

July 2026

To whom it may concern,

Re: Application for Grant Funding 2026/27

As a named contact for a community group within our area, I am pleased to inform you that the **Community Council is now processing applications for Grant Funding** for the current financial year. Please find enclosed an **application form** for your completion.

Full details of the **grant process** and the associated **terms and conditions** are provided on the reverse of the form and can also be viewed on our website.

We kindly ask that you complete the application and return it along with all required supporting documents, as outlined in the guidance. Please note that the **closing date for receipt of applications is Friday 22nd August 2026**.

For the safety of our staff and for ease of processing, we would appreciate if all completed forms and documents are either **posted** or **emailed** to:

 **admin@llantwitfardre.cc**

We look forward to receiving your application and thank you for your continued contribution to our local community.

Yours sincerely,

Claire Hendy

Clerk & Executive Officer

Grant Aid – Terms and Conditions of Application and Award

Relevant Legislation

Under **Section 137(1)** of the *Local Government Act 1972*, each Community or Town Council may spend funds on activities for which it has no other specific power, provided that such expenditure:

- is considered to be **in the interests of the local area or its residents**, and
- provides a **direct and commensurate benefit** to the community.

In addition, **Section 137(3)** permits expenditure on charitable and similar purposes. The maximum amount that can be spent under Sections 137(1) and 137(3) is set annually, based on the local population.

Please note that there are **limitations** on what may be funded under these provisions.

Other Powers

Where funding does not fall within Section 137, the Council may rely on other statutory powers, such as:

- **Section 19, Local Government (Miscellaneous Provisions) Act 1976** – to support recreational facilities, including grants to sports, social, or youth organisations.
- **Section 214, Local Government Act 1972** – to contribute to cemetery expenses, for example, assisting with maintenance costs at Ty Iltyd Church graveyard.

The statutory power authorising any payment must be clearly recorded to demonstrate compliance with the Council's **Standing Orders** and **Financial Regulations**.

Eligibility and Objectives

The Community Council will consider applications from **organisations and groups operating within its four wards**: Church Village, Efail Isaf, Llantwit Fardre, and Tonteg.

In assessing applications, the Council will be guided by the goals of the **Well-being of Future Generations (Wales) Act**, which promotes:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- Cohesive communities

- A vibrant culture and thriving Welsh language
- A globally responsible Wales

Accordingly, grants will be awarded with the following **objectives** in mind:

1. Encouraging community participation and engagement.
2. Supporting and improving the local economy.
3. Enhancing the local environment.
4. Promoting inclusion of disadvantaged groups.
5. Fostering youth involvement in community life.

When assessing applications, the Council will consider whether:

- The organisation is based in or directly benefits the local community.
 - The funding will enable greater participation by local residents.
 - The grant will help the organisation secure additional external funding.
 - The project supports one or more of the Council's objectives listed above.
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Awarding of Grants

1. Grants will be awarded annually at a meeting of the full Community Council.
 2. Notice of grant availability will be displayed on the Council's website, notice boards, and through local publications.
 3. Application forms are available online and from the Council Office at Ty Illtud Community Centre, Church Village, CF38 1DB.
 4. Applications received after the published deadline will not be considered.
 5. Applicants requiring assistance may contact the Council Office on **01443 209779** or email **admin@llantwitfardre.cc**.
 6. All applications must be accompanied by:
 - A current **statement of accounts**; and
 - Recent **bank statements or other financial documentation** for the organisation to which funds would be paid.
 7. Grants are available only to **organisations** (e.g., voluntary groups, local charities, or national charities working locally). Grants **will not** be made to individuals or profit-making organisations.
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Data Protection

All grant applications will be presented to Councillors at a full Council meeting. Details of each application will be recorded in the official meeting minutes.

Contact details and related information will be retained for up to **seven years** as part of the Council's audit records and may be shared with relevant authorities when required.

Llantwit Fardre Community Council is the **data controller** for this information. Further details about how your data is managed can be found in the Council's **Privacy Notice** at:

 www.llantwitfardrecommunitycouncil.org

Would you like me to format this version into a **professional letterhead layout** (for example, styled for printing or PDF submission with the Council's branding)?