

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**Minutes** of the Hybrid Meeting of the Llantwit Fardre Community Council held on Monday, 30<sup>th</sup> January, 2023 at 5 p.m. at the Community Council Office, rear of Carnegie Parish Hall, Main Road, Church Village.

## **PRESENT**

Community Councillor D.Stone – Chair

## **Community Councillors**

J.Beattie, R.Butler, P.Fletcher, A.Green, J.James, K.Johnson, R.McCracken, J.Murphy, A.Raines, G.Stacey, S.Trask and G.Warren

## **Officers in Attendance**

Ms.Karyl May – Clerk & Executive Officer  
Mrs.Susan Pickering – Asst. Clerk & Executive Officer  
Ms.Claire Hendy – Responsible Finance Officer

### **155. APOLOGIES FOR ABSENCE**

**RESOLVED** – to note that there were no apologies for absence submitted for this meeting as all Members were present.

### **156. DECLARATIONS OF INTEREST**

**RESOLVED** – to note that in accordance with the Members' Code of Conduct, the following declarations of interest were made at the meeting:-

- Community Councillor K.Johnson – Agenda Item 8 (Grant Aid – Local Government Act, 1972 – Sections 137(4)(A) and 137(3) – Deferred

Application) – “the business is located in the Ward that I represent and both individuals live within the constituency. It is a personal interest”.

- Community Councillor S.Trask – Agenda Item 8 (Grant Aid – Local Government Act, 1972 – Sections 137(4)(A) and 137(3) – Deferred Application) – “I declare a personal and prejudicial interest, the applicant is known to me in a professional capacity. I will leave the meeting during consideration of that item”.

## 157. **MINUTES**

### **RESOLVED –**

- (a) To approve as a correct record the Minutes of the Meeting of the Community Council held on the 19<sup>th</sup> December, 2022.
- (b) To receive the Minutes of the Reconvened Meeting of the Leisure and Amenities Committee held on the 19<sup>th</sup> December, 2022, subject to the first paragraph at Minute No.30 being amended to read – “.....*for the Council’s 50 Year Jubilee in 2023, one of which is to plant a tree for each year since the Council was established (total of 50 trees).....*”
- (c) To receive the Minutes of the Meeting of the Finance and Policy Committee held on the 17<sup>th</sup> January, 2023 and it was **RESOLVED** - to agree to the following recommendations:-
  - i. the charge for hall hire to be increased by 50p per hour for each venue.
  - ii. to set the Council’s Budget for the 2023/24 financial year as estimated below:-

<b>ADMINISTRATION</b>	<b>2023/24</b>
Public Relations	1,500
Office Equipment	3,000
Phone and Computer Costs	4,000
Contingency Fund	5,000
Copier/Printing	2,000
Stationery	1,300
Postage	250
Subscriptions and Memberships	1,200
Audit and Professional Charges	1,300
Insurance	5,250
Bank Charges	320
<b>Total</b>	<b>£25,120</b>

<b>STAFFING</b>	<b>2023/24</b>
Salaries, Pensions and HMRC	182,000
Training	1,750
Uniform	500
Occupational Health	500
Subscriptions and Memberships	750
<b>Total</b>	<b>£185,500</b>

<b>COUNCILLORS</b>	<b>2023/24</b>
Subscriptions and Membership (not to continue membership with One Voice Wales)	0
Chair's Allowance	1,000
Elections	3,000
Councillor Training	1,000
Councillors Renumeration	2,528
Consumables	676
<b>Total</b>	<b>£8,204</b>

<b>GRANTS</b>	<b>2023/24</b>
Community Grants	6,000
<b>Total</b>	<b>£6,000</b>

<b>EVENTS</b>	<b>2023/24</b>
Community Events	14,000
<b>Total</b>	<b>£14,000</b>

<b>MAIN BUILDING</b>	<b>2023/24</b>
Refuse Collection	5,500.00
Repairs and Maintenance	1,500.00
Electricity	4,000.00
Fire Equipment	1,000.00
PAT Testing	200.00
<b>Total</b>	<b>£12,200</b>

<b>TY ILLTUD</b>	<b>2023/24</b>
Phone and Internet Costs	300
Repairs and Maintenance	2,000
Electricity	800
Fire Equipment	800
Maintenance Contracts	700
Rates	4,000
Gas	2,500
Water	350
<b>Total</b>	<b>£11,450</b>

<b>CARNEGIE PARISH HALL</b>	<b>2023/24</b>
Repairs and Maintenance	5,000
Electricity	2,400
Maintenance Contracts	600
Rates	7,000
Gas	5,500
Water	600
Fire Equipment	1,000
<b>Total</b>	<b>£22,100</b>

