

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



Minutes of the Hybrid Meeting of Llantwit Fardre Community Council held at the Community Council Office (rear of Carnegie Parish Hall, Main Road, Church Village on Monday, 25th July, 2022 at 5 p.m.

PRESENT

Community Councillor D.Stone – Chair

Community Councillors

J.Beattie, R.Butler, P.Fletcher, A.Green, J.James, K.Johnson, R.McCracken, M.Murphy, G.Stacey, S.Trask and G.Warren

Officers in Attendance

Ms.Karyl May – Clerk & Executive Officer
Ms.Claire Hendy – Responsible Finance Officer

54. WELCOME

The Chair Welcomed Mr.Tony Graham, Chief Executive & Clerk of Pontypridd Town Council to the meeting and he wished Mr.Graham all the best in his endeavours in gaining his further qualifications.

55. APOLOGY FOR ABSENCE

RESOLVED - to note that an apology for absence had been received from Community Councillor A.Raines.

56. DECLARATIONS OF INTEREST

RESOLVED – that in accordance with the Members' Code of Conduct the following declarations were made at the meeting:-

- Community Councillor D.Stone – Agenda Item 6(a)(ii) – Planning Applications – Gwynfa House, Main Road, Church Village – Conversion of property to 8 studio flats including two storey rear extension, internal alterations and off street car parking to rear. “I live close to residents who sought my advice and guidance and therefore it is not appropriate for me to consider this item”.
- Community Councillor J.Murphy – Agenda Item 6(a)(vi) – Planning Applications – Llantwit Fardre Football Club, Main Road, Tonteg – Advertising boards to Tennis Court fencing and rear of spectator stand.- “I have friends who are members of the Football Club”.
- Community Councillor K.Johnson – Agenda Item 6(a)(i) – Bryn House, Shazs Indian Take Away, Llantrisant Road, Llantwit Fardre – Planning Applications – “I made comments on this application to RCTCBC in my role as a County Borough Councillor”.
- Community Councillor G.Stacey – Agenda Item 6(a)(ii) – Planning Applications – Gwynfa House, Main Road, Church Village – Conversion of property to 8 studio flats including two storey rear extension, internal alterations and off street car parking to rear. “I have made comments on this application to RCTCBC in my role as a County Borough Councillor”.
- Community Councillor G.Stacey – Agenda Item 6(a)(vi) – Planning Applications – Llantwit Fardre Football Club, Main Road, Tonteg – Advertising boards to Tennis Court fencing and rear of spectator stand – “I am a member of the football club”.

57. **MINUTES**

(a) **RESOLVED** – to approve as a correct record the Minutes of the meeting of the Community Council held on the 27th June, 2022 subject to Community Councillor P.Fletcher’s name being included in the list of those present.

(b) **RESOLVED** –

1. to receive the Minutes of the meeting of the Leisure and Amenities Committee held on the 23rd June, 2022;
2. to agree to the recommendations as shown at Minutes Nod.5(1) and 5(2).

58. **PUBLIC BREAK**

RESOLVED - to note the responses to the under-mentioned questions and that the Chair indicated that he would not allow supplementary questions :-

1. ***Question from Mr.Scott Bevan***

“At the next Community Council meeting will Councillors please detail the consultation undertaken by the Community Council with users and residents before releasing control over the Cae Fardre and Parc Canol children parks to Rhondda Cynon Taf County Borough Council?”

Response made by Community Councillor A.Green, Chair of Leisure & Amenities Committee

“Thank you for your question relating to Cae Fardre and Parc Canol play areas. These are two of the five playgrounds owned by RCTCBC that have been looked after by this Community Council since 2013.

These two playgrounds have been included, by the County Borough Council in their £672k Capital Improvement Programme for 2022/23. The children and users will benefit from substantial investment in new equipment and safety features. The Community Council had been informed that RCT will resume responsibility for these areas. We are satisfied that such a seamless transfer will not affect users. Residents will be relieved of the direct cost for renewing the equipment in these playgrounds which would otherwise fall to the Community Council precept.

In these circumstances there is no consultation process that is relevant or meaningful, that could affect the outcome. I am aware that the County Borough Council has a number of open consultation streams including its Area Groups and Citizens Advice Panel that all residents can access”.

