

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



Minutes of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 27th June, 2022 at 5 p.m.

PRESENT

Community Councillor D.Stone – Chair

Community Councillors

J.Beattie, R.Butler, A.Green, J.James, K.Johnson, J.Murphy, A.Raines, G.Stacey,
S.Trask and G.Warren

Officers in Attendance

Ms.Karyl May – Clerk & Executive Officer
Ms.Claire Hendy – Responsible Finance Officer

38. APOLOGIES FOR ABSENCE

RESOLVED - to note that apologies for absence were received from Community Councillors J.James and K.Johnson, however, they arrived later on in the proceedings by remote means (Minute No.53 below refers).

39. DECLARATIONS OF INTEREST

RESOLVED – to note that in accordance with the Members' Code of Conduct no declarations of interest were made at the meeting pertaining to items on the agenda.

40. CHAIR'S ANNOUNCEMENTS

- (1) The Chair made an apology to all Members that following his announcement at the last meeting held on the 30th May, 2022 in respect of the reception that was to be held at Llantwit Fardre Sports Club on the 25th June, 2022 to support refugees from Ukraine (Minute No.20(1) refers). He indicated that the date for the event had now changed and as no public finance can be involved in this event then the invitations would have to be withdrawn.

As it had been agreed that this Council would sponsor the event by providing the refreshments, the Chair stated that he would personally cover the costs which would be met from his own resources at no cost to the Council.

As the Clerk is in a politically restricted post she will not be involved in any of the arrangements.

- (2) The Chair reported that he had acceded to the request received from Community Councillor J.James that Agenda Item 6 - `Rescinding of Minute in Accordance with Standing Order 7(a)` be considered later on in the meeting as Councillor James would be arriving late for this meeting.

41. MINUTES

RESOLVED -

- (1) to approve as a correct record the minutes of the meeting of the Community Council held on the 30th May, 2022, subject to the objections raised in respect of Planning Application 22/0623/10 being withdrawn following the oral observations made at the meeting by the Clerk.
- (2) to receive the minutes of the meeting of the Staffing Committee held on the 1st June, 2022.

Note: The Chair indicated that he had received written comments from Community Councillor K.Johnson who is a Member of the Committee but was unable to attend the meeting on the 1st June, 2022. The Chair indicated that if Councillor Johnson had been present for this item then he would not have allowed his comments as the minutes were for receipt and accuracy only and not for debate.

42. PUBLIC BREAK

RESOLVED – to note the response to the under-mentioned question posed by Mr.L.Walker:-

“Can this Council confirm who is cutting the grass at the Upper and Lower Rise, Tonteg at present?”

Response made by the Chair of the Leisure & Amenities Committee, Community Councillor A.Green

At the Council Meeting held on the 26th July, 2021, Members considered an urgent report in respect of the `Ownership of Land` when it was confirmed that there are four areas of land within the Tonteg Ward that are not registered with HM Land Registry namely:-

Maes-y-Celyn, Briar Way, and two areas of land at the Rise knowns as Upper and Lower.

It was therefore agreed by Minute No.69(2) to recontinue the cutting of the two grassed areas at The Rise. The areas are currently cut by the Council's Outside Operatives.

43. POLICE REPORT

RESOLVED –

1. To receive the crime report for the Church Village and Tonteg Wards for the period 29th May, 2022 to 20th June, 2022.
2. To note that the PACT meeting for the Beddau, Llantwit Fardre and Tynant Wards is to be held on Thursday, 30th June, 2022 at 6 p.m. at the Community Library.
3. To note that the PACT meeting for the Church Village and Tonteg Wards is to be held on Friday, 22nd July, 2022 at 6.30 p.m. at Ty Illtud, Church Village.