<b>ALLOTMENTS</b>	<b>2023/24</b>
Allotments	300
<b>Total</b>	<b>£300</b>

<b>TRANSPORT</b>	<b>2023/24</b>
Vehicle Insurance	1,200
Road Tax	600
Repairs and MOT	2,500
Fuel	2,200
<b>Total</b>	<b>£6,500</b>

<b>STREET LIGHTING</b>	<b>2023/24</b>
Repairs and Maintenance	500
Electricity	1,600
Improvements	20
<b>Total</b>	<b>£2,350</b>

<b>PARKS AND OUTSIDE WORKS</b>	<b>2023/24</b>
Grass Cutting	13,000
Parks Inspection	700
Tree Works	2,000
Planters	500
Repairs and Maintenance	5,000
Tools and Equipment	1,000
Street Furniture	500
Memorial Clock	350
Play Park Equipment	20,000
Defibrillators	500
<b>Total</b>	<b>£43,550</b>

<b>TOTAL EXPENDITURE</b>	<b>2023/24</b>
<b>Total</b>	<b>£337,274</b>

<b>INCOME</b>	<b>PREDICTED 2023/24</b>
Carnegie Parish Hall	3,200
Hire of Room – Carnegie Parish Hall	150
Ty Illtud	2,200
Light Source	2,500
Way Leaves	800
Land Lease	275
Allotment Rent	570
Event Income	0
<b>Total</b>	<b>£9,695</b>

- iii. that the Precept for a Band D equivalent property levied by the Council for the 2023/24 financial year be £49.88 generating a precept of £327,579.

- iv. to agree to the transfer of earmarked reserves as outlined in Minutes Nod.10(3) and 10(5).
- v. to agree to the grass cutting contract being kept in-house as recommended by Minute No.10(4).

#### **156. POLICE REPORT**

**RESOLVED** – to note the crime reports for the Church Village and Tonteg Wards for the period 12<sup>th</sup> December, 2022 to 19<sup>th</sup> January, 2023.

#### **REPORTS OF THE CLERK**

#### **157. PLANNING APPLICATIONS**

**RESOLVED** - to note the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. Ashdown, Pen-yr-Eglwys, Church Village – Double storey side extension.
- ii. Cwm Fields, Beddau – New vehicular turning area/cattle handling area – new access bridge.
- iii. 6 Bryn Terrace, Llantrisant Road, Llantwit Fardre – Hardstanding.
- iv. 6 Llys Llewelyn, Llantwit Fardre – Retrospective application for retention and completion of rear decking.
- v. 23 Heol Brynhyfryd, Llantwit Fardre – Conversion of the ground floor residential flat into two residential flats with garage conversion to provide additional living space, alterations to the front and rear elevation.
- vi. 13 Cae'r Gerddi, Church Village – Single storey side extension and porch.
- vii. Maes yr Haf, Main Road, Church Village – Drop kerb 5 metre width at front of premises, gates to entrance.

#### **158. MINOR AUTHORITY GOVERNORS**

In her report, the Clerk informed Members that she had been notified by Community Councillor D.Stone that he wished to resign from his position as Minor Authority Governor at Ysgol Ty Coch.

At the meeting, the Clerk orally reported that prior to today's meeting, she had also been notified by Community Councillor G.Warren that she wished to resign from her position as Minor Authority Governor at Maesybryn Primary School.

Nominations were therefore sought for a Minor Authority Governor for each of the two schools.

**RESOLVED –**

1. That Community Councillor J.Murphy be nominated as a Minor Authority Governor on the Governing Body of Ysgol Ty Coch to represent the Council until the 15<sup>th</sup> July, 2024, to commence with immediate effect;
2. that Community Councillor R.McCracken be nominated as a Minor Authority Governor at Maesybryn Primary School to represent the Council until the 17<sup>th</sup> May, 2025.

**159. INCOME AND EXPENDITURE ACCOUNTS FOR DECEMBER, 2022**

**RESOLVED –** to confirm the income and expenditure accounts for the month of December, 2022.

**160. ACCOUNTS FOR PAYMENT – JANUARY, 2023**

**RESOLVED –**

1. To agree to the accounts for payment for the month of January, 2023, as shown in the table below, together with the additional payments that were received subsequent to the circulation of the agenda:-

<b>JANUARY, 2023</b>		
PC Help Services	Email Hosting (Jan.23)	48.86
British Telecom	January Bill Cloud Voice	136.57
British Telecom	Mobile Bill	34.80
Lyreco	Stationery	86.56
Rialtas	Software Support and Maintenance	158.69
PC Help Services	Email Configuration Problem	80.00
PC Help Services	Renew Domain Email and Hosting	196.00
PC Help Services	Network Drive and Wireless Set Up	85.00
RCTCBC	Salaries, Pension, HMRC (Jan.23)	14,000.00
Rialtas	Training for Staff (Budget)	222.00
EDF Energy	Electric (Main Building)	122.07
RCTCBC	Rates (Carnegie Parish Hall) (Jan.23)	669.00
EDF Energy	Electric (Carnegie Parish Hall) (01.22.22-31.12.22)	96.46
Total Energy	Gas (Carnegie Parish Hall and Office) (31.10.22 - 30.11.22)	408.92
RCTCBC	Rates (Ty Illtud – Car Park) (Dec.22)	310.00
RCTCBC	Rates (Ty Illtud Building) (Dec.22)	168.00
Total Energy	Gas (Ty Illtud) (31.10.22 - 30.11.22)	99.02

