

**LLANTWIT FARDRE COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes** of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 3<sup>rd</sup> October, 2022 at 5 p.m. at the Community Council Office, rear of Carnegie Parish Hall, Main Road, Church Village

**PRESENT**

Community Councillor G.Stacey – Chair

**Community Councillors**

J.Beattie, R.Butler, A.Green, J.James, K.Johnson, R.McCracken, J.Murphy, S.Trask  
and G.Warren

**Officer in Attendance**

Ms.Karyl May – Clerk and Executive Officer  
Mrs.Susan Pickering – Assistant Clerk and Executive Officer

**83. CHAIR**

**RESOLVED** – that in the absence of the Chair, Community Councillor D.Stone, the Vice-Chair, Community Councillor G.Stacey took the Chair.

**84. WELCOME**

The Chair welcomed Mrs.Susan Pickering, Assistant Clerk and Executive Officer to her first meeting of the Council.

**85. APOLOGIES FOR ABSENCE**

**RESOLVED** – to note that apologies for absence had been submitted by Community Councillors A.Raines and D.Stone (Chair).

**86. DECLARATIONS OF INTEREST**

**RESOLVED** - to note that in accordance with the Members' Code of Conduct, the following declarations of personal interests were made at the meeting:-

- Community Councillors R.Butler, J.James and G.Stacey in respect of Agenda Item 3(e) – Minutes of the Leisure and Amenities Committee held on the 29<sup>th</sup> September, 2022 - Minute No.15(3) – “Members of Llantwit Fardre Sports Club”.
- Community Councillors G.Stacey and G.Warren in respect of Agenda Item 7(b) – Purchase of CCTV Equipment – Cae Fardre Housing Estate – “Elected Members of RCTCBC”.

## 87. **MINUTES**

(a) **RESOLVED** - to approve as accurate records the Minutes of the meetings of the Community Council held on the following dates:-

- 25<sup>th</sup> July, 2022, subject to Community Councillor M.Murphy being amended to read J.Murphy
- 9<sup>th</sup> August, 2022 (Extraordinary), subject to Community Councillor M.Murphy being amended to read J.Murphy
- 15<sup>th</sup> August, 2022 (Extraordinary)
- 26<sup>th</sup> September, 2022 (Extraordinary)

(b) **RESOLVED –**

1. to receive the Minutes of the meeting of the Leisure and Amenities Committee held on the 29<sup>th</sup> September, 2022; Noting that the following additional wording needed to be include in Minute No.16(2) – “A petition for people to complete was also published on-line and also a petition for signature had been placed in the local shop”.
2. to agree to the recommendations as shown at Minutes Nod.15(1-8).

## 88. **PUBLIC BREAK**

**RESOLVED** - to note the response to the under-mentioned question and noting that Mr.Bevan was not in attendance:-

### ***Question from Mr.Scott Bevan***

“Do the Council have any plans to support residents on low wages during the cost of living crises going into this Winter? For example, other Community Councils in South Wales have provided financial support to local organisations to provide low-cost fresh food via food co-operatives and are planning to open up Council facilities as warm spaces for local residents”.

### ***Response by the Clerk***

I will respond firstly to the provision of warm spaces for local residents, a similar query was raised by a member of the public at the meeting held on the 25<sup>th</sup> July, 2022 in respect of Ty Illtud. Both of our buildings Ty Illtud and the Carnegie Parish Hall are in daily use by local Community groups.

As you state, this is a matter which many Councils are considering at the current time. Unless a Council has claimed eligibility for the general power of competence which would be the relevant power in this case, they are able to rely on Section 137 of the Local Government Act, 1972 to incur expenditure which in the opinion of the Council would benefit some or all, of the residents of the Community.

Many Community and Town Councils use this general power to support foodbanks and other organisations who are opening up their facilities for people to have the opportunity to congregate in a warm place. The only restriction pertaining to the use of the power is that it cannot be used to make grants to individuals. The use of the power is restricted by the Section 137 financial cap, and any expenditure incurred must be commensurate with the benefit it is intended to achieve.