44. RESCINDING OF MINUTE IN ACCORDANCE WITH STANDING ORDER 7(A)

Note: This matter was considered later-on in the meeting (Minute No.53 below refers)

REPORTS OF THE CLERK

45. PLANNING APPLICATIONS

RESOLVED – to note that the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. 230 Dyffryn-y-Coed, Church Village – Proposed two storey rear extension.
- ii. The Warren, Heol-y-Cawl, Tonteg – Construction of horse menage.
- iii. 22 The Paddocks, Church Village – Extension of ground floor and addition of one storey above.
- iv. 9 Clos Cefn Glas, Llantwit Fardre – Ground floor extension to rear of property and first floor extension over garage.
- v. 58 Tudor Way, Llantwit Fardre – Single storey rear extension and rear dormer.
- vi. 35 Heol Dowlais, Efail Isaf – Single storey rear extension with roof light.
- vii. Farmhouse, Ty Mawr Farm, Heol Ffrwd Philip, Efail Isaf – The demolition of the existing dwelling and construction of new dwelling, construction of gabion wall and the construction of a detached annex and garage.

46. REQUEST TO ERECT GREENHOUSES AT TONTEG ALLOTMENTS

In her report, the Clerk sought the consideration of Members to three requests that had been received from Allotment Holders at Tonteg Allotments to erect greenhouses.

RESOLVED – to grant permission for the erection of three greenhouses to the individual plot holders at Tonteg Allotments.

47. INTERNAL AUDITOR'S REPORT FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2022

RESOLVED – to receive and acknowledge the Internal Auditor's report for the financial year ended 31st March, 2022.

48. ACCOUNTING STATEMENT ON THE ANNUAL RETURN 2021/22

RESOLVED – to confirm the Accounting Statements on the Annual Return for 2021/22 and that the Chair of the Council, Community Councillor D.Stone sign the relevant documentation to confirm this.

49. ANNUAL GOVERNANCE STATEMENT ON THE ANNUAL RETURN 2021/22

RESOLVED – to confirm the Annual Governance Statement on the Annual Return for 2021/22 and that the Chair of the Council, Community Councillor D.Stone and the Clerk sign the relevant documentation to confirm this.

50. INCOME AND EXPENDITURE – MAY, 2022

RESOLVED – to confirm the income and expenditure accounts for the month of May, 2022 as shown at Appendix A to the report.

51. ACCOUNTS FOR PAYMENT – JUNE, 2022

RESOLVED –

1. To approve the accounts for payment as listed for June, 2022:-

MAY, 2022		
Lloyds	Monthly Charge (Apr-May)	18.95
PC Help Services	Email Hosting (June)	48.86
BT	Switchboard (Qtr1)	376.08
Lyreco	Stationery	47.63
Seer Design	Annual Meeting Stationery	144.00
RCTCBC	Salaries, Pension, HMRC (June)	14,000

Seer Design	Induction for Members	54.00
EDF Energy	Electric (Office) (May)	149.91
Biffa	Recycling Waste Collection (Qtr2)	173.32
Biffa	General Waste Collection (Qtr2)	999.18
Lyreco	Cleaning Materials	9.18
Chubb	Fire Alarm Maintenance (Annual)	248.65
RCTCBC	Rates (Parish Hall) (June)	669.00
EDF Energy	Electric (Parish Hall) (May)	84.26
Total Energies	Gas (Parish Hall) (April)	358.85
RCTCBC	Rates (Ty Illtud – Car Park) (June)	241.00
RCTCBC	Rates (Ty Illtud – Hall) (June)	131.00
EDF Energy	Electricity (Ty Illtud) (May)	33.37
Total Energies	Gas (Ty Illtud) (April)	35.70
BT	Hub (Ty Illtud) (June)	43.69
Seer Design	Wallet Inserts for Jubilee Coins	144.00
Crown Garden Services	Grass Cutting	-
Country Timbers	Bark edging for various Parks	931.77
Trade UK	Ant Powder for Infestation	9.98
EDF Energy	Street Lighting *on hold as shown below	-
Zurich	Insurance: Vehicles (Annual)	1,079.72
Roadrunner	Screen Wash for Vans	6.99
Roadrunner	Cable fuses	2.99
BESST Tyres	Repair to Windscreen (CN16 FAU)	156.00
Fuel Genie	Diesel (CN16 FAU)	135.18
Llanilltud Faerdref Primary School	Replacement Cheque (cheque 3284 cancelled)	200.00
TOTAL		£19,661.38

2. To note that the cheques to be paid for the month of June, 2022 will be signed by Community Councillors R.Butler and A.Raines.