2. ***Question from Mr.Lyndon Walker***

“Would this Council on humanitarian grounds offer Ty Illtud as a location for the use of Ukraine Refugees in the coming months as the Council has recently refurbished the facility and it is next to the school, play facilities and good transport links and at present is not used to its full capacity?”

Response made by Community Councillor A.Green, Chair of Leisure & Amenities Committee

“Thank you for your question relating to services provided for Ukrainian refugees in the local area.

Although the Community Council has no direct responsibility for assisting refugees arriving in Wales. I am pleased to report that our Chair, Councillor David Stone and the Labour Group co-hosted a Welcome Reception Event for Ukrainian families in Llantwit Fardre Sports and Social Club recently. The Event, co-hosted by our Senedd Member, Mick Antoniw and Member of Parliament, Alex Davies-Jones was very successful. It was well attended by refugee families and their sponsors who were also able to meet with Police Commissioner, Alun Michael and a group of Community Police and Support Officers.

The Chair, who provided the buffet, at no expense to the public purse, and Members present were able to discuss with families what assistance they required and everyone was impressed with the resolution and spirit they displayed.

I know that our Senedd Member is developing plans to continue helping with the adjustment to life in South Wales. I also understand that domestic accommodation is completely catered for at the moment.

With regards to Ty Illtud. The Hall is in daily use by local Community groups, and it would not be appropriate or necessary to consider a change of use, at this time which would require planning permission and also the building has no shower facilities.

Between Ty Illtud and the Carnegie Parish Hall there are usually a few vacant slots available for booking.

The Community Council will respond to any requests from the Ukrainian families group for facilities or other assistance as they continue to cope with the traumatic impact the Russian invasion of their country has had on their lives”.

59. POLICE REPORT

RESOLVED –

1. to receive the crime report (copies circulated at the meeting) for the Church Village and Tonteg Wards for the period 20th June, 2022 to 17th July, 2022.
2. to note that a PACT meeting for the Church Village and Tonteg Wards was held on Friday, 22nd July, 2022 and are to continue on a monthly basis, except for the month of August.

REPORTS OF THE CLERK

60. PLANNING APPLICATIONS

RESOLVED – to note the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. Bryn House, Shazs Indian Take-Away, Llantrisant Road, Llantwit Fardre – Change of use of ground floor from Class A3 (food and drink) to Class C3 (residential flat).
- ii. Gwynfa House, Main Road, Church Village – Conversion of property to 8 studio flats including two storey rear extension, internal alterations and off street car parking to rear.
- iii. Martyndale, 7 Heol Dowlais, Efail Isaf – Rear and side extensions, front dormer, demolition of ground floor extension (re-submission).
- iv. 27 Heol y Ffynnon, Efail Isaf – Single storey rear extension.
- v. Hafon Dawel, 9A Bryn Rhedyn, Tonteg – Alter width of existing garage to create additional off road rear parking. First floor extension above garage to create additional bedrooms.
- vi. Llantwit Fardre Football Club, Main Road, Tonteg – Advertising boards to tennis court fencing and rear of spectator stand.

Note: Declarations of interests were made by the Community Councillors as shown below in respect of the applications as indicated (Minute No.56 above, refers):-

- K.Johnson – Application (i);
- D.Stone and G.Stacey – Application (ii)
- J.Murphy and G.Stacey – Application (vi)

61. QUOTES FOR BASKET SWING FOR TONTEG PARK

Pursuant to Minute No.4(4) of the Leisure and Amenities Committee held on the 23rd June, 2022, the Clerk set out in her report details of three quotes that had been sought for a new basket swing for Tonteg Park to replace the existing swing which was irreparable.

RESOLVED - to accept the lowest quote as submitted by Company C in the sum of £575.00.

62. REPAIRS TO VANDALISED BUS SHELTERS

In her report, the Clerk reported on two incidents of vandalism that had been carried out on two of the bus shelters that had been donated to this Community Council by the Unitary Authority.

Following a discussion, it was **RESOLVED** –

1. To approve the repairs to be carried out at both bus shelters in the total sum of £446.00 as quoted by Groundwork Services.
2. That any future incidents of vandalism, the Clerk takes the necessary action in conjunction with the Chair of the Council or the Chair of the respective Committee in accordance with paragraph 4.1 and/or 4.5 of the Council's Financial Regulations.