Whilst this Council has met the conditions to resolve itself as an `eligible Community Council` with a general power of competence in accordance with Part 2 of the Local Government and Elections (Wales) Act, 2021 it has not done so yet and cannot therefore make grants available to individuals. However, £6,000 has been set aside for grant aid to Community groups and completed applications will be considered at a meeting of this Council in November of this year.

**89. QUERY FROM COUNTY BOROUGH COUNCILLOR C.PREEDY**

**RESOLVED** - that the following query raised by County Borough Councillor C.Preedy be deferred for consideration to the Leisure and Amenities Committee:-

“I was wondering if we could do something with the old allotment site adjoining the dog field, maybe a sitting garden, possibly some skating equipment, as was present before. It would be good to make use of this land for the residents”.

**90. POLICE REPORT**

**RESOLVED** – to note that no Police report had been received.

**REPORTS OF THE CLERK**

**91. PLANNING APPLICATIONS**

**RESOLVED** – to note the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. 5 Heol Mynydd, Church Village – Two storey side and rear extension.
- ii. 80 Parc Nant Celyn, Efail Isaf – Single storey rear extension.
- iii. Brynglas, Main Road, Church Village – Five bedroom detached house with parking, hardstanding for 3 vehicles (outline planning permission).
- iv. Southcliffe Pottery, Creigiau Road, Llantwit Fardre – Variation of Condition 1 (approval drawings) of planning consent

**92. CCTV – CAE FARDRE HOUSING ESTATE, CHURCH VILLAGE  
ITEM REQUESTED BY COMMUNITY COUNCILLORS G.STACEY AND  
G.WARREN**

Community Councillors G.Stacey and G.Warren reported on meetings that had taken place with multi-agencies such as the Police, RCTCBC, Trivalis together with the respective Member of Parliament and the Senedd Member for Pontypridd to try and alleviate the problems of anti-social behaviour on the Cae Fardre Estate.

It was therefore suggested that as three CCTV cameras were to be purchased for the estate, that one be paid for by this Community Council at a cost of approximately £8,000 from CIL (Community Infrastructure Levy) receipts.

At the meeting, the Clerk informed Members that the current CIL balance was £23,338, however, an invoice had been received that day for the waiting restrictions that had been placed at the junction of Y Deri, Llantwit Fardre at a cost of £3,630 and this together with the proposed £8,000 for CCTV equipment would leave an overall balance of £11,708 remaining.

Following a discussion, it was **RESOLVED** – to agree to the purchase of CCTV equipment for installation on the Cae Fardre Estate, subject to a quote being received from the Council's Insurers and the cost of maintenance.

**93. REPAIR TO EQUIPMENT (HIP HOP) AT STATION ROAD PLAY AREA,  
CHURCH VILLAGE**

**RESOLVED** – to agree to the purchase of the parts required to restore the Hip Hop play equipment at Station Road Play Area, Church Village at a cost of £340.67.

**94. PURCHASE OF RIALTAS SUITE ASSET INVENTORY**

In her report, the Clerk sought the Council's approval to the purchase of an Asset Inventory package which would be added to the Rialtas Financial System that is currently in use

**RESOLVED** – to agree to include the Asset Inventory to the Rialtas Financial System that is currently in use at a cost of £342.25 for the first year and future projected costs of £169.00.

**95. SAFEGUARDING POLICY**

In accordance with Minute No.73(3) of the Extraordinary Meeting of the Council held on the 9<sup>th</sup> August, 2022, the Clerk attached to her report a Safeguarding Policy for adoption.

**RESOLVED** –

1. to adopt the Safeguarding Policy as append to the report;

2. to agree that the Clerk be the designated `Welfare Officer` (the Council's designated lead for Safeguarding) as indicated in paragraph 5.1 of the Policy;
3. that the Clerk undertakes any necessary training in respect of protection proceedings as referred to in paragraph 5.2 of the Policy.