3. To note the debit card payments made during the month of June, 2022 as listed below:-

Payee	Item	Cost
SLCC	Training Seminar (Clerk)	102.00
Amazon	Cleaning Materials	21.48
Flower Power	Leaving gift for Staff Member	25.00
Tesco	Stationery: Paper	8.00
TOTAL		£156.48

URGENT ITEM

52. NEW TELEPHONE SYSTEM

In her report (copies subsequently circulated following the delivery of the agenda and accompanying documents for this meeting), the Clerk reported on the problems that were being experienced with the current telephone system and broadband connections, the contracts of which were expiring in August, 2022.

The Clerk reported on discussions that had taken place with representatives of BT, when it was ascertained that two standard broadbands could be connected to Carnegie Parish Hall and Ty Illtud and a new 200 Mbps faster broadband connection for the office together with mobile phones for the Outside Operatives and one mobile phone for office use.

Details were given in the report of the proposed system together with costings.

RESOLVED –

1. to agree to the proposal for a new telephone/broadband system with BT as outlined in the report;
2. that if felt appropriate, to continue with the annual subscription with ZOOM in 2023 even though Cisco Webex is to be built in to the new system;
3. to cancel the contract with Siemens for the current telephone system with effect from the 17th August, 2022 and to also cancel the contract with BT for the hub at Ty Illtud from the end of June, 2022.

53. RESCINDING OF MINUTE IN ACCORDANCE WITH STANDING ORDER 7(A)

As agreed by the Chair earlier on in the meeting (Minute No.40(2) above refers), the above item was considered at this juncture in the proceedings.

In accordance with the Council's Standing Order 7(a), the Clerk had received written notification from Community Councillors A.Raines, G.Warren, G.Stacey and A.Green that they wished to reverse the following resolution made at the Council Meeting held on the 31st January, 2022 (Minute No.151) where it was resolved to adopt the following motion:-

“The lease agreements between Rhondda Cynon Taf County Borough Council and the tenants of the Crown Hill Community Centre site in Llantwit Fardre have expired.

Given the success of the Community Council's 'Pig Roast' in 2021 and the potential that the community centre site offers, in terms of community benefit, Llantwit Fardre Community Council believes that its long-term future should be secured and, as such, agrees to start formal investigations into the viability of the Community Council taking over the Management and running of the community centre site in its entirety.

Likewise, formal investigations into the viability of the Community Council taking over the management and running of Tonteg Community Centre also commence”.

A lengthy discussion ensued when it was reported by one of the Members that he had visited the area and in his professional capacity the surfacing works to the car park and approach road would cost approximately £61,000 and that a feasibility study for a project of this size would cost in the region of £22,000.

Concern was expressed by Members who had joined the meeting remotely that they were unable to see the costings that had been reported upon at the meeting and therefore wished the matter to be deferred for further information.

RESOLVED – That Minute No.151 of the Council Meeting held on the 31st January, 2022 be rescinded in accordance with Council Standing Order 7(a).

Note: At the request of a Member the voting was recorded as follows:-

Community Councillors J.Beattie, R.Butler, P.Fletcher, A.Green, A.Raines, G.Stacey, D.Stone and G.Warren voted in favour of Minute No.151 of the Council Meeting held on the 31st January, 2022 being rescinded.

Community Councillors J.James and S.Trask voted against rescinding Minute No.151 of the Council Meeting held on the 31st January, 2022 as they wished the matter to be deferred for further information.

Community Councillor J.Murphy abstained from voting.

Further Noted: That as Councillor K.Johnson joined the meeting part way through the debate, he was unable to vote.

**DAVID STONE
CHAIR**

The meeting closed at

Signed.....Date.....