EDF Energy	Electric (Ty Illtud) (01.12.22 – 31.12.22)	33.97
R.Jones (BFAO)	Buffet for Shalom Christmas Event	200.00
Crown Garden Services	Grass Cutting Service	368.06
Proludic	Items for Hip Hop Play Equipment at Station Road	831.91
Screwfix	Gloves for Outside Works	34.35
EDF Energy	Electric (Street Lighting) (21.11.22 – 21.12.22)	169.96
Fuel Genie	Diesel (CN16 FAU)	123.28
<b>Total</b>		<b>£18,683.48</b>
<b>ADDITIONAL PAYMENTS</b>		
PK Safety	Refuse Sacks for Outside Works	91.68
Trivallis	CCTV (Cae Fardre) (Use of CiL Income)	8,000.00
G&C Electrical Ltd	Supply and fit light bulbs – Carnegie Parish Hall	270.00
Lloyds Bank	Bank Charges (December)	20.60
Total Energy	Gas (Carnegie Parish Hall and Office) (Dec.22)	497.61
Total Energy	Gas (Ty Illtud) (Dec.22)	118.22
Cole CH Service	Annual Boiler Service (Carnegie Parish Hall/Office)	130.00
<b>Overall Total</b>		<b>£27,811.59</b>

2. to note that the cheques are to be signed by Community Councillors R.Butler and G.Stacey for the payments to be made for January, 2023.
3. To confirm the payments made using the debit card for the month of January, 2023, as shown in the table below:-

<b>JANUARY, 2023</b>		
<b>Payee</b>	<b>Item</b>	<b>Cost</b>
x2 Connect	Pins for telephone Kiosk	46.74
Web Sorted	Next Stage of New Website	600.00
<b>Total</b>		<b>£646.74</b>



## **URGENT ITEM**

With the permission of the Chair, the following urgent report was considered at this juncture in the proceedings (copies emailed earlier in the day to Members and at the meeting).

### **161. WARM HUB – REQUEST FROM CHURCH COUNCIL OF ST.ILLTUD’S**

In her urgent report, the Clerk reported on a request that had been received from the Church Council of St.Illtud’s requesting that the Council enters into a joint enterprise with them, in the setting up of a Warm Hub for the Community of Llantwit Fardre.

**RESOLVED** – to agree that Ty Illtud be provided free of charge to the Church Council of St.Illtud’s as the venue for the Warm Hub for a half day a week during the Autumn/Winter months; and that the Clerk be authorised to set up the necessary arrangements.

### **162. MOTION**

**RESOLVED** – that the following Motion standing in the names of Community Councillors G.Warren and A.Green be deferred for consideration at a future meeting of the Council following amendments to be made by the Proposer and the Seconder:-

“The Plant Based Treaty is designed to put food systems at the forefront of combating the climate crisis. Modelled on the popular Fossil Fuel Treaty, the Treaty aims to halt widespread degradation of critical ecosystems caused by animal farming and promote a shift towards healthier, sustainability plant-based diets. We therefore move that this Community Council supports the Plant Based Treaty and in an attempt to move to a plant-based diet Councillors and Staff be requested to go on a plant based diet for one week each month. This is a small part to play in limiting the impact of climate change”.

### **163. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that under the Public Bodies (Admission to Meetings) Act, 1960, the public and accredited representatives of newspapers be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in Parts 4,5,6 (where appropriate).

### **164. GRANT AID – LOCAL GOVERNMENT ACT, 1972 – SECTIONS 137(4)(A) AND 137(3) – DEFERRED APPLICATION**

Pursuant to Minute No.138(2) of the Extraordinary Meeting of the Council held on the 19<sup>th</sup> December, 2022, the Clerk attached to her report additional information

that had been received in respect of the grant application from Inspirational Futures Well-being Support in collaboration with Role Play Lane.

Following consideration of the application together with the additional information, it was **RESOLVED** – not to award any grant funding in respect of this particular application.

**Note:** Community Councillor S.Trask left the meeting during consideration of the above item, having previously declared a personal and prejudicial interest earlier on in the meeting, Minute No.156, above, refers.

**DAVID STONE  
CHAIR**

**The meeting closed at 5.53 p.m.**

Signed.....Dated.....