**96. DELEGATION OF POWERS TO THE LEISURE AND AMENITIES COMMITTEE**

**RESOLVED** - to note that the above report was withdrawn.

**97. INCOME AND EXPENDITURE ACCOUNTS FOR JULY AND AUGUST, 2022**

**RESOLVED** - to confirm the income and expenditure accounts for the months of July and August, 2022.

**98. ACCOUNTS FOR PAYMENT AUGUST AND SEPTEMBER, 2022**

1. To endorse the accounts that were paid for the months of August and September, 2022 as shown in the tables below:-

<b>AUGUST, 2022</b>		
Lloyds	Monthly Charge (June-July, 2022)	25.57
PC Help Services	Email Hosting (August, 2022)	48.86
Lyreco	Stationery & Cleaning Materials	86.36
Lyreco	Stationery	43.20
Toshiba	Photocopier 21.04.22 – 21.07.22)	464.27
Seer Design	Letterheaded Paper	78.00
British Telecom	Quarterly Business Bill	490.45
British Telecom	Monthly Charge (Aug 2022)	34.80
RCTCBC	Salaries, pension, HMRC (August)	14,000.00
RCTCBC	1 <sup>st</sup> Qtr payroll charges 2022/23	2,126.14
Rialtas	Remote Training Session	240.00
RCTCBC	Payroll Services Charge (Annual)	2,520.00
EDF Energy	Electric (Office) 02.07.22-01.08.22	139.59
Chubb Fire & Security	Equipment Serving	203.99
PK Safety	Toilet Rolls	17.95
Stagecraft Cardiff	PAT Testing (Annual)	102.50
RCTCBC	Rates (Parish Hall) (August)	669.00
EDF Energy	Electric (Parish Hall) (31.05.22-01.07.22)	71.77
EDF Energy	Electric (Parish Hall) (02.07.22-01.08.22)	66.68
Total Energies	Gas (01.07.22 – 31.07.22)	135.46

Welsh Water	Water Services (Parish Hall) (01.02.22 – 11.08.22)	226.91
RCTCBC	Rates (Ty Illtud – Car Park)	-
RCTCBC	Rates (Ty Illtud – Hall)	-
EDF Energy	Electricity (Ty Illtud) (31.05.22 – 01.07.22)	28.34
EDF Energy	Electricity (Ty Illtud) (02.07.22 – 31.07.22)	26.44
Total Energies	Gas (Ty Illtud) (01.07.22 – 31.07.22)	38.21
SDG	Ty Illtud (Annual Service of CCTV)	120.00
Welsh Water	Water Services (Ty Illtud) (01.02.22 – 07.08.22)	80.47
Crown Garden Services	Grass Cutting (July)	368.06
Online Playground	Wetpour for play areas	297.40
Screwfix	Items for outside works	160.14
PK Safety	Refuse Sacks	45.84
Woodland Walk GC	Items for Planters	237.44
Country Timbers	Gravel Boards for The Ridings	221.50
Groundwork Services	Works to Bus Shelters	487.00
Online Playgrounds	Nest Swing for Tonteg Park	739.50
EDF Energy	Electricity	On hold
Fuel Genie	Diesel (CN16 FAU)	145.34
Fuel Genie	Diesel (CN16 FAU)	152.12
<b>Total</b>		<b>£19,903.60</b>

