

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**

Llantwit Fardre Community Council
Ty Illtud Community Centre
St Illtyds Road
Church Village
CF38 1DB

Email – admin@llantwitfardre.cc

01443 209779

Clerk: Ms Claire Hendy



NOTICE is hereby given that a **Hybrid Meeting** of the **Staffing Committee** of the Llantwit Fardre Community Council will be held on **Monday 16th March , 2026** following on from the **Finance and Policy Committee** which is held at 5pm at the Community Council Chamber Carnegie Parish Hall, Main Road, Church Village.

The meeting will be accessible by remote attendance pursuant to the Local Government Elections (Wales) Act, 2021.

You may connect to the meeting remotely through ZOOM: -

Meeting ID: 839 3491 6785

Passcode: 114099

NOTE: in accordance with Standing Order 3(m) – photographing, recording, broadcasting or transmitting the proceedings of a meeting of this Council by any means is not permitted without the Council’s prior written consent.

**Contact: Claire Hendy Clerk & Executive Officer
Tel No: 01443-209779**

AGENDA

		Page no
1	APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	

2	DECLARATIONS OF INTEREST	
	To receive disclosures of personal interests from Members. Note: 1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and 2. Where a member withdraws from the meeting, they must notify the Chair.	
3	MINUTES	
	To approve as a correct record the minutes of Staffing Committee held on 7 th July 2025	1 -2
3a	To consider passing the under-mentioned resolution: -	
3b	“That under the Public Bodies (Admission to Meetings) Act, 1960 (as extended by s.100 of the Local Government Act, 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Parts 4,5,6 (where applicable)”.	
4	TO CONSIDER THE FOLLOWING ITEMS	
4a	Disciplinary policy	3 - 16
4b	Grievance policy (Policy paginated separately)	17 - 18
4c	Staff Training Plan for Administration	19 - 22
4d	Staff Training Plan for Outside Operatives	23 - 25
	DISTRIBUTION	
	Members of the Staffing Committee – Cllrs P Fletcher (Chair) G Stacey (Vice Chair) G Warren, A Raines & S Trask	
	For Information	
	Cllrs J Beattie, A Green, D Stone, R Butler , B James J James, J Murphy, K Johnson	

Claire Hendy
Clerk & Executive Officer
9th March 2026

