**LLANTWIT FARDRE COMMUNITY COUNCIL**
**CYNGOR CYMUNED LLANILTUD FAERDREF**

**COUNCIL MEETING**

**28th September 2026**

**REPORT OF THE CLERK**

# CARNEGIE PARISH HALL -REPLACEMENT DOOR

## 1. Background

**1.1** The purpose of the report is to seek Council's agreement to proceed with the purchase and installation of a new door at the Carnegie Parish Hall.

**1.2** The Carnegie Parish Hall is an important community facility and continues to provide a valuable space for a wide range of community activities and events. Over the last several months, a significant amount of work has been undertaken to maintain, improve and preserve the building, ensuring that it remains a safe, welcoming and usable pillar of the community.

**1.3** As part of this ongoing programme of works, the condition of the existing door has been considered, and it is now necessary to replace it.

**1.4** A number of companies have been invited to visit the site and assess the requirements for the replacement door. Whilst several companies have attended the site, only one company has subsequently provided a quotation.

**1.5** The building is a **Grade II Listed Building**, and consequently any works must be undertaken with appropriate consideration of its listed status. The company that has provided the quotation is suitably registered and experienced to undertake work on Grade II Listed Buildings, giving the Council confidence that the proposed works can be carried out in an appropriate and compliant manner.

**1.6**The quotation received for the supply and installation of the new door is:

**£3,980 + VAT** Despite efforts to obtain a number of quotations, no other companies that have visited the site have provided a formal quotation to date.

Given the specialist nature of the work and the listed status of the building, it is considered important that the Council uses a suitably qualified and experienced contractor rather than simply selecting a contractor on price alone.

**1.7** The cost of the works, **£3,980 plus VAT**, cannot be accommodated within the current revenue budget and would therefore need to be funded from the Council's **earmarked reserves**. Council is asked to approve the allocation of the necessary funds from earmarked reserves to enable the works to proceed.

**1.8** The proposed replacement door forms part of the wider programme of maintenance and improvement works that has been undertaken over recent months. Completing this work will further enhance the condition, security and appearance of the building and help protect the Council's investment in this important community facility.

## 2. RECOMMENDATIONS

**2.1** Agree to the purchase and installation of a new door at the Carnegie Parish Hall at a cost of **£3,980 plus VAT**.

2.2 Approve the use of the Council's **earmarked reserves** to fund the cost of the works.

2.3 Note that a number of companies have attended the site, but only one company has provided a formal quotation, and that the successful contractor is suitably registered and experienced to undertake works on **Grade II Listed Buildings**.

2.4 Note that the proposed works form part of the wider programme of maintenance and improvement works undertaken at the Carnegie Parish Hall over recent months, helping to ensure that the building remains a valued pillar of the community.