63. INCOME AND EXPENDITURE ACCOUNTS FOR JUNE, 2022

RESOLVED - to confirm the income and expenditure accounts for the month of June, 2022 as shown at Appendix A to the report.

64. ACCOUNTS FOR PAYMENT – JULY, 2022

1. To approve the accounts for payment as listed for July, 2022 together with the additional payment to be made which was received subsequent to the circulation of the agenda:-

JULY, 2022		
Lloyds	Monthly Charge	17.07
PC Help Services	Email Hosting (July)	48.86
Rialtas Business Solutions	Support & Maintenance Fee (Annual)	649.20
RCTCBC	Salaries, pensions, HMRC (July)	14,000.00
EDF Energy	Electric (Office) (02.06.22-01.07.22)	132.26
Cole Plumbing Service	Repairs to toilet in Office building	196.52
RCTCBC	Rates (Parish Hall) (July)	669.00
Total Energies	Gas (Parish Hall) (May)	177.75
Total Energies	Gas (Parish Hall) (June)	135.57
RCTCBC	Rates (Ty Illtud – Car Park) (July)	241.00
RCTCBC	Rates (Ty Illtud – Hall) (July)	131.00
Total Energies	Gas (Ty Illtud) (May)	66.58
Total Energies	Gas (Ty Illtud) (June)	44.89
BT	New Contract	34.80
Cole Plumbing Service	Annual Boiler Service (Ty Illtud)	65.00
Crown Garden Services	Grass Cutting (May & June, 2022)	736.12
Keyline	Chippings, cement for bench	70.08
Forest Park & Garden	Repairs to mower	202.88
Gordon Playground Inspectorate	Annual Playground Inspection	624.00
Country Timbers	Sheet of 18 mm ply for various parks	45.50
MV Safeguarding	Safeguard Inspection of Parc Nant Celyn play area	150.00
Woodland Walk Gardens	Compost and plant feed for planters	33.98
Fuel Genie	Diesel (CN16 FAU)	145.11
Total		18,617.17

Additional Payment		
BT Mobile	Mobile (June, 2022)	3.52
Overall Total		£18,620.69

2. To note that the following payments as shown on the Appendix attached to the report that was previously circulated to Members have been removed as they will be reported to Members for payments to be made during the month of August, 2022:-

- EDF Energy (Parish Hall) - £71.35
- EDF Energy (Ty Illtud) - £29.14
- Screwfix - £35.47
- Screwfix - £124.67

Total £160.14 to be removed

3. To note that the cheques to be paid for the month of July, 2022 will be signed by Community Councillors R.Butler and G.Stacey.
4. To note that there were no payments made using the debit card.

65 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that under the Public Bodies (Admission to Meetings) Act, 1960, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Parts 4,5,6 (where appropriate).

ADJOURNMENT OF MEETING AT 17.25

Note: That at this juncture in the proceedings, the Chair adjourned the meeting at 17.25 due to the disorderly conduct and disruptive behaviour of members of the public, who would not leave when asked following the passing of the resolution as outlined in Minute No.65 above, resulting in the Police having to be called.

RECONVENING OF MEETING AT 17.38

Note: Following the arrival of the Police and the departure of the individuals concerned, the Chair reconvened the meeting at 17.38.

REPORTS OF THE CLERK, CONTAINING EXEMPT INFORMATION

66. PROPOSED NEW BUILD – LLANILLTUD FAERDREF SCHOOL – LICENCE FOR ACCESS AND DEED OF EASEMENT FOR FOUL WATER DRAINAGE

With reference to Minutes Nod.85 and 37 of the Council Meetings held on the 27th September, 2021 and 30th May, 2022 respectively, the Clerk informed Members that following the signing of the `Licence for Access`, a request had been received by the Unitary Authority from the Construction Company who had been appointed to undertake the works at the above school to amend the licence.

Attached to the report at Appendix A was a copy of the amended `Licence for Access` and at Appendix B to the report was a copy of the `Deed of Easement` for foul water drainage, which had been drafted in order to secure permission for the Council, its successors in title and those authorised by them to use the foul water drainage once installed and to access the Community Council's land in order to retain, inspect, maintain, repair, alter, renew, replace, fill-in and remove the foul water drainage, provided always that reasonable prior notice will be given to this Council.