<b>SEPTEMBER, 2022</b>		
Lloyds	Monthly Charge (August)	18.90
PC Help Services	Email Hosting (Sept 2022)	48.86
British Telecom	Mobile (September 2022)	34.80
British Telecom	Line Rental (July 22/Nov 22)	377.76
RCTCBC	Salaries, pensions, HMRC	14,000.00
EDF Energy	Electric (Office) (02.08.22 – 01.09.22)	151.29
Chubb	Fire Equipment	449.55
Biffa	Recycling Waste Collection (Qtr 3)	173.32
Biffa	General Waste (Qtr 3)	999.18
RCTCBC	Rates (Parish Hall) (Sept.2022)	669.00
EDF Energy	Electric (Parish Hall) (02.08.22 – 01.09.22)	54.71
Total Energies	Gas (Parish Hall) (01.08.22 – 31.08.22)	128.74
RCTCBC	Rates (Ty Illtud – Car Park)	309.00
RCTCBC	Rates (Ty Illtud – Hall)	171.00
EDF Energy	Electric (Ty Illtud) (01.08.22 – 31.08.22)	28.52
Total Energies	Gas (Ty Illtud) (01.08.22 – 31.08.22)	34.72
Chaplins Pantos	Deposit for Christmas Panto	360.00

Seer Design	Banner, Tickets, Flyers for Community Roast	348.00
Crown Garden Services	Grass Cutting (Sept)	368.06
Road Runner	Wax & Wash for the Council's vehicles	9.99
Screwfix	Grinder and blades for parks	156.97
EDF Energy	Streetlighting (22.06.22 – 22.07.22)	151.89
EDF Energy	Streetlighting (23.07.22 – 21.08.22)	164.37
Fuel Genie	Diesel (CN16 FAU)	141.70
<b>Total</b>		<b>£19,350.33</b>

2. To note that the cheques were signed by Community Councillors R.Butler and G.Stacey for the payments made in August and by Community Councillors A.Raines and G.Stacey for the payments made in September, 2022.
3. To confirm the payments made using the debit card for the months of August and September, 2022, as shown in the tables below:-

<b>AUGUST, 2022</b>		
<b>Payee</b>	<b>Item</b>	<b>Cost</b>
RCTCBC	TEN Licence (Paid in July)	21.00
<b>Total</b>		<b>£21.00</b>

<b>SEPTEMBER, 2022</b>		
<b>Payee</b>	<b>Item</b>	<b>Cost</b>
Post Office Counters	Postage Stamps	31.52
Spanglefish	Annual Subscription Web	29.95
<b>Total</b>		<b>£61.47</b>

**99. REMEMBRANCE SUNDAY – 13<sup>TH</sup> NOVEMBER, 2022**

At the meeting, the Clerk informed Members that services will be held for Remembrance Sunday at St.Illtud's Church at 10.45 a.m. and the second service is to take place at the Carnegie Parish Hall at 12 noon followed by light refreshments. Invitations would be sent out to Councillors and various organisations in the near future.

**100. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that under the Public Bodies (Admission to Meetings) Act, 1960, the public and accredited representatives of newspapers be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Parts 4,5,6 (where appropriate).

**101. COMPLAINT MADE TO THE PUBLIC SERVICES OMBUDSMAN FOR WALES**

In her report, the Clerk informed Members of a complaint that had been made to the Public Services Ombudsman for Wales (PSOW) by a member of the public against the Community Council as a whole in respect of a decision that had been made.

From the information that was given to the PSOW, the Ombudsman came to the conclusion that the complaint was not to be investigated as the Council made the decision based on professional advice that had been received and therefore the decision was properly taken.

**RESOLVED** - to note the information.

**102. PAYMENT OF MEMBERS' ALLOWANCE**

In her report, the Clerk sought the Members' consideration as to whether or not to agree to a former Community Council of the Council being paid his Members' Allowance for the financial years 2020/21 and 2021/22.

Following a discussion, it was unanimously **RESOLVED** – not to agree to the request of the former Community Council of this Council being paid the Members' Allowance for the financial years 2020/21 and 2021/22; and that he be informed accordingly.

**GRAHAM STACEY  
CHAIR**

**The meeting closed at 6.03 p.m.**

**Signed**\_\_\_\_\_ **Date**\_\_\_\_\_