) x 4 Members.</li> </ul>	<b>No Report</b>
<b>6.</b>	<b>APPOINTMENT OF CHAIRS AND VICE CHAIRS</b>	
	<p>To appoint the Chairs and Vice Chairs to the following Committees for the 2025-26 Municipal Year, subject to the appointment of such Committees at Agenda Item 5:-</p>	<b>No Report</b>
	<ul style="list-style-type: none"> <li>• Finance &amp; Policy Committee</li> <li>• Leisure &amp; Amenities Committee</li> <li>• Staffing Committee <ul style="list-style-type: none"> <li>• Disciplinary Sub- Committee</li> <li>• Appeals Sub-Committee</li> <li>• Appointments Committee</li> </ul> </li> </ul> <p>Note: The Appointments of Chairs and if felt appropriate Vice-Chairs of Sub-Committees to be</p>	

	<p>determined by the staffing Committee at its first meeting during the 2025-26 Municipal Year.</p> <ul style="list-style-type: none"> <li>Complaints Panel – The Chair of this Panel is the Chair of the Council.</li> </ul>	
<b>7.</b>	<b>REVIEW OF DELEGATION ARRANGEMENTS AND TERMS OF REFERENCE OF COMMITTEES</b>	<b>7 - 12</b>
<b>8</b>	<b>SCHEDULE AND TIMING OF MEETINGS FOR THE MUNICIPAL YEAR 2025-26 AND THE HOLDING OF HYBRID MEETINGS</b>	<b>13-14</b>
<b>9</b>	<b>COUNCIL'S REPRESENTATIVES</b>	
	<p>To nominate Members to sit on the following Bodies:</p> <ol style="list-style-type: none"> <li>1) Efail Isaf Village Hall Committee x 1 Member</li> <li>2) Neuadd Dowlais Community Centre x 3 Members</li> <li>3) Llantwit Fardre Sports Club x 2 Members</li> <li>4) Garth Olwg Community Campus x 2 Members</li> <li>5) Llantwit Fadre Community Association – All Members are Trustees</li> <li>6) Christmas Evan John Charity x 3 Members</li> <li>7) RCTCBC Community Liaison Committee x 1 Member and the Clerk (Chair of the Council or in his absence the Vice Chair of the Council)</li> </ol>	<b>No Report</b>
<b>10</b>	<b>FINACIAL RISK ASSESSMENT</b>	<b>15 - 22</b>
<b>11</b>	<b>COUNCILS BANKING ARRANGEMENTS</b>	<b>23 - 26</b>
<b>12</b>	<p><b>REVIEW OF DOCUMENTS (Individual polices as appendix paginated separately)</b></p> <p><b>Standing Orders (Green)</b></p> <p><b>Financial Regulations (Blue)</b></p> <p><b>Investment Strategy (Pink)</b></p> <p><b>Insurance (Orange)</b></p>	<b>27 – 30</b>
<b>13</b>	<b>SIGNATORIES</b>	
<b>13a</b>	<p>To nominate Members as signatories for cheques in respect of Accounts for Payments</p> <p>(The Current signatories are – Community Councillors R. Butler, J James, A Raines and G Stacey.</p>	<b>No Report</b>
<b>13b</b>	<p>To nominate two Members as signatories for cheques in respect of the Christmas Evan John Charity Fund (the two Members nominated must be representatives as selected at Agenda Item 9 (6) above)</p>	<b>No Report</b>
<b>14</b>	<p><b>APPOINTMENT OF INTERNAL AUDITOR 2025-26</b></p> <p>To appoint Working with Greener Way as the Internal Auditor to carry out 2 Internal Audits for the 2025/26 Financial Year</p>	<b>No Report</b>
<b>15</b>	<b>ANNUAL RETURN</b>	<b>31 -32</b>

	To approve the Annual Return for 2024/25	
<b>16</b>	<b>ANNUAL GOVERNANCE STATEMENTS</b>	<b>33 - 36</b>
	To approve the Annual Governance Statements for 2024-25(The <b>Chair of the Council and Responsible Finance Officer to sign the document</b> ) following the <b>confirmation made by Council</b>	
<b>17</b>	<b>ANNUAL REPORT 2024/25 (Including the Wellbeing objective as set out in the Wellbeing of Future Generations (Wales) Act 2015</b>	<b>1 - 35</b>
	<b>DISTRIBUTION</b>	
	All Members of Llantwit Fardre Community Council. County Borough Councillor C.Preedy.	

Claire Hendy  
Clerk & Executive Officer  
20<sup>th</sup> May  
2025