Following a discussion where some concerns were raised by Members, it was **RESOLVED** – that the Clerk arranges a meeting with Officers of RCTCBC, representatives of the Construction Company together with the Chair of the Community Council and the Chair of the Leisure and Amenities Committee to discuss the concerns as referred to at the meeting and following a satisfactory outcome, the amended Licence for Access as shown at Appendix A to the report and the Deed of Easement as shown at Appendix B to the report be signed by the Clerk on behalf of the Community Council.

67. PARC NANT CELYN PLAY AREA, EFAIL ISAF

In accordance with Minute No.4(6) of the meeting of the Leisure and Amenities Committee held on the 23rd June, 2022, the Clerk attached to her report the Safeguarding Report following the inspection that was carried out on the 1st July, 2022.

The Clerk also gave her observations on the annual inspection that was carried out at the park on the 8th July, 2022 together with the update from the Unitary Authority in respect of the taking back of the play area in the 2023/24 financial year.

Following a discussion, it was **RESOLVED** –

1. to remove the equipment that is deemed to be in a dangerous condition and as recommended by the Accredited RPII Inspector, as a matter of urgency;

2. to refer the matter back to the Leisure and Amenities Committee for further consideration.

68. PLAY AREA AT THE RIDINGS, TONTEG – NOTICE OF ENTRY

In her report, the Clerk reported on the formal Notice of Entry that had been received from Welsh Water in respect of surface water sewer repairs that need to be undertaken at The Ridings, Tonteg resulting in the play area having to be closed as the works will obstruct access to the park.

Following the observations of the Clerk, it was **RESOLVED –**

1. to note the Notice of Entry that has been served on the Council by Welsh Water;
2. to authorise the Clerk to arrange the transfer of the land at The Ridings into the ownership of this Council and noting that RCTCBC has instructed Welsh Water to deal only with this Council;
3. to note that the Clerk had not been given confirmation of the date of commencement of works;
4. to note the rate of occupation which is to be paid to the Council by Welsh Water for the use of part of the park area for a compound;
5. to agree that the relevant notices be published on the Council's website and Facebook page as well as the park itself, informing the public, when known, the date in which the park is to be closed;
6. to agree to the purchase of the concrete barge boards at a cost of £206.50 to assist in the installation of the fence at the adjoining property to the play area.

69. COMMUNITY ACTIVITIES AND EVENTS

In her report, the Clerk informed Members that provisional arrangements had been made for the following events to be held on the dates as shown below:-

1. Family Entertainment – Saturday, 17th September, 2022 at Neuadd Dowlais Community Centre and surrounding areas.
2. Senior Citizens' Dinner – Tuesday, 6th and Wednesday, 7th December, 2022 at Llantwit Fardre Sports Club.
3. Christmas Events – Saturdays, 3rd, 10th and 17th December, 2022.
4. Christmas Lights Competition – December, 2022.

Following a discussion, it was **RESOLVED –**

Family Event – 17th September, 2022

1. To approve the arrangements for the event being held on Saturday, 17th September, 2022 and as detailed in the table at paragraph 1.2.8 of the report;
2. that the cost of the tickets for entry to the event be charged at £3 and purchased from the Community Council Office;
3. that tickets be sold separately for the hog roast at a cost of £3 and that 350 be available for sale on the day and not 300 as indicated in the report together with 25 vegan options;
4. to agree to an application being made to the Unitary Authority for a TEN licence;
5. that the event be titled the `Community Roast`;

Senior Citizens' Dinner

6. To agree to the Senior Citizens' Dinner being held on the evening of Tuesday, 6th and Wednesday, 7th December, 2022
7. to agree to the quote A at a cost of £22 (inc.VAT) per head for a three course meal;
8. to agree to a £100 deposit being paid to the Caterer as agreed at Minute No.69(7) above;
9. To defer the cost of the charge of the tickets for consideration by the Leisure and Amenities Committee;
10. To defer consideration of the Christmas Events and the Christmas Lights Competition for consideration by the Leisure and Amenities Committee.

70. STATEMENTS

Following consideration of the items as included on the agenda for this meeting the Chair allowed statements to be made by Community Councillors A.Green and J.James together with responses from the Members concerned in respect of postings that were published on social media regarding the rescinding of Minute No.151 of the Council meeting held on the 31st January, 2022 as agreed at the last Council meeting held on the 27th June, 2022 (Minute No.53 refers).

The meeting closed at 18.50

Signed.....Date.....